

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, March 25, 2019**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, DPW Superintendent Don Sumption, Fire Chief Bob Tetloff and General Office Clerk-C Mary Corcoran.

**Acceptance of Agenda:**

It was moved by Douglas and supported by Thurston to accept the agenda as presented. There being all ayes, the motion carried.

**Public Comments:**

Chuck Pappas, 3875 Vanguard, commented that he had read several newspaper accounts of what other communities were using to address issues in their communities that may work in Carrollton Township. Acquire structures deemed unsafe and demolish them or find an investor willing to pay for needed repairs. Organize volunteer groups to pick up litter and he had questions on park safety.

Andrew Lamia, 2836 N. Michigan, commented that he had submitted a Freedom of Information Act request for information relating to Engels Auto Body Rezone. Lamia questioned if Carrollton Township adopted the International Fire Code. Lamia stated that he observed equipment from a business that has an M-1 zoning classification parking in a business that is designated B – 2. He commented on the parking situation in the Skyway subdivision and Baylor Court.

Kris Sweatland, 3504 Church, would like to restart the auxiliary for the Fire Department and would like to know what the Board would need to allow this. Volunteer group to assist the Firefighters when needed with food, fundraising, and general assistance. The auxiliary would consist of firefighter family members only.

**Approval of Minutes:**

It was moved by Westphal and supported by Thurston to approve minutes for: February 25, 2019 - regular meeting, March 4, 2019 – special meeting, March 11, 2019 – departmental meeting and March 18, 2019 - Public Hearing for 2019 Tax Levies as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Thurston and supported by Fritz to receive and file the correspondence as listed for March 2019. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Thurston and supported by Douglas to approve the March Accounts Payable for the amount of \$171,406.23. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Tetloff informed the board that Matt Dennings solicited donations for a thermal imaging camera. Letters were sent to thank the businesses that donated. It was moved by Westphal and supported by Thurston to approve the purchase of the camera in the amount of \$1,295.00 plus shipping. There being all ayes, the motion carried.

Tetloff thanked Office Manager Weaver for coming to the Fire Station to explain the budget.

Oatten informed the board that the MCOLES reporting is completed and that is where the OCJ monies come from.

Sumption informed the board that the Saginaw County Road Commission will be filling the cracks in the parking lots.

**Pending Business:**

Skyway/Baylor parking discussion was held. Board consensus to have Director Oatten contact the attorney to have two ordinances drafted; one for parking on one side of the roads and one for no parking on either side of the road. Ordinance to include option for special event parking. Meeting dates for the public will be at the Planning Commission and the regular end of the month board meetings in April.

**New Business:**

It was moved by Thurston and supported by Douglas to adopt the following resolutions for the 2019 tax year levies: (1) Resolution #2019-02 for Fire Protection Assessment District – 2.75 mills; (2) Resolution #2019-03 for Police Special Assessment District – 9.2 mills; and (3) Resolution #2019-04 for Garbage Collection Special Assessment District - \$185.00 per housing unit (copies attached).

Roll call:	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being all ayes, the resolutions were declared adopted.

It was moved by Abney and supported by Thurston to adopt Resolution #2019-05 Carrollton Township General Appropriations Act for the General Fund FY 2019-2020 budget (copy attached).

Roll call:	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Thurston and supported by Douglas to adopt the following FY 2019-2020 budgets:

Fire Operating/Maintenance Fund	\$299,595
Police Operating/Maintenance Fund	\$813,428
Garbage/Trash Collection Fund	\$411,969
Building/Inspections Fund	\$18,020
Special Investigative Fund	\$250
Recreation Fund	\$50,105
Sewer O&M Fund	\$1,016,385
Water O&M Fund	\$831,739

There being all ayes, the motion carried.

It was moved by Thurston and supported by Westphal to set the meeting schedule for FY 2019-2020; authorize the hiring of engineers and attorneys as needed for FY 2019-2020; and authorize the selling of Township-owned properties and the purchasing of additional properties as determined by the Carrollton Township Board. There being all ayes, the motion carried.

It was moved by Abney and supported by Thurston to adopt Resolution #2018-06 for Designation of Depositories (copy attached).

Roll call:	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes
	Douglas	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Westphal and supported by Thurston to set the annual firefighter wage scales for FY 2019-2020:

On-call Firefighters	\$72,667
Truck Mechanic	600
Fire Chief	4,804
Deputy Fire Chief	1,968

Assistant Fire Chief	1,679
Captain	1,248
Lieutenant (2 @ \$966)	1,932
Safety Officer	737

There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to approve the Carrollton Township FY 2019-2020 Fee Schedule as presented (copy attached). There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to approve the brush pickup dates for 2019 as follows (but be subject to change):

- April 22
- May 20
- June 24
- August 26
- September 23
- October 21

There being all ayes, the motion carried.

It was moved by Douglas and supported by Thurston to receive and file the annual report from the Carrollton Township Planning Commission for FY 2018-19 (copy attached). There being all ayes, the motion carried.

The delinquent personal property tax report as of March 25, 2019 was reviewed (copy attached).

It was moved by Fritz and supported by Douglas to increase the hourly rate for Code Enforcement Officer Jon Jozwiak to \$13.58 per hour (3% increase) effective April 1, 2019. There being all ayes, the motion carried.

It was moved by Fritz and supported by Thurston to approve the special check for the Little Caesar's Recreation Baseball Fundraiser for \$3,849. There being all ayes, the motion carried.

It was moved by Douglas and supported by Abney to approve the Metro Act Right of Way Permit Extension for AT&T until February 28, 2024 (copy attached). There being all ayes, the motion carried.

It was moved by Thurston and supported by Fritz to approve the invoice payment from Sealing Systems, Inc. for sewer manhole inserts in the amount of 1,278.88. There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to send letter of support to the Saginaw County Parks and Recreation Commission. There being all ayes, the motion carried.

**Public Comments:**

Rose King, 3427 N Michigan, Skyhaven/Baylor parking – will tickets be issued to people who park across the sidewalk.

Andrew Lamia, 2836 N Michigan, asked about rental ordinance and the number of people in the rentals and abandoned vehicles. No parking on streets at night should be township-wide not just in a particular neighborhood.

Chuck Pappas, 3875 Vanguard Drive, budget questions.

**Director Comments/Updates:**

Oatten informed the board that there were discussions over the weekend regarding grants. Dates have passed for this year. The Township should start planning in the fall for a project to be rolling by February the following year. The grants are matching funds grants with some of them as low as 25% match. The township needs to find ways to free up general fund monies for next year.

**Board Comments:**

Douglas stated that is was a good meeting and he is optimistic that a solution to the parking situation will be found.

Fritz questioned the parking lots and eaves trough repairs. Dirt is washing out around light poles at the office.

Westphal wants to put mulch and flowers around the polls. Good discussions tonight. Residents have asked her about the water line inspections. Recreation board is making adjustments to stay within the budget.

Abney feels that open discussions will resolve the parking issues. A lot of positive things are happening in Carrollton like the auxiliary for the Fire Department. When people ask to be involved, it is always a positive thing.

**Adjournment:**

It was moved by Westphal and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Frank Rivette	534 Nylon
Kris Sweatland	3504 Church
Chuck Pappas	3875 Vanguard
Andrew Lamia	2836 N Michigan
Rose King	3427 N Michigan