

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, September 25, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Mark Pilkington and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Oatten requested to add to New Business: #7 – Resolution #2017-10 Saginaw County Hazard Mitigation Plan and #8 – Discuss large truck legislation. It was moved by Douglas and supported by Fritz to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments:

Kathleen Siler, 3350 Winter, asked the board to look into the complaint that she made a few days prior regarding her neighbor who was living in a motor home on the property. Oatten responded that personal contact had been made with the resident and Ms. Siler may call the code enforcement officer during his office hours on Mondays and Wednesdays for more information.

Andrew Lamia, 2836 N. Michigan, asked why there was not a non-owner occupied business license for 3050 Monroe. He was almost certain that it was a rental. Mr. Lamia also asked that the board carefully consider the agenda item for the rezone at 310 Stoker as it would more than likely be another rental.

Jim Lyons, 4435 N. Michigan, introduced himself as the owner of 310 Stoker. He informed the board that the property would not be a rental, but rather a single-family home for his daughter.

Recognition:

Board members recognized the following employee anniversaries: Cleaning Personnel Gail Timm for 13 years, Assessor David Cook for 23 years, Sergeant Chris Kellett for eight years, Police Officer Jim Kellett for 29 years, Firefighter Austin Hathon for one year and Fire Lieutenant Sam Curnutt for four years.

Approval of Minutes:

It was moved by Petrowski and supported by Westphal to approve minutes for: August 28, 2017 – regular and September 11, 2017 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Westphal and supported by Fritz to receive and file the correspondence as listed for September 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Petrowski and supported by Abney to approve the September Accounts Payable for the amount of \$164,281.76. There being all ayes, the motion carried.

It was moved by Abney and supported by Petrowski to add the payment of the Police Department's SuperFleet Mastercard for \$1,323.73 to be paid September 29, 2017. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Department heads presented their board reports. There were no financial requests.

Both the police and fire departments would be participating in Carrollton High School's Homecoming Parade scheduled for Friday, September 29 at 4:00 p.m. The Township Offices will be closing at 4pm that day as well.

Abney invited the board members to the Fire Department on Wednesday, September 28 at 6pm as he would be grilling steaks for the firefighters. This expense was being paid for by him personally and not with township funds.

Pending Business:

Discussion was held on the cost comparison of having the DPW mow and maintain vacant lots in the Township versus planting clover as a ground cover that would require less maintenance. Pilkington stated that planting clover was a process that was more involved than originally thought. In order for the clover to take root appropriately, the top 4" of topsoil would need to be stripped and screened topsoil brought in. With all labor, supplies and equipment, the cost to convert approximately one acre of vacant land to clover would be in excess of \$15,000. The annual cost of continuing to mow the same land (labor and equipment) totals only \$127.14. It was moved by Douglas and supported by Abney to discontinue pursuing the clover ground cover option for vacant lots. There being all ayes, the motion carried.

Board members discussed the proposed agreement between the City of Saginaw and the Northwest Utilities Authority. There were no specific questions or concerns. It was moved by Abney and supported by Petrowski to accept the Wastewater Service Agreement between the Northwest Utilities Authority (of which Carrollton Township is one of four municipal members) and the City of Saginaw effective January 1, 2017 for an indefinite period of time, but at least for a period of twenty-five (25) years (copy attached). There being all ayes, the motion carried.

New Business:

It was moved by Douglas and supported by Westphal to accept the recommendation from the Planning Commission to rezone the property located at 310 Stoker (11-12-4-05-1930-000) from B-1 (Business: Office) to R-1 (Residential: Low Density).

Roll call:	Petrowski	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes
	Abney	Yes

There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to award the bid for the 2008 Chevrolet Impala to Kaitlin Swick in the amount of \$1,250 and the bid for the 2002 Chevrolet Malibu to Eric Gillman in the amount of \$1,248. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to set the trick-or-treating hours as 6:00 pm to 8:00 pm for October 31, 2017. There being all ayes, the motion carried.

Cost estimates were presented for the crack-fill and sealing of the asphalt for the basketball courts at all three township parks. Pilkington stated that there was a catch basin repair that needed to be made as well as a small area of asphalt in the playground area that needed to be sealed at Hanchett Park. He had included both additional items on the request for bids. Discussion followed. It was moved by Abney and supported by Westphal to approve the low bid from Mr. Asphalt for a not-to-exceed amount of \$6,500. There being all ayes, the motion carried.

Petrowski asked what would be done with the broken asphalt areas that were not being repaired. It was board consensus to have Pilkington obtain cost estimates to remove the additional asphalt areas in the parks.

Discussion was held on the Township's Values & Mission Statement and it was agreed that no changes were needed. It was board consensus to give each employee a copy of the statement and have them complete a signed acknowledgement that shall be placed in their personnel files.

It was moved by Fritz and supported by Petrowski to adopt Resolution #2017-09 to authorize Consumers Energy Company to make changes in the street lighting service as provided in the Standard Lighting Contract dated January 1, 2014 (copy attached).

Roll call:	Fritz	Yes
	Abney	Yes
	Petrowski	Yes
	Douglas	Yes
	Westphal	Yes

There being all ayes, the resolution was adopted.

It was moved by Abney and supported by Petrowski to adopt Resolution #2017-10 adopting the 2017 Saginaw County Hazard Mitigation Plan (copy attached).

Roll call:	Westphal	Yes
	Fritz	Yes
	Abney	Yes
	Petrowski	Yes
	Douglas	Yes

There being all ayes, the resolution was adopted.

Oatten informed the board of current legislation in the works for allowing an increase in the size and weight of trucks allowed on Michigan roads. Discussion followed. It was moved by Abney and supported by Fritz to send a letter opposing the legislation supporting bigger trucks on the road. There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, asked the status of the SAW grant project. Response: the grant timeline ends October 31. Mr. Lamia also suggested covering the broken asphalt at Stoker Park with dirt and planting grass as it was already overgrown and may be a cheaper option for the Township.

Director Comments:

Oatten informed the board that the Saginaw County Land Bank had purchased the fire damaged home and property located at 361 Lynn and plans were being made for demolition. Oatten thanked Petrowski for her help in getting the Land Bank to assist in the remediation of the property.

Weaver informed the board that there was still inventory left of the 150th Anniversary T-shirts. She asked the board to lower the price in hopes of selling the shirts at the CHS homecoming game. It was board consensus to set the cost of the adult t-shirts at \$5 and the child t-shirts at \$3.

Board Comments:

Douglas asked Westphal to extend an invitation to the Recreation Committee to attend the next Planning Commission meeting on October 16 to review the Recreation Plan.

Douglas suggested that the Township have the Values & Mission Statement painted on the wall where the projector screen was located in the board room. Discussion followed. The other members liked the idea and Abney suggested contacting an art student at the schools.

Petrowski stated that the home at 3920 Center was slated for demolition by the County; however, it may not happen immediately.

Westphal reminded the board that the 2017 Buddy Walk was scheduled for Saturday, September 30 at Carrollton High School.

Abney commended Petrowski for her help in getting 361 Lynn purchased by the Land Bank. He also informed the board that Dumpster Day was a huge success and the Township collected 20.75 tons (or 41,500 pounds) of unwanted bulky items from Township residents.

Adjournment:

It was moved by Petrowski and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Jim Lyons	4435 N. Michigan
Kathleen Siler	3350 Winter
Andrew Lamia	2836 N. Michigan