

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, March 13, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was moved by Petrowski and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

New Business:

Weaver presented a quote from Environmental Systems Research Institute, Inc. for an ArcGIS desktop software license for \$1,350 for DPW Superintendent Mark Pilkington. She explained that the SAW grant monies would be covering the cost. It was moved by Abney and supported by Westphal to approve the quote for \$1,350 as presented (copy attached). There being all ayes, the motion carried.

Oatten presented the invoice from Roenicke Electric for the installation of the flow meter at Stoker Pump Station in the amount of \$1,745.74. It was moved by Fritz and supported by Abney to approve the payment to Roenicke Electric as presented (copy attached). There being all ayes, the motion carried.

Oatten and Weaver presented the FY 2017-18 Water and Sewer Fund budgets and rate projections to the board. Much discussion followed.

Board members reviewed the Police and Fire Fund budgets for FY 17-18 to determine what millage rates to present at the public hearings scheduled for March 20. It was board consensus to have Weaver prepare the Fire Fund with a 2 mill levy and the Police Fund with a 9.2 mill levy.

Weaver stated that she would have the completed budget books ready for the board at the March 20 public hearings.

Oatten requested that New Business item #4 be conducted in closed session.

Executive Session:

It was moved by Douglas and supported by Fritz to enter into executive session to discuss Director Oatten's performance evaluation. There being all ayes, the meeting closed at 7:48 p.m.

It was moved by Douglas and supported by Petrowski to come out of executive session. There being all ayes, the meeting opened at 9:25 p.m.

Public Comments: None.

Board Comments:

Westphal reminded the board of the Neighborhood Watch Meeting being held the following day (March 14) at 6:00 p.m. at St. John Paul II Center on Carla Dr.

Discussion was held reference the house fire on Lynn St. that occurred February 13. Oatten explained that the fire was being investigated for possible arson and the Township had to wait until the investigation was completed before any remediation could occur.

Adjournment:

It was moved by Abney and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan