

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, August 13, 2018**

<u>Roll Call:</u>	Supervisor Abney	Absent - Excused
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Clerk Fritz called the meeting to order at 5:31 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

It was moved by Westphal and supported by Thurston to have Clerk Fritz chair the meeting in the absence of the supervisor. There being all ayes, the motion carried.

Acceptance of Agenda:

It was moved by Thurston and supported by Douglas to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments:

Tim Wilson, Superintendent of Carrollton Public Schools, thanked the Township Board for the great relationship shared between the Township and schools. He further explained how much he appreciated the quick responses from the Police Department when any incidents happen at the school. Mr. Wilson also commented on the great working relationship with the Township Recreation Committee and the coordination of the sports programs held at the school facilities.

David LaTarte, 572 Shattuck, complimented the Police Department and specifically Officer Doran on a job well done for an incident that happened at his son's house the previous week.

New Business:

Michael Rolka, CPA at Yeo & Yeo, presented the audited financial statements for the Township's Fiscal Year ended March 31, 2018. He gave an overview of the revenue and expenditure activity for the Township's major funds and explained that there were no material weaknesses or significant deficiencies found during the audit. Discussion followed. It was moved by Douglas and supported by Thurston to receive and file the audited Financial Statements for Fiscal Year ended March 31, 2018. There being all ayes, the motion carried.

It was moved by Thurston and supported by Westphal to approve the amended Sale of Township Owned Land Policy (copy attached). There being all ayes, the motion carried.

Weaver presented the bid tabulation listing for the purchase of 3500 Garfield. One bid was received. It was moved by Thurston and supported by Douglas to award the bid to Nicholas and Wendy Fischer in the amount of \$3,300. There being all ayes, the motion carried.

It was moved by Fritz and supported by Douglas to approve the quote from Universal Air to replace the basement heat pump in the amount of \$3,600 (copy attached). There being all ayes, the motion carried.

Oatten explained to the board that the 2009 Chevy Silverado DPW truck needed to be sold. Discussion followed. It was moved by Thurston and supported by Westphal to seek bids for the 2009 Chevrolet Silverado pickup truck with a minimum bid set at \$15,000. There being all ayes, the motion carried.

Oatten presented a letter of resignation from Fenobia Dallas from the Planning Commission due to her moving out of Carrollton. It was moved by Westphal and supported by Thurston to regretfully accept the letter of resignation (copy attached) from Fenobia Dallas from the Planning Commission effective August 1, 2018. There being all ayes, the motion carried.

Discussion was held on the Zoning Board of Appeals' decision to deny a variance request for the property commonly known as 1828 Kelly Dr. It was board consensus to table the issue until the next board meeting and have Oatten check with the attorney about a possible ordinance revision.

Public Comments: None.

Director Updates/Comments:

Oatten informed the board that one of the police patrol vehicles was damaged during a call the previous weekend.

Weaver stated that the 2018 Primary Election went very well and Deputy Clerk Tricia Mejia did a fantastic job.

Board Comments:

Both Westphal and Douglas commented on the positive public comments that were received that evening.

Thurston thanked Weaver and everyone involved for a great job on the audit.

Fritz stated that the election ran very well and he appreciated all of Tricia Mejia's hard work.

Adjournment:

It was moved by Fritz and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Tim Wilson	3566 Church
Rose King	3427 N. Michigan
David LaTarte	572 Shattuck
Mike Rolka	Yeo & Yeo CPA