

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, July 27, 2015

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Mark Pilkington, Fire Chief Tom Czerniak and Recreation Chairperson Matt Tetloff.

Acceptance of Agenda:

Oatten requested to remove New Business item #3. It was board consensus to approve the agenda as amended.

New Business:

Jamie Rivette, Principal at Yeo & Yeo, presented the audited financial statements for the Township's fiscal year ended March 31, 2015. She gave an overview of the revenue and expenditure activity for the Township's major funds and explained that there were no material weaknesses or significant deficiencies found during the audit. Discussion followed.

It was moved by Dudek and supported by Petrowski to receive and file the audited Financial Statements for Fiscal Year ended March 31, 2015. There being all ayes, the motion carried.

Public Hearing:

Supervisor Kozara opened the meeting to a public hearing for the termination of Gavilon Grain, LLC Plant Rehabilitation District No. 1. Oatten gave a brief overview of the proposed rehabilitation project at 3274 Carrollton Rd.; however, after learning that the Saginaw River could not be dredged to the depth needed for business operations, Gavilon rescinded the request and canceled the project.

There were no public comments heard reference the termination of the district and Supervisor Kozara declared the public hearing closed at 5:55 p.m.

It was moved by Fritz and supported by Douglas to terminate the Gavilon Grain, LLC Plant Rehabilitation District No. 1. There being all ayes, the motion carried.

Public Comments:

Paulette Giltrop 2930 Eddy, presented meeting minutes from the Neighborhood Watch meeting held on July 21, 2015. She thanked Chief Oatten and Officers James Kellett, Chris Kellett and

Kip Humpert for their help in organizing the meeting. There were a total of 65 residents that attended the meeting and a total of 340 residents that have signed up to be a part of the Neighborhood Watch. Ms. Giltrop asked several questions that were posed by the group in reference to blight, fire pits and other township operations. Discussion followed. The next Neighborhood Watch meeting will be held Tuesday, October 13, 2015 at 6:00 p.m. at St. John Paul II Center on Carla Dr. Board members thanked Ms. Giltrop for her community involvement.

Heather Helm, 3524 Monroe, asked if there was anything that could be done about the large flat-bed tow trucks that are coming and going (at all hours of the day and night) on her street for the past several months. She further explained that the trucks were very large and were being parked in driveways and on her road making it a very dangerous situation for her and her neighbors to back out of their own driveways. She has witnessed the tow trucks backing out across the street from her and into her front lawn on numerous occasions and is afraid someone is going to get hurt. Discussion followed. Oatten explained that the Township's ordinance had been very vague about the size of trucks allowed in an R-1 district; however, the ordinance has since been amended and letters have been sent to both the homeowner and tow truck business as well as a ticket issued.

Dolores Edwards, 2917 Harrison, asked why nothing had been done about the excessive dust on her street caused by the truss company and ABO Tents. She stated that Oatten had said a brine would be put down to help control the dust. Oatten responded that brine could not be put down because the street was asphalt and currently, the Planning Commission is looking at the business' site plan and hopefully a solution can be reached. Ms. Edwards also commented on the number of blight complaints that were discussed at the Neighborhood Watch meeting and she asked the board members to travel outside of their neighborhoods and see what everyone is complaining about. She also invited them to the next Neighborhood Watch meeting so they could hear what their residents are upset about.

Approval of Minutes:

It was moved by Douglas and supported by Dudek to approve minutes for: June 29, 2015 – regular and July 13, 2015 – departmental meetings. There being all ayes, the motion carried.

Correspondence:

It was moved by Petrowski and supported by Dudek to receive and file the correspondence as listed for July 2015. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Dudek and supported by Petrowski to approve the July Accounts Payable for the amount of \$224,231.21. There being all ayes, the motion carried.

Quarterly Investment Reports:

It was moved by Douglas and supported by Fritz to receive and file the quarterly investment report for June 30, 2015. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was noted for the record that Trustee Dudek left the meeting due to being ill at 6:41 p.m.

Due to the absence of Chief Czerniak (fire call), Oatten presented both the fire and police departmental reports. There were no financial requests.

DPW Superintendent Mark Pilkington presented his board report. He stated that the proposed collection services agreement with Waste Management would be coming before them in the next month for review. The Greenfield water main project that revealed an uncapped oil well will still be completed before school resumes. The DEQ is capping the well for now so that the water main project can continue and then they will come back next year and remove the well with the assistance of the State's Orphan Well Program. Discussion followed. Pilkington also informed the board that his new employee, Scott Waters, would be starting within the next two weeks.

Recreation Chairperson Matt Tetloff gave the board an overview of the 2015 Baseball/Softball season. He stated that the Detroit Tigers Tournament was coming up that weekend and the kids were very excited about it. Discussion followed.

Pending Business:

Oatten stated that he knew one of the two applicants that applied for the Zoning Administrator/Planner position and he wished not to be involved with the hiring process as to not cause a conflict of interest. Board members agreed. Discussion was held on interviewing both applicants at a special meeting to be held the following week. Weaver would contact them and set up the date and times.

Weaver presented the code enforcement activity listing for 2824 N. Michigan (Great Lakes Bay Services) that Kozara requested after public comments received at the previous meeting. Discussion followed. Oatten stated that on July 14, he sent both Czerniak and Pilkington to the business to inform them that if the tanks were not removed in two weeks, that tickets would be issued. He further explained that if they did not comply, the quickest remedy would to show cause them to court.

New Business:

Discussion was held on the three proposed concrete catch basin repairs prepared by Saginaw County Road Commission for: (1) NE corner of Skyhaven and Ventura, (2) SW corner of Caravelle and Ventura, and (3) Skyway entrance in the amount of \$28,185 (split 50/50 with Township). It was moved by Petrowski and supported by Douglas to approve the proposal as presented with the Township's share of the cost set at \$14,092.50 (copy attached). There being all ayes, the motion carried.

Oatten presented a second project proposal (copy attached) from Saginaw County Road Commission for drainage work on Lincoln St. It was moved by Petrowski and supported by Fritz to approve the Lincoln St. project for \$1,575. There being all ayes, the motion carried.

Weaver presented the six bids received (copy attached) for the demolition of 3565 Madison. Discussion followed. It was moved by Fritz and supported by Douglas to award the bid to the low bidder, Rohde Brothers, in the amount of \$10,850 (copy attached) for the environmental abatement, demolition and site restoration of 3565 Madison. There being all ayes, the motion carried.

Oatten presented a request from one of his police officers to be paid for 144 unused PTO hours. The police union contract states that they can be paid for up to 72 unused hours. Discussion followed.

It was moved by Douglas and supported by Kozara to allow the payout of 144 unused PTO hours to Chris Kellett without setting a precedent for future requests. There were 2 ayes (Kozara and Douglas) and 2 nays (Fritz and Petrowski), therefore the motion failed.

Public Comments:

Rose King, 3427 N. Michigan, asked about the disrepair of Carla Dr. near the high-school parking lot. Oatten responded that there was a water main break there and it would be fixed before school started. Ms. King also asked how soon the demolition would take place of 3565 Madison. Petrowski stated that Rohde's bid confirms a start date of August 11 and completion date of August 14.

Robert Gubody, 3562 Monroe, asked what the conversation was about the tow trucks on his street as he had to respond to a fire run. Oatten explained that letters had been sent to both the occupants of the home and the business owner and a ticket had been issued for non-compliance. Mr. Gubody also asked the status of his complaint of blight at 645 Hickory. Oatten stated he would look into it.

Director Updates:

Oatten presented the front page of the Township Director newsletter that goes out with the water/sewer bills. The board had asked that he type up an explanation to the residents for the missed deadline of the water testing back in February. Board members thanked him.

Board Comments:

Douglas informed the board that the Planning Commission was currently working on recommendations to amend the ordinances pertaining to portable storage containers and parking of recreational vehicles.

Fritz and Douglas both expressed their concern and frustration with the comments made on Facebook reference Township operations. Discussion followed.

Petrowski thanked Weaver for a job well done on the audit. She suggested to the other board members that they all attend the Neighborhood Watch meetings as it truly is a "give and take" situation, and if the board expects residents to attend their meetings and be informed, they as board members should do the same. Discussion followed.

Kozara stated that the audit results came in from the State for the assessing operations of the Township. There were five areas that needed to be corrected by August 21. Discussion followed.

Executive Session:

It was moved by Kozara and supported by Fritz to enter into executive session to discuss bargaining unit negotiations.

Roll call:	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes
	Fritz	Yes

There being all ayes, the meeting closed at 8:20 p.m.

It was moved by Petrowski and supported by Fritz to come out of executive session. There being all ayes, the meeting opened at 8:41 p.m.

There was no action taken reference the executive session discussion.

Adjournment:

It was moved by Fritz and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Heather Helm	3524 Monroe
Dolores Edwards	2917 Harrison
Charles Edwards	2917 Harrison
Paulette Giltrop	2930 Eddy
Robert Gubody	3562 Monroe