

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Wednesday, December 28, 2016**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Absent - Excused
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:32 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments:

Andrew Lamia, 2836 N. Michigan, asked the board members if he could get assistance with the faulty roof that was put on his home in 2013. He had contacted the State License and Regulatory Affairs (LARA) to request the inspection report from the Township. He explained that the inspector came out to look at his roof in 2013; however, he only looked at it from ground level. Mr. Lamia feels that a more complete inspection should have been done. Discussion followed. Abney requested a copy of the paperwork that Mr. Lamia received from LARA and he would get back with him.

Recognition:

Supervisor Abney presented past board member Richard Dudek with a Proclamation in honor of his public service since 1993 (copy attached).

Approval of Minutes:

It was moved by Petrowski and supported by Abney to approve minutes for: November 28, 2016 – regular and December 12, 2016 – departmental meetings. There being all ayes, the motion carried.

Correspondence:

It was moved by Douglas and supported by Petrowski to receive and file the correspondence as listed for December 2016. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Petrowski and supported by Westphal to approve the December Accounts Payable for the amount of \$228,757.68. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

Pending Business:

It was board consensus to table proposed Ordinance No. 2016-03 until the next meeting.

New Business:

It was moved by Petrowski and supported by Douglas to adopt Resolution #2016-17 permitting the delay of property tax payments without penalty to March 1, 2017 for those that file a Homestead Property Tax Credit Claim by February 14, 2017 (copy attached).

Roll call:	Petrowski	Yes
	Westphal	Yes
	Douglas	Yes
	Abney	Yes

There being all ayes, the motion carried.

Discussion was held on the Planning Commission's proposed ordinance amendment for fences, walls and screens. It was board consensus to not include the photos of fence styles with the ordinance amendment.

It was moved by Abney and supported by Petrowski to adopt Ordinance No. 2016-02 amending Chapter 66, Zoning, Article IV General Requirements, Sec. 66-95 - Fences, walls and screens (copy attached).

Roll call:	Westphal	Yes
	Douglas	Yes
	Abney	Yes
	Petrowski	Yes

There being all ayes, the motion carried.

Oatten presented a letter of support for the proposed project between Michigan Sugar Company and Westway Feed Products (copy attached). The two companies are applying for funding from the Michigan Department of Agriculture and Rural Development (MDARD) to construct a liquid feed plant at the existing Michigan Sugar facility in Carrollton. Oatten further explained that currently, Michigan dairy farmers must purchase liquid feed out-of-state. If this project is successful, the Carrollton location will be the only liquid feed plant in Michigan. Four jobs will be created to start with more expected as the company and sales grow. Discussion followed.

Discussion was held on the legal proceedings for code complaints and the costs involved compared to the restitution amounts that the court orders to be paid by the defendants. Oatten provided an example of a current case that the Township has been dealing with for some time

where the judge ordered the defendant to pay \$150 to the Township which was only a small portion of the expenses paid to enforce the violation. Discussion followed.

Oatten informed the board that the requirements for the National Fire Incident Reporting System (NFIRS) have not been met by our fire department since 2010. It was his assumption that since there can only be one person from the department that is provided access to NFIRS, that person may have left the department and follow through was not taken to appoint a replacement. Discussion followed. Oatten stated that he would have one of the office clerks assist the Fire Department in filing for the past three years to become compliant. Abney requested an update as soon as the filing was completed.

Public Comments: None.

Director Comments/Updates:

Oatten presented an overview (with maps) showing the progress of the SAW Grant Project. Much discussion followed.

Board Comments:

Douglas discussed some ideas and possible incentives for innovation in Carrollton Township including urban farming on lots owned by the Township, a farmer's market, and loans to residents to help with blight elimination. Abney also suggested a township cemetery. Discussion followed.

Abney requested a list of all reporting requirement deadlines at the local, state and federal level.

Adjournment:

It was moved by Petrowski and supported by Douglas to adjourn. There being all ayes, the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Joan Douglas	1828 Kelly
Andy Lamia	2836 N. Michigan
Rose King	3427 N. Michigan
Richard Dudek	3355 Elm