

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Thursday, December 27, 2018**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Deputy Fire Chief Frank Rivette.

**Acceptance of Agenda:**

It was moved by Thurston and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

**Employee Recognition:**

Board members recognized Fire Safety Officer Victor Hathon for his 10 years of service with Carrollton Township.

**Public Comments:** None.

**Approval of Minutes:**

It was moved by Fritz and supported by Westphal to approve minutes for: November 26, 2018 - regular and December 10, 2018 – departmental meetings as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Douglas and supported by Thurston to receive and file the correspondence as listed for December 2018. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Thurston and supported by Fritz to approve the December Accounts Payable for the amount of \$192,396.44. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Rivette informed the board that the new generator was up and running at the Fire Station. He also mentioned that the Insurance Service Office (ISO) rating for Carrollton Township Fire Department is 5, which is an improvement from the previous rating of 6.

Sumption was happy to report that the repairs needed at Hanchett Pump Station (back in September) were fully reimbursed by Consumers Energy in the amount of \$3,121.16.

**Pending Business:**

Discussion was held on the proposed parking for Skyhaven Subdivision and Baylor Ct. Oatten stated that the Saginaw County Road Commission approved the waiving of permit fees for those residents that create a parking space between the sidewalk and road. The Township would need to create an ordinance first and then once adopted; the fees will be waived by the County for a period of one year from the date of adoption. Abney stated that he would update the project timeline and planned to send out letters notifying residents after the first of the year.

**New Business:**

It was moved by Abney and supported by Thurston to adopt Resolution #2018-17 permitting the delay of property tax payments without penalty until March 1, 2019 for those that file a Homestead Property Tax Credit Claim by February 14, 2019 (copy attached).

Roll call:	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was adopted.

Sumption informed the board that the chipper needed repairs and was currently at Bandit Industries, Inc. in Remus. The quote from Bandit for the repairs totaled \$7,793.03. Discussion was held on the fact that the chipper was purchased in 1993 for approximately \$18,000. Sumption also provided quotes from two vendors for a brand new chipper - which would cost the Township in excess of \$48,000. More discussion followed. It was board consensus to have Weaver check the budget and discuss at the next meeting.

Abney asked the board members to start thinking about which items should be included in the upcoming fiscal year 2019-2020 budget. Discussion was held on creating a dog park and looking into the costs of putting up a "Welcome to Carrollton" sign. More discussion followed.

**Public Comments:** None.

**Director Comments/Updates:**

Oatten reminded the board that at the January 14 meeting, the public hearing for the adoption of the 5-Year Recreation Plan will take place.

Oatten informed Abney and Thurston that the DPW Laborers have requested a meeting to discuss their current union contract's section on uniforms. Both agreed for Oatten to schedule the meeting.

**Board Comments:**

Westphal commented on how well the Lions Food Drive went the previous week.

Douglas thanked everyone for their help with the food drive. He thanked Sumption for the tremendous help that the DPW provided in the garage for distribution. He also discussed the threat of “ransomware” which is defined as a type of malicious software designed to block access to a computer system until a sum of money is paid. He recently learned of a school system that was hit by ransomware and he asked if the Township was susceptible to those types of threats and whether our insurance provided coverage if something happened. Weaver responded that while anyone can receive ransomware threats, Netsource One has filtering software in place to block those types of threats and when anything seems suspicious, they contact her immediately. She also believed that the Township’s insurance policy did cover this; however, she would contact the agent to be certain.

Abney asked Weaver to send out thank you letters to all of the volunteers that helped make the food drive a great success.

**Adjournment:**

It was moved by Thurston and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 6:43 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Chuck Pappas	3875 Vanguard
Victor Hathon	3253 Winter