

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, August 28, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Absent - Excused
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Mark Pilkington and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Abney added to Pending Business - #3 Clover/ground cover for vacant lots. It was moved by Westphal and supported by Petrowski to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments:

Jeff Lea, 3780 Ventura, asked if anything could be done about his neighbor's cats using his front lawn as a litter box. He stated that he had called the office and was told that the Township's ordinance does not address cats. He has also tried talking to his neighbors but they were not responsive on the matter. Abney assured Mr. Lea that the board would look into it and get back with him.

Rose King, 3427 N. Michigan, stated that she was having the same problem as Mr. Lea with cats in her neighborhood. She asked the board to please look at the ordinance language.

Recognition:

Board members recognized School Crossing Guards: Cheryl Bishop for 14 years of service, Barbara Spears for 10 years of service, Gerald Howell for eight years of service and Traci O'Connor for three years of service; as well as DPW Laborer Scott Waters for his two years of service. Also recognized was Police Officer Cindy Luberda for 24 years of service and for her recent promotion to Chief of Police for the City of Zilwaukee.

Oatten introduced Code Enforcement Officer Jon Jozwiak. Jon started in his new position on July 6, 2017 and was already showing that he was a great asset to Carrollton Township. Board members welcomed Jon and showed appreciation for his aggressive start in getting the blight issue under control in the Township.

New Business:

Jamie Rivette, Principal at Yeo & Yeo, presented the audited financial statements for the Township's Fiscal Year ended March 31, 2017. She gave an overview of the revenue and expenditure activity for the Township's major funds and explained that there were no material weaknesses or significant deficiencies found during the audit. Discussion followed.

It was moved by Douglas and supported by Westphal to receive and file the audited Financial Statements for Fiscal Year ended March 31, 2017. There being all ayes, the motion carried.

Approval of Minutes:

It was moved by Petrowski and supported by Douglas to approve minutes for: July 31, 2017 – regular and August 14, 2017 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Petrowski and supported by Abney to receive and file the correspondence as listed for August 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Petrowski and supported by Abney to approve the August Accounts Payable for the amount of \$262,820.06. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Department heads presented their board reports. There were no financial requests.

Chief Tetloff reported that the Carrollton Township Fire Department would be participating in the Zilwaukee Bridge Fest parade on August 26 as well as the 9/11 Heroes Run at SVSU on September 11. Also, firefighters will be receiving some rescue training due to the property owner at 287 Shattuck offering his home before demolition.

Oatten stated that the school had the trees in front of the high school trimmed; however, some of the trees were still "questionable" when it came to their health and sturdiness and may need to be taken down in the future. Abney asked if the Township could help by contributing financially to the cost of taking them down. Oatten responded that the Township could not legally expend general fund dollars in that way. Much discussion followed. Douglas expressed his frustration with the Township not being able to assist as the trees were in the road right-of-way and not on school property.

Pending Business:

Weaver reported that the front office staff was making a list of residents that have called in for pickup of items for the Dumpster Day event on September 9.

Oatten stated that plans were being made to incorporate the community survey with the surveys needed for the master plan and recreation plan updates.

Oatten informed the board that a map was made by the Saginaw Area GIS Authority highlighting all Township-owned land and he and Pilkington were putting together a plan for planting clover. Abney suggested that a small lot that's highly visible be used as a testing plot for the clover. Discussion followed. Oatten would bring more information to the board in the near future as clover is normally planted in late-September.

New Business (cont'd):

It was moved by Abney and supported by Westphal to approve the 2017 Carrollton High School Homecoming Parade route (same as previous years) and to close the Township Offices at 4:00 p.m. on Friday, September 29. There being all ayes, the motion carried.

Oatten presented the Wastewater Service Agreement between the City of Saginaw and the Northwest Utilities Authority that was approved at the NWUA Board's meeting on July 28. Some of the changes from the previous contract include: a revised procedure for account reconciliation, adding a wastewater advisory committee, and a voluntary dispute resolution procedure. Oatten asked the board members to review the agreement and to let him know of any questions. The NWUA Board asked that all member municipalities approve the agreement prior to October 27.

Public Comments:

Paulette Giltrop, 2930 Eddy, asked if the Township could advertise the next Neighborhood Watch meeting scheduled for September 12 on the outdoor signs. Response: Yes. Ms. Giltrop also commented that the DPW seasonal worker was doing a great job on mowing the parks; however, she wanted the Township to know that he does not pick up any garbage beforehand and just mows over it as well as the brush piles of weeds that she had picked along the fence line at Stoker Park. Ms. Giltrop asked if shooting .22 caliber guns was allowed in residential areas. Response: No. Please call 9-1-1 when the activity is happening.

Rose King, 3427 N. Michigan, asked the Township to check on the black pickup truck that has been sitting in front of a house in the 3400 block of N. Michigan. It had been towed away and is now back and has not moved. Oatten stated that he would check into it.

Director Comments:

Oatten informed the board that the new police vehicle would be on the road very soon. Currently, there were two retired police vehicles for sale on craigslist.com and sealed bids were due September 7.

Oatten stated that the Saginaw County Road Commission had missed marking the school crosswalks on N. Michigan after the chip/seal project. He would be contacting them to complete prior to the first day of school.

Board Comments:

Abney informed Weaver that he had received positive comments on the front office staff's service recently. Weaver thanked him and would let her staff know.

Douglas thanked the department heads for a successful audit and a job well done.

Westphal asked if anything could be done about the countless newspapers that are delivered to residents without any sort of subscription from the Saginaw News. She felt that they should be considered blight as they seem to be piling up in driveways all over the Township. Discussion followed.

Adjournment:

It was moved by Westphal and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Jerry Howell	4554 Cadillac
Carol Howell	4554 Cadillac
Barbara Spears	1634 Owen
Loretta Spears	1634 Owen
Scott Mohn	825 Evergreen
Di Mohn	825 Evergreen
Jeff Lea	3780 Ventura
Belinda Lea	3780 Ventura
Cheryl Bishop	3618 Church
Paulette Giltrop	2930 Eddy