

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, February 27, 2017

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Mark Pilkington and Interim Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments:

Paulette Giltrop, 2930 Eddy, handed out the meeting minutes from the December 13 Neighborhood Watch Meeting. The next meeting is scheduled for March 14, 2017 at 6:00 p.m. at the St. John Paul II Center on Carla Dr. Ms. Giltrop explained that a representative from Audio Central Alarm asked to speak at the March 14 meeting and she asked the board if they had any objections to that. Discussion followed. It was board consensus to allow the speaker from Audio Central Alarm to present at the Neighborhood Watch meeting as well as any other alarm company representatives that inquire in the future.

Dolores Edwards, 2917 Harrison, asked the board members to look into the terrible road dust on her street that occurs every year. She stated that this was the third year in a row that she has made a formal complaint on the dust that is created from the trucks that come and go from Mid-Michigan Truss & Components. Ms. Edwards thanked the board in advance for anything they could do.

Andrew Lamia, 2836 N. Michigan, stated that he was in support of the complaint that Ms. Edwards had spoken of as he had also contacted the Township about the dust and horrible air quality that is created by the large trucks. Last year, he called the DEQ and the truss company was forced to spray something on the roads to control the dust. Mr. Lamia asked why the Township created an IFT district for the business to receive a tax break and expanding their facilities when the dust issue still comes up every year. Supervisor Abney stated that he could not undo how the complaints were handled in the past, but would certainly look into the issue moving forward.

Joe Loperena, 1529 Maine St., stated that he had some concerns with how the Recreation Department was running their programs. He had attended the basketball tournament held the previous Saturday and saw that the officials (referees) were not trained properly and there was a lot of confusion with coaches making the calls instead of the refs. Mr. Loperena offered to train

the officials at no cost as he was MHSA certified. He has applied to work for the Recreation Department previously but was never called. Supervisor Abney stated that he would be reviewing the basketball season now that it was complete. He thanked Mr. Loperena for his comments.

Recognition:

Township Board members recognized and thanked General Office Clerk Mary Corcoran for 16 years of service with a certificate presentation. Audience members congratulated Mary with a round of applause.

Approval of Minutes:

It was moved by Douglas and supported by Abney to approve minutes for: January 30, 2017 – regular and February 13, 2017 – departmental meetings. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Petrowski to receive and file the correspondence as listed for February 2017. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Fritz and supported by Douglas to approve the February Accounts Payable for the amount of \$412,837.76. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were presented by department heads. Abney requested that all code enforcement complaints that are “in queue” be included in the monthly report to the board. Abney also questioned the status of 3040 Jackson. Oatten responded that the owner did not have the funds available to demolish the home as was ordered by the court. (The home was severely damaged from a structure fire in January 2016). Fritz asked if the Township could demolish it and put the charges on the tax bill. Oatten responded that the Township would first have to go back to court to get an order from the judge to do so.

Oatten provided a copy of the letter of support that he submitted for the 21st Century Community Learning Center Grant that the Carrollton Public School District and the Boys & Girls Club applied for (copy attached).

DPW Superintendent Pilkington informed the board and public that the Earth Day Event at the Saginaw Children’s Zoo was scheduled for April 21, 2017 from 10am to 2pm.

Pending Business:

Office Manager Weaver informed the board that she was working on the customer service feedback center to be located in the front office lobby. She had obtained estimates ranging from

\$70-\$80 for a secured lockbox where completed surveys would be deposited. She hoped to have it completed by the beginning of the fiscal year (April 1).

Much discussion was held on the code enforcement officer position. Abney stated that he would like the sergeant position filled in the Police Department and maybe that employee could do the code enforcement duties as well. Fritz agreed that the position should remain under the management of the Police Department; however, he thought maybe a part-time police officer could be hired to do code enforcement as well as cover shifts for the five full-time officers' vacation time. Oatten advised that the position be discussed further after the FY 2017-18 budgets were presented to the board next week. More discussion followed. Abney requested that the sergeant position be included in the police fund budget.

New Business:

Weaver presented the proposed minutes of the Compensation Commission's meeting held on February 16. They had recommended an increase for the elected officials' salaries beginning April 1, 2017 and remain the same for the fiscal year beginning April 1, 2018. Fritz stated that the increase was approximately 1.5% and the total amount for all five board members for the two upcoming fiscal years totaled less than \$1,000 in additional pay. Douglas stated that he would be voting no on the recommendation. He understood that Carrollton had the lowest paid elected officials in Saginaw County; however, he thought that should be a point of pride and not a reason to receive an increase. Discussion followed.

It was moved by Fritz and supported by Petrowski to accept the Compensation Commission's salary determination (copy attached) for the FY 2017-18 elected officials' annual salaries to be set as follows and remain the same for FY 2018-19:

Supervisor	\$8,115
Clerk	\$7,500
Treasurer	\$7,500
Trustees (2)	\$5,200 (\$2,600 each)

Roll call:	Fritz	Yes
	Abney	No
	Petrowski	Yes
	Westphal	Yes
	Douglas	No

There being 3 ayes and 2 nays, the motion carried.

Oatten presented an ordinance amendment to address the ongoing issue of spectators attending Recreation program activities that portray unsportsmanlike conduct. During the past basketball season, there were a couple of situations that needed to be dealt with by the Police Dept. The proposed ordinance provides definitions of conduct, violations, and enforcement of penalties which include a municipal civil infraction ticket and, if necessary, arrest and banishment from any sporting events sponsored by the Recreation Department. Discussion followed.

It was moved by Douglas and supported by Westphal to adopt Ordinance No. 2017-04 amending Chapter 30, Offenses and Miscellaneous Provisions, Article V. Offenses Involving Public Peace and Order, adding Sec. 30-160 Sportsman Like Conduct During Recreational Events (copy attached).

Roll call:	Westphal	Yes
	Douglas	Yes
	Fritz	Yes
	Abney	Yes
	Petrowski	Yes

There being all ayes, the ordinance was adopted.

Weaver presented a resignation email from Crystal and Chris Kane from the Recreation Committee (copy attached). It was moved by Westphal and supported by Petrowski to accept the resignations of both Crystal Kane and Chris Kane effective February 27, 2017. There being all ayes, the motion carried.

Discussion was held on the replacement for Crystal as she had been the chairperson. It was moved by Westphal and supported by Abney to appoint committee member Cathy Smith as Recreation Committee Chairperson effective February 27, 2017. There being all ayes, the motion carried.

With the resignations and appointing an existing committee member as chairperson, discussion was held on reducing the number of Recreation Committee members. It was moved by Abney and supported by Fritz to set the number of members to seven (7) from nine (9) for the Recreation Committee. There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to appoint Bob Roenicke to the Board of Review as an alternate with a term ending 12/31/17. There being all ayes, the motion carried.

Tetloff informed the board that with the resignation of the past fire chief, the department needed to have a truck mechanic appointed. He recommended Kyle Rivette. It was moved by Fritz and supported by Abney to appoint Kyle Rivette as Truck Mechanic for the Carrollton Township Fire Department effective March 1, 2017. There being all ayes, the motion carried.

Oatten stated that after he and Abney met with the Fire Department personnel, they are in full support of Bob Tetloff being appointed to the position of chief. Discussion followed. It was moved by Abney and supported by Douglas to appoint Robert Tetloff as Carrollton Township Fire Chief effective immediately. Abney asked for a roll call vote.

Roll call:	Fritz	Yes
	Abney	Yes
	Petrowski	Yes
	Westphal	Yes
	Douglas	Yes

There being all ayes, the motion carried. Board members, staff and the public audience congratulated Tetloff with a round of applause.

Oatten presented the ordinance definitions of accessory buildings and asked the board members to review them. Currently, Township ordinance does not allow for an accessory building to be on a lot without a home. After discussion, it was board consensus to have Oatten forward to the Planning Commission for review.

Public Comments:

Rose King, 3427 N. Michigan, asked the board to consider a wage increase for the clerical staff in the front office.

Paulette Giltrop, 2930 Eddy, asked if the police department could pay special attention to the speeders on Eddy. She asked what a speeding ticket cost. Oatten responded that a speeding violation is a two-point infraction and the fees range between \$100-\$115.

Andy Lamia, 2836 N. Michigan, stated that the building next door to him is for sale and he had heard that it was being leased to a machine shop. Mr. Lamia then read the allowed uses in an M-1 zone and asked the board if they could provide the definitions for “nuisance characteristic” and “environmental intrusion” as he has never understood what they meant. Abney assured Mr. Lamia that moving forward, the board will work closely with the Planning Commission when any business is looking to locate in Carrollton and make the best decision possible for the community.

Director Comments/Updates:

Oatten stated that a location for the proposed community garden might be best suited on the property behind the Township Office. Discussion followed.

Oatten informed the board that Michigan Sugar received the grant for the partnership with the feed company.

Board Comments:

Douglas stated that he was in favor of using the Township’s property behind the offices for the community garden.

Fritz asked when the next meeting for the Iron Belle Trail was. Oatten responded March 8. Fritz proposed the idea of focusing on certain departments at each of the departmental meetings held on the second Monday of the month. Petrowski agreed as it was very beneficial to be able to speak directly to the department heads, especially for those board members that work full-time and cannot come into the office during working hours. Discussion followed.

Westphal stated that she had been inquiring about grants for the community garden. She asked if the liability insurance carrier could be contacted reference the garden. Weaver stated that she would do so.

Abney thanked the members of the audience for attending and congratulated both Mary Corcoran and Bob Tetloff for their achievements.

Adjournment:

It was moved by Petrowski and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Scott Machette	125 Mapleridge
Joe Loperena	1529 Maine St.
Robert Schliska	817 Oakview
Mary Corcoran	5161 Sherman
Andrew Lamia	2836 N. Michigan
Rose King	3427 N. Michigan
Dolores Edwards	2917 Harrison
Paulette Giltrop	2930 Eddy
Frank Rivette	534 Nylon
Brian Sweatland	3504 Church
Robert Gubody	3562 Monroe
Heather Helm	3524 Monroe