

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Wednesday, December 27, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Interim Superintendent Don Sumption, Deputy Fire Chief Frank Rivette and Assistant Fire Chief Brian Sweatland.

Acceptance of Agenda:

It was moved by Thurston and supported by Douglas to accept the agenda as presented. There being all ayes, the motion carried.

Recognition:

Board members recognized the following employee anniversaries: Fire Captain Bill Weaver for eight years and Fire Safety Officer Victor Hathon for nine years of service.

Public Comments: None.

Approval of Minutes:

It was moved by Thurston and supported by Westphal to approve minutes for: November 27, 2017 – regular and December 11, 2017 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Thurston and supported by Abney to receive and file the correspondence as listed for December 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Thurston to approve the December Accounts Payable for the amount of \$231,121.05. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Douglas and supported by Thurston to receive and file the quarterly investment report for September 30, 2017. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

Deputy Fire Chief Rivette discussed the American Red Cross smoke detector program. So far, only 19 smoke detectors at seven homes had been installed. Chief Tetloff had called all residents that had signed up for the program and was getting some resistance as some of the residents did not want anyone coming into their homes. Oatten commented that when the program initially started, it was communicated to the public that the free smoke detectors had to be installed by trained personnel. Discussion followed. Assistant Fire Chief Sweatland stated that Chief Tetloff was considering sending out postcards to those residents that signed up and giving them a choice of two or three installation dates in January. Weaver stated that her office staff would assist with taking the calls for appointments.

Oatten informed the board that the home at 3920 Center had been demolished earlier that day.

Board members thanked Sumption for his very informative board report. Sumption stated that earlier that day, a small sink hole was discovered on Baylor Ct. He would be investigating it further and would keep the board posted.

New Business:

It was moved by Thurston and supported by Abney to adopt Resolution #2017-06 permitting the delay of property tax payments without penalty until March 1, 2018 for those that file a Homestead Property Tax Credit Claim by February 14, 2018 (copy attached).

Roll call:	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the resolution was adopted.

It was moved by Douglas and supported by Westphal to sign a letter of support for the application to the Michigan Department of Natural Resources for a \$10,000 grant for trail signage as part of the development of the Iron Belle Trail Project in Saginaw County. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to approve the cost of \$2,500 for Spicer Group to include GIS layers for water service lines and shut-off valves as part of the Water Asset Management Project. There being all ayes, the motion carried.

Oatten reviewed the proposed Fiscal Year 2018-2019 Budget timeline. There was discussion on the fact that the public hearings scheduled for the third Monday in March sometimes conflict with the Planning Commission's regularly scheduled meeting. It was board consensus to have Douglas ask the Planning Commission to change their meeting time from 6:00 to 6:30 p.m. for their March 19 meeting to allow enough time for the budget public hearings.

Public Comments:

Joan Douglas, 1828 Kelly, thanked the board members, staff and volunteers for their help with the Lions Club Food Drive. She commented that the involvement from both the township and the schools created great community spirit!

Rose King, 3427 N. Michigan, asked if the green flashing lights on the county plow trucks was something new this year. Response: Yes. Ms. King also asked how long police records were kept for. Oatten responded that it depends on what type of record it is. Ms. King asked if police reports from 1973 were still available. Response: No.

Director Comments:

Oatten stated that the auditor approved the expense for the Recreation Committee to contribute towards the cost of the expandable gates installed at the school. He asked Westphal to relay the message to the Recreation Committee for their consideration.

Oatten informed the board that the Water Asset Management Plan had been submitted to the MDEQ on December 22.

Board Comments:

Westphal thanked everyone for their help at the Lions Club Food Drive. She helped deliver the leftover donations to ten senior citizens.

Thurston discussed the new tax law that Congress passed and the confusion it is causing as there were advertisements about prepaying 2018 property taxes. The State of Michigan does not allow for prepayment of property taxes.

Douglas thanked all the volunteers for a successful food drive. He wished everyone a Happy New Year.

Abney stated that he had many residents give positive feedback on the Lions Food Drive event sponsored by the Fire Department on December 6. He looked forward to next year and would like the Police Dept. to be involved as well.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 6:31 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Frank Rivette	534 Nylon
Brian Sweatland	3504 Church
Victor Hathon	3253 Winter
Rose King	3427 N. Michigan
Joan Douglas	1828 Kelly