

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, August 29, 2016**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments:

Andre Borrello introduced himself to the board members and announced that he was running for 10th Circuit Judge in Saginaw County. He looked forward to sitting in on the Township's meeting.

New Business:

Jamie Rivette, Principal at Yeo & Yeo, presented the audited financial statements for the Township's Fiscal Year ended March 31, 2016. She gave an overview of the revenue and expenditure activity for the Township's major funds and explained that there were no material weaknesses or significant deficiencies found during the audit. Discussion followed.

It was moved by Petrowski and supported by Dudek to receive and file the audited Financial Statements for Fiscal Year ended March 31, 2016. There being all ayes, the motion carried.

Approval of Minutes:

It was moved by Douglas and supported by Petrowski to approve minutes for: July 25, 2016 – regular meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Dudek and supported by Petrowski to receive and file the correspondence as listed for August 2016. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Dudek and supported by Douglas to approve the August Accounts Payable for the amount of \$297,575.93. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Dudek and supported by Fritz to receive and file the quarterly investment report for June 30, 2016. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Oatten reported that he had registered the Township as a drop-off disposal site for unused pills as part of the Michigan Health & Hospital Association's interactive map for the public.

Oatten stated that the contractor (Keyes Trenching) for the Carla Dr. water main replacement project was close to the penalty phase for not having all punch-list items completed. This list includes marking the pavement and moving the signs at the relocated cross-walk. This crosswalk used to be right on the curve of Carla Dr. The new location is safer for the children to cross. Keyes Trenching claims lack of staff is the cause for the delays in this project. Discussion followed.

New Business (cont'd):

Oatten presented three quotes for a new brush hog. He explained that the current brush hog was purchased in 2004 and recently sustained a cracked shaft and gear box damage. The cost of repairing these issues was estimated at \$3,000 (almost as much as a new one). Discussion followed. It was moved by Douglas and supported by Fritz to approve the purchase of a John Deere MX6 Rotary Cutter from the low bidder, Tri County Equipment (Bay Rd.), in the amount of \$3,100 (quote attached). There being all ayes, the motion carried.

Discussion was held on the purchase of a new backhoe that was approved at the July 25, 2016 board meeting. The backhoe is a 2016 model that still needs to be built. Michigan CAT has a 2015 model with 16 hours of use (of which Carrollton put 4-5 hours on during testing) that has all of the same features of the 2016 model plus an auxiliary hydraulics option (\$4,000 value) and could be delivered the following week.

Oatten explained that while the DPW would most likely not use the hydraulics; it will be an attractive option for a future buyer and it would be included at no additional cost to the Township. Michigan CAT has also offered an additional discount of over \$1,200 if the Township chooses to purchase the 2015 model instead of the 2016 model. More discussion followed. It was moved by Kozara and supported by Dudek to purchase the 2015 CAT Backhoe Model 420F2 with additional options for \$93,901, less the trade-in value of the Township's 2000 JCB Backhoe of \$20,000, plus an additional discount of \$1,250 for a total purchase price of \$72,651 (quote attached). There being all ayes, the motion carried.

Oatten presented two quotes from the Fire Chief for a new sign at the Fire Station. It was moved by Fritz and supported by Douglas to approve the low bid from Higher Image Signs for \$2,000 for non-illuminated 15" letters spelling "CARROLLTON FIRE DEPT." and two fire badge logos plus installation (copy attached). There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, asked why the Planning Commission meetings were cancelled in July and August. Response: the chairperson determines whether a meeting will take place and if there are no items that need discussion or action, the chair may cancel the meeting. Mr. Lamia questioned why the site plan was approved by the zoning administrator for the business next door to him (Great Lakes Bay Services) without the Planning Commission reviewing it first. Much discussion followed on the duties of the zoning administrator as well as the fact that the business is located in an M-1 zoning district and their business operations are approved as a "use by right". Mr. Lamia disagreed and continued discussing other issues that he believes need to be addressed. Trustee Douglas interjected and asked Supervisor Kozara to enforce the time limit as Mr. Lamia had been addressing the board for well over five minutes. Mr. Lamia left the meeting.

Rose King, 3427 N. Michigan, asked if the mess left by the contractor on Carla Dr. from the water main project would be cleared out before the school's cross-country meet scheduled for the following day. Oatten stated that he would do his best to get the contractor to finish. Ms. King also commented on the blight at the house located on Weiss next to Bethlehem Lutheran Church. Oatten stated that the owner had until August 31 to comply; otherwise, they would be receiving a ticket.

Director Updates/Comments:

Oatten informed the board that the Attorney General had issued an opinion on groups collecting donations at intersections, for example when fire departments "fill the boot" for fundraisers. The opinion is to no longer allow these collections for obvious safety reasons.

Board Comments:

Petrowski thanked Weaver for a great job on the audit and for all of her hard work (along with the 150th Committee) and a job well done during the carnival weekend August 11-13.

Douglas stressed the importance of enforcing the time limit on public comments. He has noticed in the past that Mr. Lamia tries to engage the board members in conversation during the public comment section of the meeting and that is not what that time is supposed to be used for. Douglas stated that he felt Mr. Lamia will never be satisfied with the answers that are provided to him.

Fritz asked for an update on the SAW Grant project. Oatten stated that he would be meeting with Spicer Group to go over the areas of inflow and infiltration in the sanitary sewer system now that entire system has been documented.

Fritz asked Petrowski if the grant had been awarded yet through the Hardest Hit Program. Response: Not yet, but we should know soon. Discussion was held on other grant opportunities for improving the parks and possibly connecting to the rail trail system in Saginaw County.

Adjournment:

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:24 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Andrew Lamia	2836 N. Michigan