

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, October 24, 2016**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

**Acceptance of Agenda:**

It was board consensus to approve the agenda as presented.

**Public Comments:**

Jamie Westphal, 501 Pioneer Trail, inquired on whether the zoning administrator position needed to be filled. Oatten stated that the current zoning administrator had met with the Personnel Committee and has decided to fulfill her employment contract with the Township and discuss again at that time (March, 2017).

**Approval of Minutes:**

It was moved by Dudek and supported by Douglas to approve minutes for: September 26, 2016 – regular and October 10, 2016 – departmental meetings. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Petrowski and supported by Fritz to receive and file the correspondence as listed for October 2016. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Dudek and supported by Petrowski to approve the October Accounts Payable for the amount of \$185,978.20. There being all ayes, the motion carried.

**Quarterly Investment Report:**

It was moved by Douglas and supported by Petrowski to receive and file the Quarterly Investment Report for 9/30/16. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

The board recognized Deputy Fire Chief Robert Tetloff for his 32 years of service with the Carrollton Township Fire Department.

Oatten reported that Saginaw County Central Dispatch has decided to purchase a new paging system to replace the aging VHF system. Saginaw County will be making the purchase with all local fire departments reimbursing them for the amount of pagers they require. Each pager on the new 800MHz system costs \$596.50. Chief Czerniak has requested to purchase 17 pagers (14 firefighters plus three extra) for a total cost of \$10,140.50. Discussion followed. It was moved by Fritz and supported by Douglas to approve the 800 MHz Unication G4 Voice Pagers Agreement with Saginaw County Central Dispatch (copy attached) requesting 17 pagers and chargers for an amount of \$10,140.50 contingent to a budget amendment. There being all ayes, the motion carried.

Oatten reported that over 50 lbs. of unwanted/unused prescription pills were collected as part of the National Take-Back Initiative Day held on Saturday, October 22.

Oatten reported that approximately an hour into the brush pickup service earlier that day, the axle on the chipper broke. It is currently being fixed (estimated cost is \$1,200) and the DPW should be back out by the end of the week to finish.

On October 12, the City of Saginaw notified Carrollton that the water samples collected for the lead and copper testing were invalidated by the MDEQ due to an error by the lab. Apparently, the samples were held too long by the lab before the testing was performed. Discussion followed. Oatten stated that new water samples were taken on October 20 and sent in for testing. He reminded the board that the City pays all testing costs.

**Pending Business:**

Oatten presented a bid for a 2017 Ford Utility Police Interceptor vehicle for \$26,983 base price as well as a quote from Winder Police Equipment for \$798.60 (labor not included) for the additional equipment that needs to be installed. Discussion was held on the extended warranty options available. Weaver reminded the board that a total of \$35,000 was budgeted for this purchase. Oatten stated that the new vehicle will replace the 2010 Chevy Impala patrol car which will be sold at a later date.

It was moved by Fritz and supported by Douglas to approve the purchase of a 2017 Ford Utility Police Interceptor adding a 5-Year Premium Care Warranty (\$2,150) from Signature Ford and the additional equipment and labor charges from Winder Police Equipment for a total not-to-exceed price of \$35,000 (bids attached). There being all ayes, the motion carried.

**New Business:**

Oatten presented the list of foreclosed properties from Saginaw County that did not sell at auction: 451 Sherman, 3920 Center, 581 Meadowlawn, 3000 Madison, 455 Sherman, 460 Shattuck and a vacant parcel on Schust (11-12-4-05-0642-002). None of the parcels have the ability to be used for a public purpose. Discussion followed. It was moved by Dudek and

supported by Petrowski to adopt Resolution #2016-13 Objecting to Transfer of Parcels of Property from the Foreclosing Government Unit of Saginaw County (copy attached).

Roll call:	Petrowski	Yes
	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Dudek and supported by Douglas to adopt Resolution #2016-14 Appointing Trustee Mark Pilkington and Alternate Trustee Megan Weaver to the Mid-Michigan Waste Authority Board (copy attached) for a 4-year term ending 12/31/2020.

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the resolution was declared adopted.

Oatten presented a sidewalk inspection checklist, example photos and types of repairs needed as part of the DPW's new sidewalk inspection program. He explained that every sidewalk in the Township would be inspected as a part of this program. Discussion was held on ADA compliance laws. Oatten presented three quotes (attached) for an Edco CPM-8 Scarifier which grinds down sidewalks with vertical separations and avoids having to completely replace sections of concrete. Discussion followed.

It was moved by Fritz and supported by Douglas to purchase an Edco CPM-8 Scarifier from the low-bidder Ace Cutting Equipment & Supply, Inc. for \$5,193 (including two start-up packs with carbide cutters, spacers and shafts) and to purchase an extended warranty if available for under \$1,000. There being all ayes, the motion carried.

Discussion was held on the need for a flowmeter at the Stoker sewer pump station in order to avoid system backups if one of the two pumps gets plugged during a heavy rain event. Oatten presented two quotes. Discussion followed. It was moved by Douglas and supported by Petrowski to approve the purchase of a Toshiba Flowmeter and required equipment from the low-bidder, Kennedy Industries, in the amount of \$3,589.15 (copy attached). There being all ayes, the motion carried.

Oatten presented two proposals for the installation of the flowmeter. It was moved by Fritz and supported by Dudek to approve the quote from the low-bidder, John E. Green Company, for the installation of the flowmeter at the Stoker sewer pump station in the amount of \$2,132 (copy attached). There being all ayes, the motion carried.

Discussion was held on Public Acts 281, 282 and 283 of 2016 revising the State's Medical Marijuana Statute, which in part states that a local municipality must adopt an ordinance that authorizes medical marijuana facilities if that municipality wishes to allow them within their boundaries. If they do not wish to allow them, no action is needed.

Board members discussed the options of filling the vacant code enforcement officer position. Oatten stated that even though the position is technically under the Police Department, the General Fund has to reimburse all annual code enforcement expenses because police millage monies may not be used for that purpose. In fiscal year 2015-2016, the Township spent over \$33,000 for code enforcement operations including wages, software maintenance and the ever rising legal fees. It was noted that since the Police Dept. needs a part-time officer to help cover PTO days, maybe that officer could execute the code enforcement duties as well. It was board consensus to advertise the code enforcement officer position in the newspaper and on the Township's Facebook page.

### **Public Comments:**

Paula Giltrop, 2930 Eddy, thanked the board and Fire Dept. for removing the shoes hanging on the lines in front of Stoker Park. She also had a code enforcement complaint and asked to give the specifics to Oatten after the meeting.

Phil Abney, 227 Lynn, stated that he thought it was a great idea for the Township to inspect and repair its sidewalks. He also advised that once the new police patrol vehicle was on the road, that the Township let the public know that the purchase was planned and the monies budgeted. Discussion followed.

### **Director Comments/Updates:**

Oatten stated that the MSHDA Fair Housing Center had recently visited all 36 municipalities in Saginaw County looking for parking lot compliance. Out of the 36, only three were in complete compliance. Carrollton Township was cited for one violation – we need a van-accessible handicapped parking spot for our Township Municipal Building. Oatten stated that he would make sure this violation was corrected.

### **Board Comments:**

Fritz stated that the election public accuracy test held on October 19 went very well and all ballots tested successfully.

Petrowski asked if since the Township is allowed to put delinquent weed/grass cutting fees on the property taxes for collection, could we possibly collect outstanding code enforcement fees the same way? Oatten was unsure but would look into it.

### **Adjournment:**

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Jamie Westphal	501 Pioneer Trail
Paula Giltrop	2930 Eddy
Phil Abney	227 Lynn