

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, December 27, 2021**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent – excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, and DPW Superintendent Don Sumption.

Acceptance of Agenda:

It was moved by Westphal and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Approval of Minutes:

It was moved by Douglas and supported by Fritz to approve minutes for: November 29, 2021 - regular meeting and December 13, 2021 – departmental meeting. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Westphal to approve the December Accounts Payable in the amount of \$356,632.37. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

Sumption informed the board that both the Township and Carrollton Public Schools were chosen by the Michigan Dept. of Environment, Great Lakes and Energy (EGLE) for an audit on the Municipal Separate Storm Sewer System (MS4) Permit. The audit will take place on January 12. Discussion followed.

Pending Business:

Oatten stated that the property owner of Carrollton Center was not in attendance as requested by the board. He will send a follow-up letter requesting they attend a future meeting.

Oatten informed the board that 3777 Bauer had been sold and will be cleaned up by the new owner.

Oatten had been informed that the apartment building on Bauer that had burned down last March may not be rebuilt. He should have more information soon.

Abney asked that a letter be sent to the U.S. Postmaster in reference to the multiple complaints from residents on the lack of cleanliness in the Carrollton Post Office.

New Business:

Weaver announced the winners of the 1st Annual Light Up Carrollton Christmas Decorating Contest: Residential Winner – 3926 Ventura; Business Winner – Carrollton Village Apartments. The winners were not present so she would contact them the following day to pickup their prize of \$125 gift certificate to Jack’s Fruit Market (generously provided by County Commissioner Jack Tany). Abney asked Weaver to send out a letter to all participants of the contest thanking them for their participation. Board members thanked Weaver and her staff for judging the contest.

It was moved by Abney and supported by Westphal to reappoint Scott Hare and Charles Pappas to the Zoning Board of Appeals with terms ending 11/30/2024. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to adopt Resolution #2021-16 permitting eligible groups to delay property tax payments without penalty to March 1, 2022, if they have filed a Homestead Property Tax Credit Claim by February 14, 2022 (copy attached).

Roll call:	Abney	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being 4 ayes and 1 absence, the resolution was adopted.

Public Comments:

Rose King, 3427 N. Michigan, asked the name of the cleaning company that services the Township Office. Response: Romanow Building Services.

Raymond Jones, 3675 Jackson, asked the status of 449 Balsam. Oatten stated that the property owner was currently in bankruptcy proceedings so the Township could not pursue code enforcement violations at this time.

Director Comments/Updates:

Oatten gave a brief synopsis of the Iron Belle Trailhead project for the public in attendance. Construction will begin in the spring.

Oatten stated that the three new streetlights would be installed on Hanchett in January.

Oatten asked the board members to stay after the meeting to sign the Memorandum of Understanding for the unions reference pay for time missed due to having Covid-19.

Weaver informed the board that the State of Michigan was requiring mandatory training for all Board of Review members in 2022. She would be scheduling both in-person and virtual training sessions for the members in the next week.

Board Comments:

Douglas thanked Commissioner Jack Tany for providing the gift certificates for the winners of the contest. He also thanked everyone that volunteered for the Lions Club Holiday Food Drive.

Douglas stated that the Planning Commission was currently looking at the Township's temporary sign ordinance. More information would be coming.

Fritz asked that the Non-Owner Occupied Housing ordinance be looked at soon. Oatten responded that he and Zoning Administrator Jim Gray were currently looking at it and would bring proposed revisions to the board soon.

Fritz stated that he thought Carrollton Township was ending the year on a great note. He thanked Deputy Clerk Tricia Mejia for her assistance while he was away for medical reasons.

Westphal stated that the Saginaw County Township Officers Association Holiday Meeting that she attended on December 15 went very well. She also thanked the public for attending the meeting that evening.

Abney stated that he wanted to keep the pressure on the owner of Carrollton Center and hoped that the owner would attend the board meeting in January to discuss the issues.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 6:29 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Bill Rabadue	533 Rustic
Rose King	3427 N. Michigan
Raymond Jones	3675 Jackson
Jack Tany	County Commissioner