

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, September 28, 2015

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Absent - excused
	Trustee Douglas	Absent - excused

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments:

Ralph Dalton, 1090 Schust, asked the board members if they had received his emails. Response: No. He explained that back in the 1980's, an agreement between the Saginaw County Road Commission and Drain Commission was made to abandon the drain ditch in the field behind his property. Mr. Dalton suspects that the tile work was never completed as the land has progressively retained water over the years and his sump pump runs about every 30 seconds. Oatten stated that he contacted Mosquito Control because they usually have funds to do projects like this. Discussion followed. Oatten took copies of Mr. Dalton's email and said he would look into it further.

Heather Helm, 3524 Monroe, stated that the heavy tow trucks that have been an issue on her road are still parking where they shouldn't be and are speeding up and down Monroe. She explained that the tickets issued have not stopped the activity – what is the next step? Oatten instructed Ms. Helm to call the office if the trucks are seen during the day and 911 if she sees the trucks at night so that the dates/times can be recorded. Ms. Helm also commented on how great the Buddy Walk went the previous Saturday and how it was such a positive event held in Carrollton.

Robert Gubody, 3562 Monroe, stated that the tow trucks Ms. Helm spoke of are parking all night long as well as on the days that the code enforcement officer is *not* working. He would call as Oatten instructed. Mr. Gubody also asked the status of his code complaint on 645 Hickory as he has not seen any cleanup happen at the property. He complained that the blight was bringing down the whole neighborhood and something needed to be done. Oatten stated that he would have Tom take another look.

Paula Giltrop, 2930 Eddy, thanked Oatten for assisting her with the letter that she had sent out to all township businesses, churches, and other county municipalities inviting them to the next Neighborhood Watch meeting being held at St. John's Center on October 13 at 6:30 p.m. She

explained that she had been attending several other local neighborhood watch meetings and had gathered all sorts of great information for our residents that she will provide at the meeting. She looked forward to seeing the board members there. Board members thanked her for her efforts.

Rick Halm, Ricoh USA, introduced himself and said he would be available for questions when the copier bid was discussed later in the meeting.

Approval of Minutes:

It was moved by Petrowski and supported by Fritz to approve minutes for: August 31, 2015 – regular meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Petrowski and supported by Fritz to receive and file the correspondence as listed for September 2015. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Fritz and supported by Petrowski to approve the September Accounts Payable for the amount of \$270,251.49. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Departmental reports were reviewed. There were no financial requests. It was moved by Fritz and supported by Petrowski to receive and file the departmental reports. There being all ayes, the motion carried.

New Business:

Weaver presented three bids (copy attached) that were received for the replacement printer/copier/fax machine in the front office. It was moved by Fritz and supported by Petrowski to award the bid to Ricoh USA for a Ricoh MP C4503 copier/printer/fax/scanner in the amount of \$9,089 (copy attached). There being all ayes, the motion carried.

Oatten informed the board that the Mid Michigan Waste Authority accepted the 7-year contract with Waste Management (2016-2022) for the curbside collection of solid waste, recycling and yard waste. A majority vote of the member municipalities approved the contract on September 21. He further explained that the special assessment levy of \$125.00 per household on the winter 2015 tax bill would be sufficient to cover the Township's annual costs. As always, the cost comparisons will be evaluated each budget year to determine the next year's levy. Discussion followed.

Oatten presented the preliminary estimate of cost from the Saginaw County Road Commission (copy attached) for the two catch basin repairs needed at 2861 Hermansau. The commission is allowing the township to use their allocated dollars towards the project. Discussion followed. It

was moved by Kozara and supported by Petrowski to approve the preliminary estimate of cost of \$6,380 of which Carrollton Township's portion would be \$4,147 (65% share). There being all ayes, the motion carried.

It was moved by Fritz and supported by Petrowski to approve the 2015 Carrollton High School Homecoming Parade route scheduled for Friday, October 23, 2015 as presented. There being all ayes, the motion carried.

Oatten asked that the request for bids for the re-roof projects (municipal building and fire station) be sent to the approved vendor list provided by Duro-Last Roofing instead of sending it out for bid to the public (as per policy). He further explained that a total of five contractors in the area have the knowledge to install Duro-Last roofing and he would prefer to send bid invitations to those contractors only. Discussion followed. It was moved by Fritz and supported by Petrowski to allow the request for bids for the re-roof projects to be sent to the list of five preferred vendors as provided by Duro-Last. There being all ayes, the motion carried.

It was moved by Fritz and supported by Petrowski to set the Halloween trick-or-treating hours as 6:00 p.m. to 8:00 p.m. for October 31, 2015. There being all ayes, the motion carried.

Discussion was held on having the police department host a Facebook page so as to provide a reliable source of correct information for the citizens. Weaver suggested avoiding confusion by not creating a separate Facebook page for the rest of the Township's departments; but rather posting any Township-related notices on the Police page so there is one central location for the residents to view. More discussion followed. It was moved by Fritz and supported by Petrowski to approve the Facebook page for the Carrollton Township Police Department and the administrators to be Weaver and Officer Jim Kellett. There being all ayes, the motion carried.

Public Comments:

Paula Giltrop, 2930 Eddy, stated that after many years of living next to Stoker Park, she has noticed that the mowing and maintenance of the park has gone downhill. There are large piles of asphalt where the basketball courts used to be and it seems that the property gets mowed without garbage being picked up first.

Executive Session:

With only a quorum being present, it was board consensus to not go into executive session.

Adjournment:

It was moved by Fritz and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 6:58 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Rick Halm	Ricoh USA
Heather Helm	3524 Monroe
Ralph Dalton	1090 Schust
Robert Gubody	3562 N. Monroe
Paula Giltrop	2930 Eddy