

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, June 8, 2015**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Absent - Excused
	Trustee Douglas	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to accept the agenda as presented.

Public Comments: None.

Pending Business:

Discussion and review was held on the proposed policy and ordinance revisions discussed at the May 26 meeting.

It was moved by Kozara and supported by Petrowski to adopt Ordinance No. 2015-02 amending Chapter 66, Streets, Sidewalks and Other Public Places, Article I. Obstruction of Sidewalks, Sec. 46-1 (copy attached).

Roll call:	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes
	Fritz	Yes

There being all ayes, the ordinance was declared adopted.

It was moved by Douglas and supported by Fritz to repeal the Demolition & Site Clearance Requirements Policy and replace with Ordinance No. 2015-03 amending Chapter 14, Buildings and Building Regulations, Article IV. Demolition and Site Clearance Requirements, Sec. 14-128 (copy attached).

Roll call:	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the policy was repealed and ordinance declared adopted.

It was moved by Petrowski and supported by Douglas to adopt Ordinance No. 2015-04 amending Chapter 66, Zoning, Article IV. General Requirements, Sec. 66-89 (copy attached).

Roll call:	Petrowski	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes

There being all ayes, the ordinance was declared adopted.

It was moved by Douglas and supported by Petrowski to adopt Ordinance No. 2015-05 amending Chapter 66, Zoning, Article IX. Administration, Sec. 66-278 (copy attached).

Roll call:	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the ordinance was declared adopted.

It was moved by Fritz and supported by Douglas to adopt Ordinance No. 2015-06 amending Chapter 66, Zoning, Article IX. Administration, Sec. 66-283 (copy attached).

Roll call:	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes

There being all ayes, the ordinance was declared adopted.

It was moved by Kozara and supported by Petrowski to adopt Ordinance No. 2015-07 amending Chapter 66, Zoning, Article IV, General Requirements, Sec. 66-96 (copy attached).

Roll call:	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes
	Fritz	Yes

There being all ayes, the ordinance was declared adopted.

It was moved by Fritz and supported by Petrowski to repeal the Freestanding Solid Fuel-Burning Furnaces Policy and replace with Ordinance No. 2015-08 amending Chapter 66, Zoning, Article IV. General Requirements, Sec. 66-98 (copy attached).

Roll call:	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes

There being all ayes, the policy was repealed and the ordinance declared adopted.

Discussion was held on the process to fill the zoning administrator position since Thomas Township has given notice that, as of July 31, they will no longer be providing their services. It was board consensus to have Weaver post the position in the newspaper and on the website.

New Business:

It was moved by Fritz and supported by Petrowski to adopt Resolution #2015-13 relinquishing the jurisdiction and control of the Universal Drain Pumping Station to the City of Zilwaukee until such time that proceedings take place to establish the drain under Chapters 3 and 4 of the Drain Code (copy attached).

Roll call:	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes
	Douglas	Yes

There being all ayes, the resolution was declared adopted.

Oatten presented three documents required by the State of Michigan for the township to be in compliance with the amendments made to the Freedom of Information Act (FOIA). The compliance date was set as July 1, 2015. Discussion followed.

It was moved by Douglas and supported by Fritz to adopt the following (copies attached):

- Freedom of Information Act (FOIA) – Procedures and Guidelines Policy
- Public Summary of FOIA Procedures and Guidelines
- FOIA Request Detailed Cost Itemization

There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if Barney's Welding and Fabrication (965 Shattuck) had a time limit on the construction of their new building. Response: Yes, but not sure of the exact amount of time. Ms. King also asked if the township was going to look at an ordinance that would control the portable storage units that are popping up all over the township. It was board consensus to have the Planning Commission look into the matter at their next meeting.

Director Updates:

Oatten stated that a pre-construction meeting for the Greenfield water main replacement project had been held and the tentative start date is scheduled for July 6.

Oatten also attended the wholesale water customer meeting at the City of Saginaw and the City was projecting an increase in rates to Carrollton of 4% on August 1, 2015, 11% on July 1, 2016 and 4% on July 1, 2017. Discussion followed.

Adjournment:

It was moved by Petrowski and supported by Kozara to adjourn. There being all ayes, the meeting adjourned at 6:43 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan