

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Tuesday, May 30, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Mark Pilkington and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Weaver requested to add to New Business: #4 - Firefighter appointment. It was moved by Douglas and supported by Petrowski to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, asked the board if they were still considering implementing the crime-free rental ordinance. Abney stated that it would be discussed later in the meeting.

Margaret Brown, 1611 Riviera, stated that she has complained twice about the neighbor behind her that has excessive brush in their backyard. Oatten stated that he would check on it.

Recognition:

Board members recognized retiring DPW Laborer Robert Schliska for his 31 years of service and Assistant Fire Chief Brian Sweatland for 19 years of service.

Approval of Minutes:

It was moved by Petrowski and supported by Westphal to approve minutes for: April 24, 2017 – regular and May 8, 2017 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Douglas and supported by Abney to receive and file the correspondence as listed for May 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Petrowski and supported by Abney to approve the May Accounts Payable for the amount of \$171,275.11. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Department heads presented their reports to the board. There were no financial requests.

Oatten informed the board that during the National Take-Back Day on April 29, the Township collected 35 lbs. of pills in four hours.

Pilkington noted that the Saginaw County Road Commission would soon be chip sealing Mapleridge, Venoy and N. Michigan roads.

Discussion was held on Phase II of the Carla Dr. Water Main Replacement Project that was scheduled to begin June 19.

Pending Business:

Oatten informed the board that he had received resumes from approximately ten applicants for the Code Enforcement Officer position. He asked the board how they would like to proceed with interviews. Discussion followed. It was board consensus to have Abney and Fritz review the resumes and have Oatten conduct the interviews and bring a recommendation to the board at the June 12 meeting.

Oatten stated that he met with his officers on May 24 and gave them two weeks to submit their resume for the sergeant position. He will then conduct interviews and bring his recommendation to the board. Westphal asked if there was a job description for the sergeant position. Oatten stated that there was, but it needed to be updated.

Discussion was held on the possible questions for the proposed community survey. It was board consensus to have a draft survey ready for the Neighborhood Watch meeting scheduled for June 13.

New Business:

Discussion was held on the proposed employment agreement with Patricia Killingbeck as Zoning Administrator/Planner. Her current contract expired 3/31/17. Abney noted that the terms of the proposed contract state that it will renew automatically from year to year and he thought that was changing with this new contract. Weaver apologized for overlooking the language and would correct it. It was moved by Douglas and supported by Petrowski to approve the Employment Agreement with Patricia Killingbeck (copy attached) until March 31, 2018 with language correction as discussed. There being all ayes, the motion carried.

It was moved by Abney and supported by Petrowski to exercise the waiver for first right of refusal for the 11 parcels that foreclosed to the Saginaw County Treasurer as of March 31, 2017 (copy attached). There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to approve the cost estimate from Saginaw County Road Commission (copy attached) for crack sealing on Jefferson (Mapleridge to Sherman) and Sherman (from Carrollton Rd. to Ash) in the amount of \$4,750. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to promote Madison Gonzales to the position of firefighter. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if the Township could add anything to Hanchett Park where the old equipment was removed. She thought it looked very bare. Ms. King also asked if new mulch would be put in the parks this year. Response: Yes.

Andrew Lamia, 2836 N. Michigan, stated that the dust from the trucks at the truss company was really bad again. Oatten thought the business owner had put chloride down already, but he would look into it.

Director Comments/Updates:

Oatten stated that he had a meeting with the Township's attorney the following day on drafting an ordinance similar to the City's crime-free rental ordinance. He would bring further information back to the next meeting.

Oatten informed the board that he had confirmed with the County Drain Commissioner that the foot bridges over the drain ditches in the Township are owned by the Township. Discussion was held on how nice the bridge near N. Michigan/Church intersection looked after it was repainted.

Oatten also stated that he would be attending a meeting reference the STARS bus service and would bring any information back to the board.

Board Comments:

Westphal thanked Pilkington and Kyle Rivette for all of their hard work at the community clean-up day held May 20. Westphal also invited everyone to check out a Recreation baseball game. The season is well underway and the committee is doing a great job.

Discussion was held on the proposed community garden idea. Oatten explained that while the soil test results were not favorable for the property located behind the Township Office; by adding lime and compost, we could plant a test plot and see how it goes. Pilkington stated that a tiller would be needed and the cost is approximately \$2,000. More discussion followed.

Douglas stated that he would be in favor of purchasing a tiller for the garden project. He then asked the status of the communication with the owners of Skyway Plaza. Abney stated that he talked with the owners several times and had invited them to the meeting to which they stated they would be attending. He was disappointed that they did not show up that evening. Oatten stated that he would have the Township attorney draft a letter to the owners reference the condition of the property.

Fritz stated that he would not be in favor of purchasing a tiller for the garden project.

Abney discussed the possibility of having an annual event (possibly with the clean-up day) where we could have dumpsters at the Township available for those residents that have large items to get rid of and are not capable of moving them. Discussion followed.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:03 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Andrew Lamia	2836 N. Michigan
Margaret Brown	1611 Riviera
Joyce Earls	1626 Belair
Rose King	3427 N. Michigan
Robert Schliska	817 Oakview
Kris Sweatland	3504 Church
Brian Sweatland	3504 Church
Robert Gubody	3562 Monroe