

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, November 29, 2021**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Absent - excused
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Weaver asked to add to the agenda – Quarterly Investment Report for 09/30/21. It was moved by Douglas and supported by Westphal to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments: None.

Approval of Minutes:

It was moved by Douglas and supported by Abney to approve minutes for: October 25, 2021 - regular meeting and November 8, 2021 – departmental meeting. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Thurston and supported by Abney to approve the November Accounts Payable in the amount of \$349,473.39. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Thurston and supported by Douglas to receive and file the Quarterly Investment Report as of September 30, 2021. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff informed the board that Engine 7 was currently out of service due to a leaking gas tank. A new one would cost over \$3,000, so he has opted to have it welded instead.

Oatten stated that the new 9mm pistols had been received for his police officers. Currently, there is not any duty ammunition available for purchase, so the new guns won't go into service yet.

The DPW has winterized the fire hydrants and they have been busy doing stakings for Consumers Energy who is replacing gas lines in the southern end of the township.

Pending Business:

Oatten informed the board that improvements were starting to be made at Carrollton Center (Skyway Plaza) including new windows and a new roof on the southern end of the building. Oatten had been contacted by the owner's attorney in reference to the owner attending the board meeting. The attorney explained that several of the owner's family members had Covid, so he was unable to make it that evening, but was willing to attend a future meeting. Much discussion followed. Douglas suggested that another letter be sent to the owner to offer both the December and January meeting dates for him to attend.

Oatten stated that he had met with Dan Armentrout at the Saginaw County Road Commission and gave him the list of proposed road projects for 2022. He further explained that we won't receive any cost estimates until late winter/early spring.

Oatten asked the board members to decide on whether the Township continues to wait for the property owners in the Hanchett Sewer District to sign the petition to set a special assessment district for the sewer project; or look at another area of the Township that needs sewer work done. Discussion followed. Abney stated that during the town hall meeting back in September where the project was presented to the property owners, he specifically told them that the "ball was in their court", and if the petitions weren't signed, then the Township was using their money elsewhere. It was moved by Abney and supported by Westphal to discontinue the proposed Hanchett Sewer District project and look at another area of the Township that needs sewer work done. There being all ayes, the motion carried.

New Business:

It was moved by Douglas and supported by Thurston to approve the Resolution and Consent Affidavit (copy attached) designating the Township Supervisor (currently Phillip Abney) as the Affiant for purposes of executing and delivering the Transaction Documents for the Lease Agreement with American Tower (GTP Towers I, LLC). There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to approve the First Amendment to Lease Agreement between Carrollton Township and GTP Towers I, LLC. extending the cell tower lease agreement until December 11, 2067 (copy attached). There being all ayes, the motion carried.

It was moved by Thurston and supported by Abney to remove Katie Villanueva from the Recreation Committee and appoint Derrick Voltz to fill her term ending 02/24/2023. There being all ayes, the motion carried.

Public Comments:

Raymond Jones, 3675 Jackson, asked if the township would be receiving any funds from the infrastructure bill passed by the President. Oatten responded that it was too soon to know for sure, but he promised Mr. Jones that he would go after every dollar available to Carrollton Township.

Director Comments/Updates:

Oatten stated that the Township’s grant application for the Iron Belle Trailhead scored 395 out of 500. In past years, grants are typically awarded to applicants that score between 350-390. Oatten said he should know by December 1.

Oatten informed the board that County Commissioner Jack Tany dropped off the two gift certificates that will be awarded to the winners of the Christmas decorating contest. Westphal asked if people with home-based businesses should enter as a business entry for the contest. Abney responded that they should enter as a residential house. The businesses that enter the contest must be commercial businesses. Weaver stated that she had been collecting the decorating contest address entries and she and her staff would be doing the judging on December 21. Discussion followed. It was board consensus to not allow any family members of the judges to participate in the contest.

Oatten stated that there were currently five employees out with Covid-19. The employees have asked to be paid their regular wages instead of using PTO time. Much discussion followed. It was moved by Abney and supported by Douglas to pay full-time employees with positive Covid-19 test results a maximum of 80 hours each for work time missed; and, to create a Memorandum of Agreement with the three bargaining units stating so. There being all ayes, the motion carried.

Board Comments:

Douglas thanked Mr. Jones for his involvement in the CAVS Committee and giving input on what roads should be considered for upcoming projects.

Douglas suggested that Weaver publish the criteria for the Christmas decorating contest to the public so that when the judging takes place and winners chosen, there would not be any question on what was being looked at for judging. Weaver stated she would do so.

Adjournment:

It was moved by Thurston and supported by Abney to adjourn. There being all ayes, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Raymond Jones 3675 Jackson
Rose King 3427 N. Michigan