

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, July 30, 2018**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent - Excused
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Oatten added to New Business: #3 – Resolution #2018-12 Support of 911 Millage and #4 – Resolution #2018-13 Opposing HB 6049 and SB 1025. It was moved by Westphal and supported by Fritz to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments: None.

Approval of Minutes:

It was moved by Fritz and supported by Douglas to approve minutes for: June 25, 2018 - regular and July 9, 2018 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Westphal and supported by Douglas to receive and file the correspondence as listed for July 2018. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Fritz to approve the July Accounts Payable for the amount of \$213,019.58. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Abney and supported by Westphal to receive and file the quarterly investment report for 06/30/18 as presented. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff informed the board that he received \$500 from the Saginaw County Fire Association. Our fire department was one of three departments chosen for our firefighters that graduated from the Fire Academy.

Tetloff stated that the Carrollton Township Fire Department was invited to participate in the National Night Out hosted by Saginaw Township on Tuesday, August 7 at the McCarty Rd. soccer complex.

It was moved by Douglas and supported by Abney to approve the purchase of two new Survitec Imperial ice rescue suits for \$1,300. There being all ayes, the motion carried.

Other board reports were reviewed. Discussion followed.

Pending Business:

Oatten informed the board that he had contacted the attorney reference the crime free lease addendums (as part of the Non-Owner Occupied Housing Business License ordinance) because the Township was receiving some push-back from the landlords. He presented an ordinance revision prepared by the attorney. The crime free lease addendums will remain a part of the ordinance, but will not be required to be turned in to the Township. The addendum may be incorporated into the lease agreement between the landlord and renter on their own accord. Discussion followed. It was moved by Fritz and supported by Abney to approve the ordinance amendment (No. 2018-02) as prepared by the Township's attorney (copy attached). There being all ayes, the motion carried.

Weaver presented the proposed changes to the Cell Phones Policy as discussed at the July 9 board meeting. Discussion followed. It was moved by Fritz and supported by Abney to approve the amended Cell Phones Policy (copy attached). There being all ayes, the motion carried.

Much discussion was held on the proposed changes to the Sale of Township Owned Land Policy. It was consensus that revisions needed to be made in order for land to be sold and put back on the tax roll. It was also decided that requests to purchase Township owned land did not need to be limited to quarterly. It was moved by Fritz and supported by Douglas to approve the amendments to the Sale of Township Owned Land Policy (copy attached). There being all ayes, the motion carried.

It was moved by Douglas and supported by Abney to set the minimum bid for the purchase request of 3500 Garfield (#11-12-4-05-1748-000) at \$3,300.00. There being all ayes, the motion carried.

New Business:

It was moved by Douglas and supported by Westphal to approve the quote from Michigan Pipe & Valve for a new locator for the DPW in the amount of \$1,200 (copy attached). There being all ayes, the motion carried.

Weaver presented a request from Code Enforcement Officer Jon Jozwiak for PTO time. She explained that Jon was first hired as a part-time employee (July 6, 2017) but then went to full-time status on April 3, 2018. Per the employment policy, PTO hours are earned on the first year anniversary and the amount varies depending on whether the employee is full-time or part-time. Discussion followed. It was moved by Abney and supported by Douglas to give Jon Jozwiak 60

paid time off (PTO) hours and have his anniversary date for future PTO be set as April 1. There being all ayes, the motion carried.

It was moved by Douglas and supported by Westphal to adopt Resolution #2018-12 Supporting the Saginaw County 911 Authority’s Millage Request scheduled to be on the August 7 ballot (copy attached).

Roll call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being 4 ayes and 1 absence, the resolution was declared adopted.

It was moved by Abney and supported by Douglas to adopt Resolution #2018-13 Opposing House Bill 6049 and Senate Bill 1025 (copy attached).

Roll call:	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Douglas	Yes

There being 4 ayes and 1 absence, the resolution was declared adopted.

Public Comments:

Rose King, 3427 N. Michigan, complimented the Township on the office grounds looking very nice. She also asked about sidewalk replacements. Discussion followed.

Director Comments/Updates:

Oatten informed the board that Building Inspector Michael Barnes had turned in his resignation as he is retiring. He will stay with the Township until a replacement is hired.

Oatten discussed the Saginaw County Public Works’ special assessment for the Universal Drain Pump Station improvements. The original estimated cost of the project was \$3.1 million and that amount has jumped to \$6.3 million. Residents that will be receiving the special assessment have been notified by the County and the Township will have to budget for the assessments on the Township-owned properties. The principal amount totals \$176,490 and with interest over the next 20 years, the Township needs to plan for approximately \$15,000 annual payments for the Township-owned properties. Discussion followed.

Board Comments:

Westphal stated that the community-wide yard sales in both Carrollton and Zilwaukee will take place August 2 -4, 2018.

Fritz stated that he had received a request from Senior Guidance to include a link to their resources on our website. He had Weaver add it to our website.

Abney asked to set a date for the 2nd Annual Dumpster Day. Discussion followed. It was board consensus to hold the event on Saturday, September 8, 2018.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan