

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Tuesday, June 1, 2021**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent – excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Deputy Fire Chief Frank Rivette.

Acceptance of Agenda:

It was moved by Douglas and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Employee Recognition:

Board members recognized Deputy Fire Chief Frank Rivette for his 35 years of service.

Public Comments: None.

Approval of Minutes:

It was moved by Fritz and supported by Abney to approve minutes for: April 26, 2021 - regular meeting and May 10, 2021 – departmental meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Douglas to receive and file the correspondence as listed for May 2021. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Abney to approve the May Accounts Payable in the amount of \$179,946.82. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Abney and supported by Fritz to receive and file the quarterly investment report as of March 31, 2021. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Deputy Fire Chief Rivette shared some photos of the firefighters replacing the cement pads in front of the bay doors at the fire station. He commented that out of 21 firefighters, 16 showed up to help. Rivette also commented on how well the younger firefighters were doing and their initiative to learn and take on responsibilities.

Oatten stated that Officer Kaylor would be attending one more training and then he would be a fully trained range instructor for the department.

Oatten commented that the department received a nice gift basket and card from Linda Dorey during National Police Officer Week.

Sumption reported that all brining and hot patching had been done in the Township by Saginaw County Road Commission. He expected the chip/seal projects to begin in mid-June. The Atlanta Road Reconstruction Project was near completion. Discussion followed.

Pending Business:

Abney asked Weaver to have the grass ordinance printed out for discussion at the next meeting.

Weaver updated the board on the refund checks and provided a copy of both the letter that was being sent with the tax millage refund checks and the letter that was being sent with the water improvement refund checks. She planned on having them mailed out by the end of that week.

Weaver stated that she had a couple of water/sewer accounts that were delinquent since the pandemic began and she asked the board to authorize the refunds of the water improvement charges to be applied to the delinquent accounts instead of being paid out to the property owner. She further explained that the water improvement charges were for the tax-exempt properties and the delinquent water/sewer balance cannot be transferred to a tax bill for collection. Discussion followed. It was moved by Westphal and supported by Douglas to apply the water improvement refunds to any accounts that had a delinquent water/sewer balance and to change the wording of the letter to reflect that procedure. There being all ayes, the motion carried.

Weaver presented drafts of the park pavilion rental application and list of rules. Much discussion followed. It was moved by Abney and supported by Douglas to adopt the Carrollton Township Park Pavilion Rental program application and rules with a resident rate of \$100 and a non-resident rate of \$150 and to include a \$75 refundable damage deposit (copies attached). There being all ayes, the motion carried.

New Business:

Weaver stated that there were no bids received for the public land sale (4400 Lorraine). Discussion was held on reducing the minimum bid. It was board consensus to table the item until the next meeting.

It was moved by Douglas and supported by Abney to amend the Carrollton Township COVID-19 Preparedness and Response Plan (copy attached). There being all ayes, the motion carried.

Sumption presented a quote from SLC Meter, LLC. for a new tablet for reading water meters. He explained that since 2011, the Township has purchased two types of devices for reading water meters. The original trimbles that were purchased in 2011 were replaced in 2017 when the batteries became obsolete and could no longer be purchased. The Township purchased Panasonic Toughpads in 2017 to replace the trimbles and his staff was beginning to have problems with the toughpads now that they are four years old. His plan was to purchase one trimble tablet for reading meters and then he would look into replacing the toughpads in the next fiscal year. Discussion followed.

It was moved by Abney and supported by Fritz to approve the quote from SLC Meter, LLC. for a Trimble Yuma 7 Tablet in the amount of \$7,050 (copy attached). There being all ayes, the motion carried.

Much discussion was held on the water lead line identification and replacement mandate by the State of Michigan. Oatten asked the board to consider funding the mandate with the American Rescue Plan Act funds that were coming from the Federal Government. More discussion followed. It was moved by Fritz and supported by Abney to begin the lead line replacement project mandated by the State of Michigan and fund the project with the Federal stimulus monies that will be received as part of the American Rescue Plan Act State and Local Fiscal Recovery Funds. There being all ayes, the motion carried.

Public Comments: None.

Executive Session:

It was moved by Douglas and supported by Abney to enter into executive session to discuss the bargaining unit negotiations.

Roll call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the meeting closed at 7:33 p.m.

It was moved by Fritz and supported by Abney to come out of executive session. There being all ayes, the meeting opened at 8:06 p.m.

It was moved by Douglas and supported by Westphal to accept the collective bargaining agreements between Carrollton Township and the Police Officers Association of Michigan (POAM); the Technical, Professional and Officeworkers Association of Michigan (TPOAM) - Clerical Workers; and the TPOAM – Department of Public Works (DPW) as presented.

Roll call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the motion carried.

Director Comments/Updates:

Oatten informed the board that he had the pleasure of being the honored guest at the 100 Club annual meeting on May 26.

Board Comments:

Douglas thanked Oatten and Sumption for the supplies provided to the Lions Club when they cleaned up McCarty Rd. as part of the Township's Adopt-A-Road program.

Adjournment:

It was moved by Fritz and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 8:18 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.