

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, October 14, 2019**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver and DPW Superintendent Don Sumption.

Acceptance of Agenda:

It was moved by Thurston and supported by Douglas to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten stated that the court hearing scheduled for earlier that day with Carrollton Center (Skyway Plaza) had been adjourned. He would let the board members know once it was rescheduled.

Oatten informed the board that the property owners of 805 Shattuck (previously 7-11) have been working hard to improve the appearance of the building by installing new metal awning and putting up a new fence. He also reported property improvements at Brothers Designs (509 Shattuck) as well as the completed addition and improvements to Forward's gas station (3090 N. Michigan).

Oatten stated that he had sent thank-you letters to a resident that planted flowers near the Township sign and flagpole at Church and N. Michigan; and also to the owners of Simoni Systems for building a dumpster enclosure that aesthetically matches their building. Board members thanked Oatten as it was important to let people know how much we appreciate them for helping to make Carrollton look beautiful!

Much discussion was held on placing a road millage question on the ballot in the upcoming 2020 election. As an example, Oatten provided three cost estimates for Pioneer Trail (from Bauer to Church): (1) Resurfacing without Drainage - \$227,000; (2) Resurfacing with Drainage - \$370,000; and (3) Total Road Reconstruction - \$500,000. With one mill bringing in approximately \$70,000, it would take years to save up enough to do just the basic resurfacing without drainage on one stretch of road that's less than half a mile long.

Thurston brought up the option of a bond debt levy so that several roads could be done and paid for later. Weaver stated that after the water bond is paid off in 2020, the Township will have no outstanding long-term debt and the bond levy might be a good option. More discussion followed including the option of a special assessment district.

Weaver stated that she would contact Saginaw County to get more information on bond debt levies as an option. Douglas offered to inquire with Spicer Group for assistance when they attend the Planning Commission meeting on October 21. It was board consensus for Douglas to do so.

Weaver presented revised quotes from Netsource One as well as budget amendments for the computer replacements in the General Office, Police and Fire Departments. The revised quotes do not include monitors per board request as Netsource One was able to provide adapters for the current monitors. Discussion followed.

It was moved by Abney and supported by Thurston to approve the quote from Netsource One for four (4) OptiPlex 7070 SSF computers and installation for \$5,465 (copy attached). There being all ayes, the motion carried.

It was moved by Douglas and supported by Thurston to adopt Resolution #2019-16 amending the FY 2019-20 Police O&M Fund Budget for the purchase of new computers (copy attached).

Roll call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

There being all ayes, the resolution was adopted.

It was moved by Abney and supported by Fritz to approve the quote from Netsource One for three (3) OptiPlex 3070 SSF computers and installation for \$2,892 (copy attached). There being all ayes, the motion carried.

It was moved by Thurston and supported by Douglas to adopt Resolution #2019-17 amending the FY 2019-20 Fire O&M Fund Budget for the purchase of new computers (copy attached).

Roll call:	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was adopted.

It was moved by Abney and supported by Westphal to approve the quote from Netsource One for three (3) OptiPlex 3070 SSF computers and five (5) OptiPlex 7070 SSF computers and installation for \$9,697 (copy attached). There being all ayes, the motion carried.

It was moved by Thurston and supported by Abney to adopt Resolution #2019-15 amending the FY 2019-20 General Fund Budget for the purchase of new computers (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes

There being all ayes, the resolution was adopted.

Oatten informed the board that the owner of the property that the Township was interested in for the Iron Belle Trail contacted him after receiving the Township's appraisal. Oatten stated that the appraised value was \$4,000; however, the owner's counter offer was \$7,000. Oatten explained that per the rules of the grant, the Township cannot pay more than what the appraiser's value came back as. The property owner would have to obtain his own appraisal to prove that the land was worth more. Discussion followed. It was board consensus to have Oatten continue to negotiate with the property owner.

New Business:

Sumption discussed the rain events during the first week of October that caused some flooded basements in the Township. He explained that our area received over three inches of rain in a matter of hours and all Township pump stations were operating at full capacity and County storm sewers and drain ditches were full. Sumption had residents from the Skyhaven Subdivision (specifically Hanchett/Stinson area) call him because of water backing up thru their floor drains in their basements. He explained to them that most homes in that area have a check valve that if working properly, should not allow any water to come back in. He had explained the same thing to several residents that had non-functional check valves, but they did not want to spend the money to have them fixed.

Sumption stated that there is nowhere for the storm water to go when everything is full and pumps are running at capacity. The other issue is the fact that the Universal Drain pump station is undergoing repairs that are not completed yet. Unfortunately, all of these factors add up to flooded basements. Much discussion followed. Oatten and Sumption would set up a meeting with Spicer Group to look at the options to offer the citizens.

It was noted for the record that Trustee Westphal left the meeting at 6:36 p.m. for a family emergency.

Sumption stated that when the house fire occurred on Kelly Dr. a couple of weeks earlier, it was found that the firefighters were unable to connect to the hydrant's pumper port. The firefighters connected to the smaller ports and successfully put the fire out. Sumption looked into it further and found that all of the hydrants that were installed during a water main project in that area back in 2008 had the incorrect thread on the pumper ports. Due to it being a serious safety concern, Sumption stated that he ordered the correct nozzles and the cost (with freight) would be approximately \$2,500. He is currently having the DPW check all hydrants in the Township to make sure there aren't any others that need the corrected nozzles. It was moved by Douglas and

supported by Thurston to approve the purchase made by Sumption of an amount up to \$2,500 for the hydrant nozzles. There being all ayes, the motion carried.

Weaver informed the board that Mid Michigan Waste Authority (MMWA) had met earlier that day and approved the recycling agreement by a vote of 27-0. She presented a resolution that each member municipality must adopt to approve and ratify MMWA’s decision. Discussion followed. It was moved by Thurston and supported by Abney to adopt Resolution #2019-14 to Approve Mid Michigan Waste Authority’s Agreements with “American Waste, Inc.” and “WM Recycle America, LLC” (copy attached).

Roll call:	Douglas	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

There being 4 ayes and 1 absence, the resolution was adopted.

It was moved by Douglas and supported by Abney to approve Office Manager Megan Weaver’s employment contract salary amounts as follows:

-) April 1, 2019 thru March 31, 2020 - \$1,800 payment-in-lieu of a raise
-) April 1, 2020 thru March 31, 2021 - \$61,800 annual salary

along with the addition of Community Volunteer Time:

Community volunteer time means to show support for the community you work in. The time shall consist of eight (8) hours annually. The time can be earned in a variety of ways, approved by the Township Director, that assist with community oriented events. In the event that the employee does not complete their eight (8) hours of service work, those hours not completed will be deducted from their PTO time.

There being all ayes, the motion carried.

It was moved by Thurston and supported by Abney to allow a special payroll check dated October 15, 2019 for Weaver’s payment-in-lieu of a raise of \$1,800. There being all ayes, the motion carried.

Public Comments: None.

Director Comments:

Oatten informed the board of upcoming events:

-) Neighborhood Watch Meeting – October 15 at 6pm at Messiah Lutheran Church
-) Drug Drop Off – October 26, 10am-2pm at the Township Office
-) 2020 Census Applicant Day – October 30, 1pm-4pm at the Township Office

Board Comments:

Fritz asked if anything could be done about the unwanted newspapers that the Saginaw News continues to deliver to residents. Oatten responded that Code Enforcement Officer Jozwiak had contacted the Saginaw News previously and it seemed to help. He will have him contact them again.

Douglas commented on the success of the Tribute Game at Carrollton High School on September 13. A check for \$800 was presented to the VFW collected from donations at the game.

Douglas discussed the plans for the upcoming holiday Lions' Food Drive with possible dates for collection and distribution. He asked if the Township could assist again this year. Oatten and Weaver both confirmed that the Township can be a drop off site for food items as well as the DPW Garage can be the location for the distribution. Discussion followed.

Abney asked Oatten to have code enforcement officer take down the "I Buy Houses" signs that have been recently put up on the utility poles throughout the Township. Oatten would have him do so.

Adjournment:

It was moved by Fritz and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 7:22 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Charles Pappas 3875 Vanguard