

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, November 30, 2015**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:31 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

**Acceptance of Agenda:**

Oatten added to New Business: #6 – Approve Recreation purchase of basketball uniforms. It was board consensus to approve the agenda as amended.

**Public Comments:**

Ralph Dalton, 1090 Schust, stated that he had still not received a response from either the Township or the County regarding the drainage problem on his property. Oatten explained that the County Drain Commission was swamped with projects currently; however, he would contact Mr. Dalton as soon as he heard from them.

Paulette Giltrop, 2930 Eddy, gave a brief overview of the last Neighborhood Watch meeting as well as a copy of the meeting minutes. She thanked those board members that attended and announced that the next meeting was scheduled for January 12, 2016 at 6:00 p.m. at St. John Paul II Center on Carla Dr. Discussion followed. Ms. Giltrop also questioned why the Carrollton Township Fire Dept. did not attend their meetings as she had representation from the City of Saginaw Fire Dept. at their last meeting.

Robert Gubody, 3562 Monroe, thanked the Township for dealing with the wrecker trucks on his street. The drivers had moved out. He then asked what the status of the code violations were at the property located on the corner of Hickory and Monroe. Oatten stated that at least one or two tickets had been issued to the property owner.

**Approval of Minutes:**

It was moved by Petrowski and supported by Dudek to approve minutes for: October 26, 2015 – regular and November 9, 2015 – departmental meetings. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Fritz and supported by Douglas to receive and file the correspondence as listed for November 2015. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Petrowski and supported by Dudek to approve the November Accounts Payable for the amount of \$270,723.66. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Board reports were reviewed. There were no financial requests. It was moved by Fritz and supported by Douglas to receive and file the reports. There being all ayes, the motion carried.

**New Business:**

It was moved by Douglas and supported by Petrowski to reappoint Gary Sobek and John Olvera to the Planning Commission with terms ending 12/31/18. There being all ayes, the motion carried.

Oatten presented information on a Decatur radar that he wished to purchase for the Police Dept. Discussion followed. It was moved by Fritz and supported by Douglas to approve the purchase of a Decatur Genesis 2 Select Radar System from the State-approved vendor for \$1,715. There being all ayes, the motion carried.

Seven bids were received for the removal of three dead trees in Hanchett Park. It was moved by Petrowski and supported by Douglas to award to the low bidder, Scott's Tree Service, in the amount of \$2,000 (copy attached) for the removal of three trees in Hanchett Park. There being all ayes, the motion carried.

Weaver presented the designs for the proposed road-side banners (copy attached) to be placed on N. Michigan and Shattuck roads. She also outlined the proposed locations, the costs for the banners and brackets, as well as the engineering and permit costs required by Consumers Energy to use their poles. Much discussion was held on the proposal. Weaver also noted that there were two different types of brackets that can be used. The more expensive model, called the "banner-saver bracket" is spring-loaded and has the ability to "give" when the wind is strong. The difference in price was approximately \$95 per pair of brackets. Discussion was held on the fact that if the board wishes to put up the banners as a permanent fixture in the Township; it would make more sense to purchase the banner-saver brackets.

Petrowski referred to the listing of addresses that the poles are located at and asked why some of them were so close together. Weaver stated that the only poles that are eligible to have banners placed on them are the ones that do not have any wires running down towards the ground. While some of them seemed close together on the list, if you tour the township and view the poles (marked with pink ribbon), they do not seem that close together and would be on both sides of the road. More discussion followed. Petrowski stated that she would like time to tour the Township before voting. Discussion was held on the fact that there is no assurance on when Consumer's Energy can come out and view the poles, so it would make sense to get the project started by voting that evening; and, we could adjust accordingly if some of the banners seem too close to each other. Douglas suggested that we offer banners for sale to business owners to

display (on private property) that do not have an eligible pole or are not located on N. Michigan or Shattuck.

It was moved by Fritz and supported by Douglas to approve the purchase of customized banners (two styles) and banner-saver brackets from Bronner’s Commercial Display and the estimated costs of the engineering and permit fees from Consumer’s Energy for a total of \$14,851.97. Kozara requested a roll call vote.

Roll call:	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	No
	Dudek	Yes

There being 4 ayes and 1 nay, the motion carried.

Oatten reviewed the proposed timeline for the fiscal year 2016-2017 budget preparation. He noted that the last regular board meeting in March where the budgets are adopted takes place the day after Easter Sunday. He asked everyone to check their calendars and let him know if they would be unable to attend the March 28 meeting.

Oatten informed the board that he had given the Recreation Chairperson permission to order the uniforms for the 2015-16 Basketball season since, due to the preparations being delayed significantly as a result of the previous chairperson’s sudden resignation. He asked the board to approve the purchase. It was moved by Fritz and supported by Petrowski to approve the purchase of basketball uniforms for a not-to-exceed amount of \$2,300. There being all ayes, the motion carried.

**Public Comments:**

Paulette Giltrop, 2930 Eddy, asked questions concerning Recreation basketball. She also suggested that the new police radar be used during the commute after school is dismissed as she had been witnessing a lot of speeders during that time on both Weiss and Mapleridge roads.

Rose King, 3427 N. Michigan, asked why the conditional rezone requirements at Great Lakes Auto Sales located at 572 Shattuck were not being met. She stated that there were more than five cars and they were not parked between the lines that the business owner painted. Weaver stated that her staff had already contacted the business owner to make him aware that more than five vehicles were not allowed (he had mistakenly thought it was six). As far as parking in between the lines, Fritz stated that he did not think that was part of the rezone agreement.

**Director Comments:**

Oatten stated that background checks had been completed on all coaches for the Recreation Basketball season.

Beyer Roofing had begun the re-roof project at the Fire Station that day and ran into a couple of small problems. They should be starting on the Municipal Building roof within the next couple of weeks.

Oatten informed the board that Dustin Drabek, Risk Control Representative from Michigan Township Participating Plan, had conducted an on-site audit of the Township Municipal Building and grounds, the Fire Station and the Township's parks on November 5. Audit findings were forwarded to the respective department heads and reviewed with Oatten.

Weaver stated that the Carrollton Athletic Association would be hosting the silent auction and raffle at the Township's New Year's Eve party and the permit had been received by the State. She asked the board members to please spread the word that tickets could be purchased at the Township Office.

**Board Comments:**

Petrowski asked Oatten when she could expect the rest of the department heads to attend the board meeting. Oatten stated that he would develop a schedule and let her know.

Fritz asked if the requirements given by the State to our assessor for the audit were complete. Oatten stated that the assessor requested an extension and he was waiting for a response.

Discussion was held on the recent terrorism events and whether our officers received additional training. Oatten responded that there had been Homeland Security training (at the County level) in which the Township's police officers have participated in.

**Adjournment:**

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:23 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Ralph Dalton	1090 Schust
Rose King	3427 N. Michigan
Paulette Giltrop	2930 Eddy
Heather Helm	3524 Monroe
Robert Gubody	3562 Monroe