

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, November 27, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Oatten requested to add to New Business: #2 – SCRC quote for storm drain repair and #3 – special check request for DPW truck. It was moved by Westphal and supported by Douglas to accept the agenda as amended. There being all ayes, the motion carried.

Recognition:

Board members recognized the following employee anniversaries: Police Officer Robert Hall for 11 years and Firefighter Kyle Rivette for 4 years of service.

Public Comments:

Wayne Paquette, 3466 Bobendick, expressed his frustration in receiving a code enforcement violation letter for his property with only three days to comply as the United States Postal Service does not deliver mail in a timely manner. He encouraged the board to extend the amount of days (currently 10 days from date of letter) for compliance. Abney thanked Mr. Paquette for his comments. The Township is fully aware of the change in delivery time of the mail and as long as residents who receive letters communicate with the code enforcement officer, more time will be granted for those that need it. Discussion followed.

Approval of Minutes:

It was moved by Fritz and supported by Abney to approve minutes for: October 30, 2017 – regular and November 13, 2017 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Westphal and supported by Douglas to receive and file the correspondence as listed for November 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Thurston and supported by Abney to approve the November Accounts Payable for the amount of \$203,230.70. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

Both the Fire and Police Departments will be participating in the Shop with a Hero event scheduled for December 5.

Oatten stated that he increased the weekly hours for Code Enforcement Officer Jon Jozwiak. He will now be in the office Monday, Tuesday and Wednesday of each week.

Pending Business:

Oatten presented the opinion from Township Attorney Gary Campbell reference the inspection of rental units. Much discussion was held on the proposed process and required ordinances. It was board consensus that the Township's budget would not be able to incur the costs of hiring additional inspectors for the program; however, Oatten suggested that maybe the landlords should be required to show proof of completed inspections by a licensed inspector. Campbell also advised that the Township may enforce parking by having each landlord provide adequate parking for the number of tenants renting the unit. It was board consensus to have Oatten continue working with Campbell and have a draft inspection process ready for review at the next meeting.

New Business:

It was moved by Douglas and supported by Abney to reappoint Fenobia Dallas to the Planning Commission with a term ending 12/31/2020; and, reappoint Tim Gnatkowski to both the Planning Commission and the Zoning Board of Appeals with a term ending 12/31/2020. There being all ayes, the motion carried.

Oatten presented a quote from the Saginaw County Road Commission (attached) to repair the failed storm sewer drain near 2841 Harrison. It was moved by Fritz and supported by Westphal to approve the quote from SCRC for \$1,396.49 to repair the storm sewer drain. There being all ayes, the motion carried.

It was moved by Abney and supported by Thurston to approve the special check payment to Serra Saginaw Automotive, LLC for the new DPW truck in the amount of \$47,710.60. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, stated that the overhead streetlight at Rustic and N. Michigan did not give off the same light as the other intersections nearby. Oatten stated that he would check into it.

Wayne Paquette, 3466 Bobendick, commented on the number of residents that have fire pits and one of his neighbors seems to be burning trash and yard waste. Oatten responded that the ordinance only allows for the burning of firewood and that trash and yard waste are not allowed to be burned. Mr. Paquette also thanked the Township for the monthly brush pickup that was provided every year. He stated that it was a great service to the community.

Director Comments:

Oatten informed the board that the smoke detectors provided by the American Red Cross would be delivered the following day. He would coordinate with Chief Tetloff in getting the detectors installed for those residents that previously signed up.

Weaver stated that the Planning Commission would be expecting the Township Board members to attend a joint meeting at their next regular meeting scheduled for December 18 at 6:00 pm.

Board Comments:

Fritz reminded board members to RSVP with Weaver if they are attending the Saginaw County Township Officers' Association annual Christmas meeting on December 14.

Westphal stated that Recreation Basketball had begun and the first Saturday of the season went very well.

Adjournment:

It was moved by Fritz and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 6:51 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Scott Machette	125 Mapleridge
Frank Rivette	534 Nylon
Wayne Paquette	3466 Bobendick
Rose King	3427 N. Michigan