

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, April 9, 2018**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was moved by Douglas and supported by Thurston to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

New Business:

Oatten presented the proposed road project estimates provided by the Saginaw County Road Commission. The Township has \$27,682 in allocation monies that must be used in FY 2018-19 and an additional \$68,381 that can be carried over to subsequent fiscal years. The projects slated for this year include: (1) chip seal Jefferson (Mapleridge to Sherman) for \$9,555; (2) chip seal Sherman (Ash to Carrollton) for \$9,360; and (3) concrete repairs on Baylor Ct. for \$6,710.

Fritz stated that he was comfortable with the \$27,682 allocation in the budget for this year with the hopes of proposing a road millage in the next election. Thurston stated that she would rather see the entire amount of allocation monies in the budget instead of the minimum. Much discussion followed. It was board consensus to amend the General Fund to include all County allocation funds (\$96,063) in FY 18-19 with the understanding that the total may not be expended completely; and to look into proposing a road millage to the citizens to help pay for future road projects as the General Fund cannot continue allocating matching funds.

Weaver presented the fee schedule for both regular business licenses and non-owner occupied business licenses. She explained that when the board increased the non-owner occupied license fee to \$25 per housing unit back in July, 2017, some board members assumed that the regular business license fee was increased as well. Weaver explained that the regular license remained at \$10. Discussion followed. It was moved by Abney and supported by Westphal to amend the FY 2018-19 Fee Schedule (effective May 1, 2018) by increasing the business license annual fee (as well as the new business license fee) to \$25.00 before March 31; \$35.00 after March 31; and \$50.00 after April 30. There being all ayes, the motion carried.

It was moved by Fritz and supported by Abney to appoint Code Enforcement Officer Jon Jozwiak as Weed Commissioner with a term ending 3/31/2020. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to approve the quote from Netsource One (copy attached) for \$1,212.60 to bring the Township's firewall in compliance with the Federal Information Processing Standard (FIPS) for security reasons in the Police Department. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to accept the collective bargaining agreement (copy attached) between Carrollton Township and the Police Officers Association of Michigan (POAM) effective thru March 31, 2021. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to approve the employment agreement with Zoning Administrator Patricia Killingbeck (copy attached) effective thru March 31, 2019 with an annual salary of \$12,500.00. There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to accept the employment agreement with Don Sumption for the position of D.P.W. Superintendent (copy attached) effective thru March 31, 2020. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if a road millage was passed in the future, would the monies be separate from the general fund. Response: Yes.

Andrew Lamia, 2836 N. Michigan, asked if monies from the water and sewer funds could be used to fix the roads. Response: No.

Director Updates/Comments:

Oatten gave an update on FOIA procedures for law enforcement issues.

Oatten informed the board that Saginaw County 911 Authority will be proposing a millage in the upcoming election as they are predicting a serious budget shortfall in the next few years. If the millage does not pass, the local municipalities will have to split the cost in order for the Saginaw County 911 Center to operate.

Weaver informed the board that the annual financial audit was scheduled with Yeo & Yeo for the week of June 4th.

Board Comments:

Abney asked Weaver to draft a letter to Carrollton Public Schools congratulating them on their achievement of having the highest graduation rate in Saginaw County.

Westphal informed the board that she had completed the inventory for the Recreation Committee and baseball/softball registration had begun.

Fritz asked if there were grants available for police and fire personnel training. Oatten stated that he applied annually for the 302 grant funds that were used for trainings.

Douglas stated that he had received some information on the Ezekiel Project of Saginaw that he passed on to Oatten. He also informed the board that due to a work conflict, he would be unable to attend the Planning Commission meeting on Monday, April 16. Abney offered to attend in his place.

Executive Session:

Oatten requested an executive session for his performance evaluation. It was moved by Douglas and supported by Abney to enter into executive session. There being all ayes, the meeting closed at 7:08 p.m.

It was moved by Douglas and supported by Thurston to come out of executive session. There being all ayes, the meeting opened at 8:30 p.m.

Adjournment:

It was moved by Thurston and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 8:31 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Andrew Lamia	2836 N. Michigan