

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, December 12, 2016**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to accept the agenda as presented.

Public Comments: None.

Pending Business:

Much discussion was held on filling the vacant Code Enforcement Officer position. The Township received two applications; however, the individuals were not qualified. Abney questioned having a current police officer take on the duties or possibly promoting an officer to the sergeant position and hiring a part-time officer to work both the road and code enforcement. Oatten explained that he had researched that possibility in the past; however, since the sergeant position would be non-union and salaried, none of his current officers are willing to come out of the union to take the position. Douglas stated that he felt the previous hourly rate of \$13.18 for code enforcement was too low. Oatten offered to check with other local townships to see what they are paying. Petrowski offered the idea of posting the open position at Delta College and SVSU (specifically in the law enforcement programs). Douglas offered to make a connection with the career placement office at SVSU. More discussion followed. It was board consensus to contact both Delta College and SVSU to post the job opening at their campuses.

It was moved by Fritz and supported by Douglas to appoint Bill Dalton, Timothy Geese and William Schmidt to the Construction Board of Appeals with terms ending 11/25/18. There being all ayes, the motion carried.

New Business:

It was moved by Abney and supported by Douglas to reappoint Greg Dupuis and Paul Steinke to the Board of Review with terms ending 12/31/18. There being all ayes, the motion carried.

It was moved by Fritz and supported by Petrowski to approve the purchase of Recreation basketball uniforms from Sport-Tee in the amount of \$2,402. There being all ayes, the motion carried.

Oatten presented a request from Saginaw County Mosquito Abatement Commission to construct a source reduction project in the area of Jefferson St. west of Tyler. Carrollton Township owns a parcel of land in this area and the County is asking for a "Grant of License" for permission to install pipe and catch basins on the property that will outlet to the existing storm sewer along Jefferson. Oatten explained that millage monies would be used to fund this project and there is no cost to the Township. Board members reviewed the drawing of the proposed project. It was moved by Abney and supported by Douglas to approve the Grant of License with the Saginaw County Mosquito Abatement Commission (copy attached) to construct a source reduction project on Jefferson St. west of Tyler. There being all ayes, the motion carried.

It was moved by Abney and supported by Petrowski to approve the Work Directive Change #1 (copy attached) for the Carla Dr. Water Main Replacement Project for an additional amount not to exceed \$6,000. There being all ayes, the motion carried.

It was moved by Fritz and supported by Douglas to accept the resignation from Quade Leszinske from the Recreation Committee (email attached) and to appoint Sonny Earls to fill the term ending 2/28/17. There being all ayes, the motion carried.

Discussion was held on amending the text of the Township's ordinance pertaining to garage sales. Weaver provided examples of other townships' ordinances as a reference. It was board consensus to have Weaver create a draft amendment for review at the next meeting.

Public Comments:

Rose King, 3427 N. Michigan, questioned (in reference to the garage sale ordinance) if it could be prohibited to chain items for sale to fire hydrants and road signs. Oatten stated that he would look into it.

Director Updates:

Oatten stated that he had a meeting the previous week with Spicer Group on the SAW Grant project. He would be bringing map overlays to the board showing the worst inflow and infiltration areas of the Township's sanitary sewer system. This information will be important when planning future projects.

Board Comments:

Westphal commented on how well the Shop With a Hero event went this year. She informed the other members that as the new board liaison to the Recreation Committee, she was assisting them with the basketball program.

Petrowski stated that she may not be in attendance at the December 27 meeting.

Fritz discussed the Saginaw County Township Officer's Association holiday meeting and thanked the other board members for attending on December 7. Fritz also reviewed a document provided by MTA outlining the Principles of Township Governance and asked if the board wished to sign it that evening as a pledge to maintain the high standards and traditions of Michigan townships and commit to doing so for Carrollton. It was moved by Douglas and

supported by Petrowski to adopt the Principles of Township Governance Excellence and have all board members sign (copy attached). There being all ayes, the motion carried.

Douglas confirmed that the Neighborhood Watch meeting was scheduled for December 13 at 6:00 p.m. at St. John Paul II Center on Carla Dr.

Abney asked Oatten if the preventative maintenance schedules for the DPW vehicles and equipment were available. Oatten stated that he had directed Superintendent Pilkington to provide the schedules as soon as possible. Abney also commented that at the SCTOA holiday meeting, a representative from Consumers Energy spoke about providing energy surveys for low-income residents and he would like to see the service available to Carrollton residents. Discussion followed.

Adjournment:

It was moved by Petrowski and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan