

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, March 30, 2015**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:31 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

**Acceptance of Agenda:**

Oatten added to Pending Business: #1 Proposed Terrorism Insurance Coverage. It was board consensus to accept the agenda as amended.

**Public Comments:** None.

**Approval of Minutes:**

It was moved by Dudek and supported by Petrowski to approve minutes for: February 23, 2015 - regular meeting, March 9, 2015 – departmental meeting, March 23, 2015 - Public Hearing for 2015 Tax Levies, March 23, 2015 – Public Hearing for FY 2015-16 Township Budgets and March 23, 2015 – special meeting as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Fritz and supported by Douglas to receive and file the correspondence as listed for March 2015. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Dudek and supported by Petrowski to approve the March Accounts Payable for the amount of \$385,896.59. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

The Fire Department elected Casey Rivette as Firefighter of the Year.

It was moved by Douglas and supported by Dudek to promote Lt. Bill Weaver to Captain of the Carrollton Township Fire Department. There being all ayes, the motion carried.

Oatten informed the board that he assisted Lenore Lemanski in preparing a presentation on frauds and scams that target senior citizens.

Oatten stated that the Police Department will be hosting a Hunter Safety course on April 11 in time for the spring turkey hunt.

**Pending Business:**

It was moved by Douglas and supported by Dudek to decline the terrorism coverage portion of the Township’s liability insurance package for the year. There being all ayes, the motion carried.

**New Business:**

It was moved by Petrowski and supported by Douglas to adopt the following resolutions for the 2015 tax year levies: (1) Resolution #2015-03 for Fire Protection Assessment District – 1.5 mills; (2) Resolution #2015-04 for Police Special Assessment District – 8.471 mills; and (3) Resolution #2015-05 for Garbage/Trash Special Assessment District - \$125.00 per housing unit (copies attached).

Roll call:	Kozara	Yes
	Petrowski	Yes
	Dudek	Yes
	Douglas	Yes
	Fritz	Yes

There being all ayes, the resolutions were declared adopted.

It was moved by Fritz and supported by Petrowski to adopt Resolution #2015-06 Carrollton Township General Appropriations Act for the General Fund FY 2015-2016 budget (copy attached).

Roll call:	Petrowski	Yes
	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Dudek and supported by Douglas to adopt the following FY 2015-2016 budgets:

Fire Operating/Maintenance Fund	\$214,360
Police Operating/Maintenance Fund	\$690,973
Garbage/Trash Collection Fund	\$330,347
Building/Inspections Fund	\$19,412
Special Investigative Fund	\$41,100
Recreation Fund	\$80,643
Sewer O&M Fund	\$854,115
Water O&M Fund	\$749,936

Roll call:        Douglas        Yes  
                    Fritz             Yes  
                    Kozara          Yes  
                    Petrowski      Yes  
                    Dudek          Yes

There being all ayes, the motion carried.

It was moved by Dudek and supported by Petrowski to set the meeting schedule for FY 2015-2016; authorize the hiring of engineers and attorneys as needed for FY 2015-2016; and authorize the selling of Township-owned properties and the purchasing of additional properties as determined by the Carrollton Township Board. There being all ayes, the motion carried.

It was moved by Kozara and supported by Douglas to adopt Resolution #2015-07 for Designation of Depositories (copy attached).

Roll call:        Dudek         Yes  
                    Douglas       Yes  
                    Fritz          Yes  
                    Kozara        Yes  
                    Petrowski    Yes

There being all ayes, the resolution was declared adopted.

It was moved by Douglas and supported by Fritz to set the annual firefighter wage scales for FY 2014-2015:

On-call Firefighters	\$33,398
Truck Mechanic	1,200
Fire Chief	4,268
Deputy Fire Chief	1,749
Assistant Fire Chief	1,492
Captains (2 @ \$1,015)	2,218
Lieutenant (2 @ \$785)	1,716
Safety Officer	655

There being all ayes, the motion carried.

Weaver proposed raising both the service call charge for water turn off/on fee and the delinquent utility bill service charge to \$50.00 from \$40.00. Discussion followed. It was moved by Dudek and supported by Fritz to approve the Carrollton Township FY 2015-2016 Fee Schedule with the discussed fees remaining at \$40.00 each (copy attached). There being all ayes, the motion carried.

It was moved by Petrowski and supported by Fritz to approve the brush pickup dates for 2015 as follows (but be subject to change):

- April 20
- May 18
- June 22
- August 24
- September 21
- October 26

There being all ayes, the motion carried.

It was moved by Petrowski and supported by Dudek to approve the following resolutions (copies attached):

- Resolution #2015-08 amending the FY 14-15 Recreation Fund budget by adding to revenue and expense line items
- Resolution #2015-09 amending the FY 14-15 Building/Inspections Fund budget by adding to revenue and expense line items

Roll call:	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes
	Dudek	Yes

There being all ayes, the resolutions were declared adopted.

Oatten presented two requests for PTO hours: the first from DPW Superintendent Mark Pilkington to be paid for the 36 hours of PTO that he was unable to use by March 31 due to him being on short-term disability leave. The second request from General Office Clerk Tricia Mejia to carryover 24 unused PTO hours to the next year (beginning April 1, 2015) to be used for her son’s upcoming graduation activities. Much discussion followed.

It was moved by Fritz and supported by Dudek to payout the remaining 36 PTO hours to Mark Pilkington. There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to allow Tricia Mejia to carryover 24 PTO hours to her next anniversary year beginning April 1, 2015. There being all ayes, the motion carried.

Kozara discussed the salary determination for the board members made by the Compensation Commission (copy attached) which reflected a 1.5% increase in FY 2015-16 and a 1.5% increase in FY 2016-17. Discussion followed.

It was moved by Kozara and supported by Petrowski to accept the Compensation Commission’s salary determination for the FY 2015-16 elected officials’ annual salaries to be increased by 1.5% and set as follows:

Supervisor	\$7,875
Clerk	\$7,280
Treasurer	\$7,280
Trustees (2)	\$4,958

for FY 2016-17, be raised 1.5% and be set as follows:

Supervisor	\$7,994
Clerk	\$7,389
Treasurer	\$7,389
Trustees (2)	\$5,033

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the motion carried.

It was moved by Fritz and supported by Douglas to appoint Mark Pilkington as Weed Commissioner with a term expiring 3/31/17. There being all ayes, the motion carried.

It was moved by Douglas and supported by Petrowski to reappoint Matt Tetloff and Teresa Tetloff to the Recreation Committee with terms expiring 3/31/18. There being all ayes, the motion carried.

**Public Comments:**

Andy Lamia, 2836 N. Michigan, asked if the township had an ordinance prohibiting patio furniture from being in the front yard of a home. Oatten responded that he didn't believe so, but would check the newest edition of the International Property Maintenance Code. Mr. Lamia also asked several questions regarding code enforcement issues at Great Lakes Bay Services (2824 N. Michigan) and Mid Michigan Truss (2795 Harrison). Discussion followed.

**Director Comments/Updates:**

Oatten stated that he met with Steve Jonas from Saginaw Future in reference to creating a special tax district for Skyway Plaza that would encourage the owner to make improvements to the property with the protection of the taxable value being frozen at its current value. Oatten asked that the board think about this option and he would bring further information as it was available.

Oatten informed the board that the bids for the Greenfield Water Main Replacement Project were due April 1.

Kochville Township’s DDA has informed Oatten that they will be doing a clean-up of the trees and brush located on the Tittabawassee Rd. I-675 overpass and would like to share the costs between the townships that border. It was board consensus that this needed to be done.

**Board Comments:**

Douglas stated that the Planning Commission had their election of officers (same as last year). He explained that they were currently working on zoning ordinance amendments that will come before the full board in the near future. Mr. Douglas also informed the board that the Lion’s Club will be holding the Walk/Run for the Blind event on Saturday, May 16.

**Executive Session:**

It was moved by Fritz and supported by Dudek to go into executive session to discuss bargaining unit negotiations.

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the meeting closed at 7:11 p.m.

It was moved by Dudek and supported by Fritz to come out of executive session. There being all ayes, the meeting opened at 7:28 p.m.

It was moved by Douglas and supported by Petrowski to accept the tentative agreement with the Teamsters Local No. 486 (DPW Laborers) as presented (copy attached) and allow a special payroll dated 4/1/15 for their payment in lieu of a raise. There being all ayes, the motion carried.

**Adjournment:**

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Robert Schliska	817 Oakview
Rose King	3427 N. Michigan

Teresa Tetloff	3276 Elm
Matt Tetloff	3276 Elm
Andy Lamia	2836 N. Michigan