

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, January 25, 2021**

**Via Zoom Webinar**

<https://us02web.zoom.us/j/83929650013?pwd=TmwwdUtidU44SWNGeU9mMGcwQk1VUT09>

**Passcode: 526418**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent – arrived 5:37 p.m.
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Everyone was in attendance via Zoom including Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

**Acceptance of Agenda:**

It was moved by Douglas and supported by Westphal to accept the agenda as presented. There being all ayes, the motion carried.

**Employee Recognition:**

Board members recognized Firefighter Matthew Dennings for 11 years of service and Lieutenant Firefighter Casey Rivette for 10 years of service.

**Public Comments:** None.

**Approval of Minutes:**

It was moved by Fritz and supported by Westphal to approve minutes for: December 28, 2020 – regular and January 11, 2021 – departmental meetings as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Douglas and supported by Abney to receive and file the correspondence as listed for January 2021. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Thurston and supported by Douglas to approve the January Accounts Payable in the amount of \$197,830.10. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

It was noted that Consumers Energy sent an email to Fire Chief Tetloff notifying him that they would no longer be responding to carbon monoxide calls due to COVID-19 unless requested by the Fire Department. Discussion followed.

Year-end totals for 2020 were presented. The Fire Department had a total of 136 runs. Saginaw County 911 recorded a total of 4,217 calls for the Police Department.

Sumption reported that the City of Saginaw's 16-inch water main transmission line that delivers water to Carrollton ruptured on Sunday, January 24. This caused extremely low water pressure and Sumption made the decision to open the emergency bypass valve to remedy that. The City of Saginaw completed the repair on the line by Sunday evening. Discussion followed.

**Pending Business:**

Oatten stated that a couple of Saginaw County judges may begin zoom court proceedings for code complaint cases soon. Discussion followed.

Oatten informed the board that earlier that day, it was announced that the State awarded a grant to the Saginaw County Road Commission (SCRC) for \$375,000 to improve N. Michigan Ave. between Shattuck and Schust roads. The SCRC would be providing matching funds of \$577,432 with a total project cost of \$952,432.

This year, the road maintenance scheduled to be paid for with the annual allocation dollars from the SCRC is the chip sealing of N. Michigan, Mapleridge, Schust, Venoy and Tittabawassee. Oatten explained that with the amount of work being done in the north end of the township, he and Sumption came up with a list of roads in the same area including: Schust from N. Michigan going west, Stork, Crescent, Kelly, Lorraine from Schust to the north, Cadillac, Alura, Flanders, Sally and Savoy. Much discussion followed. It was board consensus to have Oatten proceed with the plan for the projects as presented noting that they would be funded with the annual allocation dollars from the SCRC that must be matched 50/50 by the Township.

Weaver stated that the current balance of delinquent water/sewer accounts was \$47,879.02.

Abney presented examples of other municipalities' "Adopt-A-Road" program including applications, guidelines and procedures. This would be like the "Adopt-A-Highway" program that the Michigan Department of Transportation has where residents keep the roads clean, safe and attractive and signs are posted. Much discussion followed. Douglas suggested that a budget be prepared for the program as well as having the Township's attorney look over everything. Oatten also suggested that the Risk Manager review the proposed program.

Weaver stated that the Recreation Committee would be meeting in February to start planning for the 2021 Baseball/Softball season. They preferred to meet in person so she would be suggesting to Chairperson Simone Hardy that they move their February 9 meeting to February 23. She would update the board by email soon.

**New Business:**

Oatten presented a quote from Spicer Group to assist the Township in applying for a Michigan Department of Natural Resources (DNR) grant by April 1, 2021 to develop the Carrollton Iron Belle Trailhead. Discussion followed. It was board consensus to accept the proposal from Spicer Group in the amount of \$4,500 and to apply for the DNR grant monies to help pay for the Iron Belle Trailhead project.

It was moved by Douglas and supported by Thurston to adopt Resolution #2021-01 Waiving the Penalty for Failure to File the Property Transfer Affidavit within 45 days following a transfer of ownership within Carrollton Township (copy attached).

Roll call:	Douglas	Yes
	Thurston	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was adopted.

Weaver informed the board that there were no sealed bids received for the 2011 Chevy Impala. Discussion followed. It was board consensus to put the car up for bid again in a few weeks.

Oatten reported that he attended the meeting for the North Branch of the Flint River Intercounty Drainage Board which represents Lapeer, Tuscola and Genesee counties. He reminded everyone that an injunction had been put in place over 100 years ago because when work was done in those counties, it would cause flooding in Saginaw County. He further explained that Saginaw County was ok with regular maintenance work, but anything more involved than that was still a concern. Saginaw County was waiting for a response from the other counties. Oatten would pass on more information as it became available.

Discussion was held on the current Michigan Department of Health and Human Services (MDHHS) Pandemic Order and COVID-19 guidelines. Weaver stated that restaurants and bars would be able to open at 25% capacity beginning February 1. The order still called for office work to be done remotely when possible and she asked the board members if they wanted the Township Offices re-opened to the public on February 1. After much discussion, it was board consensus to keep the Township Offices closed to the public until February 21, 2021 and reevaluate if the MDHHS Pandemic Order changed before then.

**Public Comments:** None.

**Director Comments/Updates:**

Oatten stated that he and Sumption would be meeting with Spicer Group the following week reference the grant opportunity for water lead line identification and replacement.

Weaver apologized for omitting the agenda item of the water millage refunds. She reached out to Saginaw County Treasurer Tim Novak inquiring on when the County would be closing out their

books on the Phase III bond. Novak told her that the County's fiscal year ended September 30, 2020 and they were preparing for their annual audit that would confirm the accounting for the Phase III project and bond. He did not have a timeline for her but hoped it would be finalized soon so that Carrollton could issue the refunds. Discussion followed.

**Board Comments:**

Douglas suggested that a meeting date be set soon for the CAVS Committee to discuss the upcoming road projects.

Abney asked the status of the proposed sewer lateral project for Skyhaven Subdivision. Oatten stated that everything had been put on hold due to COVID-19 and not being able to hold public hearings. Abney asked that it be added to the next meeting's agenda.

**Adjournment:**

It was moved by Westphal and supported by Abney to adjourn. There being all ayes, the meeting adjourned at 7:7 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.