

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, October 26, 2015**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments: None.

Approval of Minutes:

It was moved by Dudek and supported by Petrowski to approve minutes for: September 28, 2015 – regular and October 12, 2015 – departmental meetings. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Douglas to receive and file the correspondence as listed for October 2015. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Dudek and supported by Fritz to approve the October Accounts Payable for the amount of \$208,791.14. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

It was noted that Deputy Fire Chief Robert Tetloff was celebrating 31 years with the Carrollton Township Fire Department that month.

It was moved by Fritz and supported by Dudek to receive and file the board reports. There being all ayes, the motion carried.

New Business:

It was moved by Douglas and supported by Petrowski to adopt Resolution #2015-17 Approving Apportionment of Operational Costs and Accepting for File the Fiscal 2016 Budget of the Saginaw Area Storm Water Authority (copy attached). The apportionment to be split 50/50 with the schools was set at \$5,625.

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the resolution was adopted.

Oatten presented two quotes for the asphalt repairs needed at 733 Meadowlawn due to a water main break (copies attached). It was moved by Fritz and supported by Dudek to award the bid to the lowest bidder, Quality Asphalt, in the amount of \$1,400. There being all ayes, the motion carried.

Discussion was held on the proposed service agreement from W.W. Williams for the annual maintenance on two generators used as backup power for the sewer lift stations. Oatten explained that the same vendor also services the generators at all of the Northwest Utilities Authority's pump stations. It was moved by Dudek and supported by Douglas to approve the service agreement with W.W. Williams (copy attached) for the annual preventative maintenance of two generators for a period of three years for a total of \$2,175 per year. There being all ayes, the motion carried.

Board members reviewed the single bid that was received for the re-roof projects at the Fire Station and Municipal Building. Oatten assured the board that more than one bidder had visited both locations to view the proposed project. The bid had been sent to five preferred vendors (as per board motion); however, only one was received. More discussion followed.

It was moved by Fritz and supported by Douglas to award the bid to Beyer Roofing for the re-roof projects: (1) Fire Station - \$41,480 and (2) Municipal Building - \$48,546 (copies attached). There being all ayes, the motion carried.

Oatten presented a quote from Burton & Associates (referred by Spicer Group) for a water funding/rate structure analysis to be completed alongside the SAW project. He further explained that this analysis would be required by the State in the very near future; and, since we were currently working on the Stormwater, Asset Management, Wastewater (SAW) project (funded with grant dollars), it would be more cost effective to have the water analysis done as well. Discussion followed.

It was moved by Fritz and supported by Douglas to accept the estimated quote of \$11,040 from Burton & Associates for a water funding/rate structure analysis (copy attached). There being all ayes, the motion carried.

Oatten presented two estimates of cost from Spicer Group for the Carla Dr. water main replacement and the Schaeffer St. water main replacement projects. He explained that while these projects would be put out for bid next year, he would like the engineering portion to be approved in order to get things started. He also explained that the Carla Dr. project would most likely be split into two projects due to the large size and amount (\$680,000). Discussion followed.

It was moved by Dudek and supported by Kozara to approve the preliminary estimate of cost from Spicer Group for the engineering only of the Carla Dr. Water Main Replacement Project in the amount of \$45,000 (copy attached). There being all ayes, the motion carried.

It was moved by Fritz and supported by Dudek to approve the preliminary estimate of cost from Spicer Group for the Schaeffer St. Water Main Project – engineering only for \$7,500 (copy attached). There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to accept the agreement with the Police Officer's Association of Michigan (POAM) as presented (copy attached) effective thru March 31, 2018 and allow a special payroll dated 10/27/15 for the payment in lieu of a raise. There being all ayes, the motion carried.

Oatten informed the board that both Matt and Teresa Tetloff had submitted letters of resignation from the Recreation Committee effective October 18. He further explained that he had appointed Crystal Kane as interim Recreation Chairperson in order to get preparations started for the basketball program. Discussion followed.

It was moved by Fritz and supported by Dudek to accept the letter of resignation from Matt and Teresa Tetloff effective October 18, 2015. There being all ayes, the motion carried.

It was moved by Fritz and supported by Douglas to appoint the following to the Recreation Committee: Crystal Kane – Chairperson with term expiring 3/31/18; Chris Kane with a term expiring 3/31/18 and Darrick Matthews with a term expiring 3/31/16. There being all ayes, the motion carried.

Public Comments:

Darrick Matthews, 744 Hickory, stated his concern over the deteriorating roads in his neighborhood. Discussion followed. Oatten explained that the budget had been expended for road projects in this current fiscal year; however, Mr. Matthew's road and others in his area were on the list for review for future projects.

Heather Helm, 3524 N. Monroe, thanked the board and Oatten for addressing the issue of the wrecker trucks parking and speeding in her neighborhood.

Joe Loperena, 1118 Cass, commended the board members on their appointments to the Recreation Committee.

Robert Gubody, 3562 Monroe, asked about the current blight violations at the house on the corner of Hickory and Monroe. Oatten stated that tickets had been issued and will continue to be issued until it is cleaned up.

Board Comments:

Douglas thanked the new Recreation Committee members for stepping in on such short notice in order get the basketball program up and running. The remaining board members extended their thanks as well.

Adjournment:

It was moved by Dudek and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 6:52 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Crystal Kane	840 Caravelle
Chris Kane	840 Caravelle
Rose King	3427 N. Michigan
Heather Helm	3524 Monroe
Joe Loperena Jr.	1118 Cass
Robert Gubody	3562 Monroe