

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, January 9, 2017**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to accept the agenda as presented.

Public Comments: None.

Pending Business:

Oatten presented a listing of all due dates for local, state and federal reporting requirements for the front office and police department. Discussion followed.

Weaver suggested that the proposed garage sale ordinance amendment remain as pending business until action was taken on the proposed ticket bureau ordinance under New Business. It was board consensus to do so.

New Business:

Oatten presented a proposed ordinance drafted by the Township's attorney to establish a ticket bureau for ordinance violations that result in municipal civil infractions. Currently, when code violations reach the point of municipal civil infractions (i.e. when residents do not correct the problem), the Township must take them to court. This results in attorney fees, and while the judge may render a decision in the Township's favor, the fees collected only cover a portion of the expenses already incurred.

Under the proposed new ordinance, residents that receive the municipal civil infraction ticket may come directly to the Township Office to pay the civil fine. Oatten further explained that only those residents that are accepting responsibility without explanation and paying the fines will be able to pay at the Township's ticket bureau. If the resident denies responsibility without paying the fine, a municipal civil infraction citation shall be issued with the *court* having jurisdiction of the matter. Much discussion followed on the proposed ordinance and the schedule of fines.

It was moved by Douglas and supported by Abney to adopt Ordinance No. 2017-01 establishing the Carrollton Township Municipal Civil Infraction Ordinance Violations Bureau as presented

with the schedule of civil fines/costs within a 3-year period set as: 1st violation - \$75; 2nd violation - \$150; and 3rd violation - \$225 (copy attached).

Roll call:	Abney	Yes
	Petrowski	Yes
	Westphal	Yes
	Douglas	Yes
	Fritz	Yes

There being all ayes, the ordinance was adopted.

Oatten presented the Saginaw County Public Works' preliminary project schedule for the Universal Pump Station repairs and upgrades. Discussion followed.

Public Comments:

Art Anguiano, 560 Meadowlawn, asked if there was an ordinance reference parking on front lawns. Response: Yes. Parking on front lawns is not allowed. Mr. Anguiano asked if someone could look at his neighbor's property as they park up to six cars on the front lawn. Oatten stated that he would take a look.

Rose King, 3427 N. Michigan, asked if under the ticket bureau ordinance, does the Township still have to send a letter for the code violation and then wait 14 days to send another letter before tickets can be issued. Oatten explained that the 14 day waiting period was not in the Township's ordinance and was only past practice by the previous code enforcement officer.

Board Comments:

Douglas discussed options of ground covering on vacant lots in the Township to avoid the cost of maintaining them every year. He also explained that he received more information on urban farming if the board decides to explore that option further.

Petrowski stated that Saginaw County Land Bank plants Dutch White Clover on their vacant lots. This eliminates the mowing of grass and greatly reduces the maintenance costs.

Abney requested a meeting of the Personnel Committee to discuss the failure of the Fire Department in timely reporting to the National Fire Incident Reporting System (NFIRS). It was board consensus to do so. Abney also discussed the current status of delinquent personal property taxes owed by Great Lakes Bay Services (2824 N. Michigan). He was planning on meeting with the property owner to come to some sort of resolution. Discussion followed.

Adjournment:

It was moved by Fritz and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Art Anguiano	560 Meadowlawn