

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, April 13, 2015**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Office Manager Megan Weaver.

Acceptance of Agenda:

Weaver requested to add an additional bid for the Recreation Baseball/Softball hats to New Business item #1. It was board consensus to accept the agenda as amended.

Public Comments: None.

New Business:

It was moved by Petrowski and supported by Douglas to award the bid to Saginaw Knitting Mills for the 2015 Recreation Baseball/Softball uniforms as presented and approve payment of future invoices from Saginaw Knitting Mills due to the cost exceeding \$1,000 (copy attached). There being all ayes, the motion carried.

It was moved by Fritz and supported by Dudek to approve the bid from Grasel Graphics for the 2015 Baseball/Softball hats in the amount of \$8.75 per hat and approve the payment of an amount not-to-exceed \$3,000 to Grasel Graphics. There being all ayes, the motion carried.

Weaver presented a proposed policy suggested by the State Tax Commission for the viewing of public records. She explained that this was not a Freedom of Information Act (FOIA) policy but rather a policy that provides guidelines for those that want to view and/or copy public records at the Township Office by appointment. Discussion followed.

It was moved by Douglas and supported by Petrowski to adopt the Public Inspection and Copying of Public Records Policy (copy attached). There being all ayes, the motion carried.

It was moved by Dudek and supported by Petrowski to award the bid for the Greenfield Water Main Replacement Project to Keyes Trenching, LLC. in the amount of \$101,610.00 (copy attached). It was noted that the project will not begin until after school is out for the summer. There being all ayes, the motion carried.

It was moved by Petrowski and supported by Douglas to approve the preliminary estimates of cost for two chip seal/chip lock road projects: (1) Sally, Lorraine, Savoy and Cadillac for \$11,936.98 (Township's share - \$7,759.04) and (2) Flanders, Lorraine, Alura and Cadillac for

\$13,580.83 (Township's share - \$8,827.54). There being all ayes, the motion carried.

Public Comments: None.

Director Updates:

Weaver handed out Director Oatten's written updates due to him being at an out of town conference. Discussion followed.

Board Comments:

Fritz stated that Director Oatten's performance review was completed. Discussion followed. It was board consensus to have the Personnel Committee meet with Oatten first, followed by a review with the full board at a regular meeting.

Douglas stated he was thrilled with the turnout for the 2015 baseball/softball registration.

Kozara discussed the recent coverage on TV5 regarding a blighted home on Shattuck. He had since spoke with the complainant. The resident emailed Mr. Kozara a list of addresses for other blighted properties in the Township. Kozara asked Weaver to pass the list on to the code enforcement officer for inspection.

Dudek thanked Matt and Teresa Tetloff (in audience) for all of their hard work at the baseball draft held the previous Saturday.

Petrowski commented on the wonderful hunter safety course hosted by the Township over the weekend. She stated that it was a wonderful opportunity for our residents and hope the classes continue.

Petrowski asked if the department heads could attend board meetings once per quarter. She felt that it would be helpful to be able to ask questions and discuss departmental operations face to face. Discussion followed. It was board consensus to have all Township department heads attend board meetings once per quarter.

Discussion was held amongst all of the board members on the importance of cleaning up Skyway Plaza; especially since the Township's 150th birthday is in 2016.

Adjournment:

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 6:41 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Matt Tetloff	3276 Elm
Teresa Tetloff	3276 Elm