

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, December 13, 2021**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Absent - excused
	Treasurer Thurston	Absent - excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum present, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

Oatten requested to add to New Business: #2 – Iron Belle Trailhead Project. It was moved by Douglas and supported by Westphal to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten stated that a roofing permit had been pulled for Carrollton Center for the southern end of the building. He also informed the board that a follow-up letter had been sent to the property owner providing the next three board meeting dates requesting his attendance. Discussion followed. Douglas suggested that if the owner doesn't show up to the December 27 meeting, to send another letter insisting that he attend in January.

Abney asked if the bathrooms had been completed at the wrestling place. Response: Not sure. He also asked if code enforcement could require the red tarp in the window to be taken down. Oatten would look into it.

Oatten stated that he had attended his county chiefs' meeting recently and Saginaw County Circuit Courts may be closing again soon due to Covid. They have been holding court proceedings at the Dow Event Center as well as Horizon Conference Center to avoid the potential spread of Covid at the Saginaw County building. Budget constraints may prevent that from continuing in the near future. Discussion followed.

New Business:

It was moved by Douglas and supported by Abney to reappoint Gary Sobek and John Olvera to the Planning Commission with terms ending 12/31/2024. There being all ayes, the motion carried.

Oatten presented the final proposal from Spicer Group for the Iron Belle Trailhead Project now that the grant was awarded on December 1. Much discussion followed. It was moved by Douglas

and supported by Westphal to approve the Preliminary Estimate of Cost from Spicer Group, Inc. for the Carrollton Iron Belle Trailhead Project in the amount of \$192,200 (copy attached) and to authorize Oatten to receive and file the grant document when it became available. There being all ayes, the motion carried. It was noted that the grant award was for \$134,500 along with the first grant amount of \$40,000 that was carried over, leaving \$17,700 that would be paid for with Township funds.

Public Comments: None.

Director Comments/Updates:

Oatten handed out the Fiscal Year 2022-2023 Budget Timeline to the board members. Weaver had already distributed the FY 2021-2022 estimated year end worksheets to the department heads.

Oatten informed the board that he and Sumption were working with Spicer Group on the DWAM Grant and lead line identification project.

Weaver stated that a total of 22 homes and two businesses had registered for the Light Up Carrollton Christmas Decorating Contest. The deadline to enter is December 17. She and her staff would be judging the displays on Tuesday, December 21 with the winners announced at the December 27 board meeting.

Board Comments:

Douglas reviewed the timeline for the preparation of the Lions Club Holiday Food Drive. He thanked everyone for their involvement and cooperation.

Westphal wished everyone a Merry Christmas.

Adjournment:

It was moved by Abney and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.