

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, March 8, 2021**

Via Zoom Webinar

<https://us02web.zoom.us/j/81550055487?pwd=dmxQY2FVZkMvSjljWWE1UUQyUW1EZz09>

Passcode: 453624

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Everyone was in attendance via Zoom including Director Craig Oatten, Office Manager Megan Weaver and DPW Superintendent Don Sumption.

Acceptance of Agenda:

It was moved by Westphal and supported by Thurston to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten informed the board that Zoning Administrator Jim Gray had been putting pressure on the business owner (Mark Knight) at 2824 N. Michigan (Great Lakes Bay Logistics) to submit an acceptable site plan and he has not turned one in. Gray consulted with Township Attorney Gary Campbell reference the next steps.

Attorney Campbell sent a letter to Knight stating that since he had not submitted an acceptable site plan and had increased his business operations to include subcontract work for Consumers Energy (a violation of the Township's zoning ordinance), he is to close that portion of his business operation until he complies. Discussion followed.

Oatten stated that, earlier that day, the Saginaw County Road Commission awarded the bids for both the Skyhaven and Atlanta road projects to Pyramid Paving & Contracting. Much discussion was held on the upcoming projects. Some trees will have to be removed on Atlanta and Sumption stated that the trees will be marked with an orange "X". It was board consensus that letters be sent to the property owners on Atlanta notifying them of the upcoming project.

Weaver reported that the current balance of delinquent water/sewer bills was \$54,559 which was a decrease of \$1,959 from the last report on February 22. She also stated that the April 1, 2021

shut-off date for all delinquent accounts was still planned unless the Governor extends the deadline for Senate Bill 241.

Weaver stated that her office staff was working on the water millage refunds that will be issued to residents. She explained that it was a tedious process as it spans multiple tax years, but she hoped to have a better idea of the timeline by the next meeting.

Discussion was held on the proposed sewer lateral project that was put on hold due to COVID-19. Sumption suggested that a letter go out to the proposed area in Skyhaven Subdivision to see how many residents might be interested in getting the project done via a special assessment. Discussion followed. Abney requested the names of the residents that contacted the Township when the spring rains caused backups last year. Weaver stated she would get the names for him. Sumption reminded the board that 51% of the owners (not renters) must agree to a special assessment district for the sewer lateral repairs. He would like to focus on other projects in the sewer system that were needed if the property owners did not want to move forward.

Weaver presented the information from the Saginaw County Road Commission's (SCRC) Adopt-A-Road Program. Oatten confirmed that the SCRC would allow groups to adopt any road in Carrollton Township, not just the County primary roads. Much discussion followed. It was moved by Douglas and supported by Abney to have Oatten and Weaver get more specifics on the dates/times of the roadside trash pickup and to offer the County's Adopt-A-Road Program to Carrollton residents and businesses. There being all ayes, the motion carried.

New Business:

Oatten and Weaver presented the Fiscal Year 2021-2022 budget figures and proposed rates for the Water and Sewer Funds. Sumption addressed questions and concerns from the board members.

Public Comments: None.

Director Comments:

Oatten stated that he would be emailing Abney and Thurston with possible union negotiation dates for the end of March.

Weaver stated that registration for the 2021 Recreation Baseball season had begun. The due date was April 5 with late registration scheduled for April 6-9, 2021.

Board Comments:

Douglas thanked Weaver for a job well done on presenting the budget figures. He reminded everyone that the Lions Club was hosting an Easter Egg Hunt on Saturday, March 27, 2021 at Stoker Park. Douglas also asked the board members to think about designating General Fund dollars for a Township entrance sign (\$50,000).

Abney thanked the department heads for all their hard work on the budgets. He was excited about the upcoming road projects.

Adjournment:

It was moved by Fritz and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 7:33 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.