

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, April 30, 2018**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

**Acceptance of Agenda:**

It was moved by Thurston and supported by Abney to accept the agenda as presented. There being all ayes, the motion carried.

**Public Comments:**

Andrew Lamia, 2836 N. Michigan, informed the board that the business next door to him (2824 N. Michigan) had been parking vehicles in between the sidewalk and road. He showed the board members pictures of the parked cars along with the numerous broken windows on the building, junk piled up in the back and large piles of dirt. Mr. Lamia also asked the board if they were willing to amend the ordinance to prevent residents from storing trash cans in front of their homes. Thomas Township has a similar ordinance and he provided the Supervisor with a copy.

**Approval of Minutes:**

It was moved by Thurston and supported by Westphal to approve minutes for: March 26, 2018 - regular and April 9, 2018 – departmental meetings as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Westphal and supported by Douglas to receive and file the correspondence as listed for April 2018. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Douglas and supported by Thurston to approve the April Accounts Payable for the amount of \$154,075.30. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Oatten informed the board that 23.5 pounds of unwanted pills were collected during the National Take-Back Day held on April 28. An additional 33 pounds were emptied from the lobby drop box totaling 56.5 pounds of pills turned over to the DEA for proper disposal.

Sumption stated that Consumers Energy was doing gas line upgrades in the Skyhaven subdivision. The project causes a lot of congestion back there and he was unsure how long the project would take.

**New Business:**

Sumption presented three quotes for a new mower. He explained that while the quote from Hoffman’s Power Equipment was higher than the other two, he prefers a Toro mower (rather than a Gravely or John Deere) and has been very happy with Hoffman’s service on other equipment in the past. Weaver stated that this was a budgeted item for FY 2018-19. Much discussion followed. Thurston stated that she would not be in favor of choosing the highest quote. It was moved by Fritz and supported by Abney to approve the quote from Hoffman’s Power Equipment (copy attached) for a Toro Z Master mower with 60” deck (including bagger and vac blower) for \$13,917.

Roll call:	Abney	Yes
	Thurston	No
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being 4 ayes and 1 nay, the motion carried.

It was moved by Douglas and supported by Thurston to adopt Resolution #2018-08 Appointing Donald Sumption as Trustee and Craig Oatten as Alternate Trustee to the Saginaw Area Storm Water Authority Board of Trustees with terms ending December 31, 2021 (copy attached).

Roll call:	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

There being all ayes, the Supervisor declared the resolution adopted.

It was moved by Thurston and supported by Douglas to adopt Resolution #2018-09 Appointing Donald Sumption as Constituent Member and Megan Weaver as Alternate Member to the Mid Michigan Waste Authority with terms ending December 31, 2020 (copy attached).

Roll call:	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

Douglas Yes

There being all ayes, the Supervisor declared the resolution adopted.

Weaver presented a quote from Netsource One for a new server to house both the BS&A Software applications and Badger Meter reading software. She explained that the current server was over ten years old and the newer software versions require an updated server environment. Discussion followed. It was moved by Fritz and supported by Westphal to approve the quote from Netsource One (copy attached) for a Dell Poweredge R430 Server, Microsoft licensing, and estimated labor for \$12,295.23. There being all ayes, the motion carried.

Weaver presented a quote from SLC Meter, LLC to upgrade the Township’s meter reading software to the Beacon Read System. She explained that the last upgrade to the Orion Mobile Read System occurred in 2011 and the hand-held trimble readers were now obsolete and no longer supported. When the Township received the SAW Grant, new Panasonic Toughpads were purchased for the DPW knowing that the upgraded meter reading system would correlate with the new hardware. Discussion followed. It was moved by Abney and supported by Fritz to approve the quote from SLC Meter, LLC for the Badger Beacon Reading Software System, conversion of all data from the Orion system, on-site training, and software licensing for \$12,756.06 (copy attached). There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to adopt Resolution #2018-10 amending the FY 2018-19 General Fund Budget by adding \$68,379 to road allocation expenses (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes

There being all ayes, the Supervisor declared the resolution adopted.

Oatten presented a quote from Spicer Group for the Sewer Manhole Repairs as part of the rehabilitation program to lower the Township’s inflow and infiltration into the sanitary sewer system. The quote included a list of over 400 manholes categorized by priority of needed repair (low, medium and high). Per the quote, the Township is responsible for all materials and the DPW will assist Spicer Group to make confined space entry in order to make the repairs. Discussion followed. It was moved by Thurston and supported by Douglas to approve the quote from Spicer Group for the Manhole Repair Project in the amount of \$21,300 (copy attached). There being all ayes, the motion carried.

Sumption presented a cost comparison from Kennedy Industries showing a lease versus purchase option for a new pump for the Stoker Sewer Pump Station. He reminded the board that the Stoker Pump Station is the hardest working station in the Township’s system and the pump needs to be replaced soon. Discussion was held on the pros and cons of each option. Thurston questioned why the cost of installation was not included in the quote. Sumption stated that he would get the information from Kennedy and bring it back to the May 14 departmental meeting.

Oatten requested to purchase 40 Neighborhood Watch street signs. It was moved by Douglas and supported by Thurston to purchase the signs for \$1,500. There being all ayes, the motion carried.

It was moved by Thurston and supported by Abney to approve the purchase of a trailer for the DPW from Woodland-Kawkawlin Trailer for \$1,792.42. There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to adopt Resolution #2018-11 Appointing Donald Sumption as Member and Craig Oatten as Alternate Member to the Northwest Utilities Authority with terms ending April 30, 2022 (copy attached).

Roll call:	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being all ayes, the Supervisor declared the resolution adopted.

It was moved by Abney and supported by Douglas to approve a 3% payment-in-lieu of a raise for Director Craig Oatten. There being all ayes, the motion carried.

**Public Comments:**

Andrew Lamia, 2836 N. Michigan, asked why the business at 2824 N. Michigan was allowed to install cameras that are pointing at his backyard. He stated that this was a clear violation of his privacy. Oatten stated that he had met with the business owner reference the cameras and other issues on the property. The owner was not willing to move the cameras; however, he will be boarding up the broken windows and putting a fence up. Mr. Lamia asked the Township to back him up on the camera issue. Oatten stated that he would ask the County Prosecutor for his opinion on the cameras.

Rose King, 3427 N. Michigan, asked if Oatten could find out how many accidents there have been at the intersection of N. Michigan and Shattuck. Oatten responded that he does have access to certain data; however, the accident that happened earlier that day had nothing to do with the traffic light.

**Director Comments/Updates:**

Oatten gave an update on the NWUA’s reconciliation with the City of Saginaw.

Oatten stated that the developer looking to locate a Dollar General store in the Township had asked for other possible locations as the residents in the Berkobien Subdivision were against the store being built at N. Michigan near Flanders. Oatten gave them two other possible locations as well as the contact information for the owners of Carrollton Center (Skyway Plaza).

Oatten attended a meeting on April 23 hosted by the Saginaw Basin Land Conservancy for the Pollinator Plot Project to plant wildflower “pollinator gardens” on empty lots throughout the County. He obtained a lot of good information and would like to possibly do something with the lot at the corner of Shattuck and Church as a starting point. Discussion followed.

**Board Comments:**

Douglas stated that the Lions Club Walk/Run for the Blind held on Saturday, April 28 was a success. They had 96 participants and generated over \$1,000 for the cause.

Thurston asked why the new sidewalks across from the school on Carla Dr. were all broken. Oatten explained that the contractor was supposed to pour at least 8" of concrete at the location where the farmer accesses the field. That did not happen. He would be working with the school on a solution.

Fritz commented on the Michigan Townships Association's annual conference that was held the week prior in Traverse City. There were a lot of great classes and information.

Westphal stated that the Recreation Department was ready for the baseball/softball season. Opening day was scheduled for May 5.

Abney stated that he would like to set up a tour of the Township's sewer pump stations. Sumption responded that he would be glad to do so. Abney asked if the sidewalk repairs needed by the drain ditch on N. Michigan/Church were the County's responsibility. Response: No, the Township would have to repair them.

Abney requested a quote on painting the Township's fire hydrants. He would like to begin with the hydrants on N. Michigan. Abney requested that the sidewalks be edged out in front of the office. He would also like cost estimates obtained for bike racks and benches in the parks as well as a quote for seal coating the basketball courts in the parks and hanging nets on the basketball rims.

Abney asked Oatten if the road commission would be doing anything on Harrison St. in anticipation of the dust problem. Oatten responded that they would be brining the road in May. Abney asked that a meeting be set with the road commission reference the no parking signs on Baylor Ct. Oatten stated that the signs may not be needed as he had met with two of the landlords that have rentals on Baylor Ct. and they are willing to cooperate by possibly providing additional parking.

Abney asked Oatten to set a meeting with Zilwaukee Mayor Jolin, himself and Sergeant Kellett to discuss coordination of police services.

Abney contacted the business owner of Great Lakes Bay Services regarding delinquent personal property taxes. He would get with Thurston to set a meeting date.

Abney thanked Mr. Lamia for the ordinance reference the storage of trash containers. He would like to look at Carrollton's current ordinance and discuss a possible amendment. Abney would also like to pursue options for the blight issue of newspapers in driveways.

Abney stated that he would like to look at setting up a training program (sponsored by the Police Dept.) for kids to learn about firearms in a positive environment. He asked Oatten to look into it.

Abney asked Sumption to hang the values and mission statement in the board room. He also asked him to plan on purchasing Christmas lights and decorations for display near the Township's outdoor sign on N. Michigan and Church.

**Adjournment:**

It was moved by Westphal and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 8:03 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Andrew Lamia	2836 N. Michigan
Frank Rivette	534 Nylon
Brian Sweatland	3504 Church
Rose King	3427 N. Michigan