

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, February 23, 2015

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

Oatten requested to delete New Business #3 as he was waiting for more information and replace with: Recreation insurance payment for baseball league. It was board consensus to approve the agenda as amended.

Public Comments:

Jessie Dawkins, 4641/4643 Baylor, complained about the excessive amount of cars parked on her street causing a lot of congestion and making it impossible for garbage and plow trucks to drive down. She explained that most of the duplexes on Baylor Ct. are rented to college students and at times there are up to six vehicles that belong to each duplex (three students live in each side). Ms. Dawkins asked if there could be no parking signs on one side of the street at least to alleviate the congestion. Discussion followed. Oatten stated that he would be addressing this issue later in the meeting.

Andrew Lamia, 2836 N. Michigan, asked the board why the reimbursement of attorney fees was not included in the judge's decision made regarding 2801 N. Michigan (Midwest Fabricating, LLC). Mr. Lamia also showed the board members pictures of the tire tracks left in the snow at 2801 N. Michigan and asked why the Township was allowing activity there. Oatten responded that he had asked Mr. Lamia to call 911 if and when he saw any activity at 2801 N. Michigan, and to date, did not know of any calls received. Oatten also invited Mr. Lamia to come in and take a look at the Township's case against Midwest Fabricating, LLC and it would be clear to him why the Township's attorney chose to pull the fee restitution from the table. Discussion followed. Mr. Lamia asked Oatten if he was a relative of Craig Hollenbaugh (owner of Midwest Fabricating, LLC). Response: No.

Approval of Minutes:

It was moved by Dudek and supported by Petrowski to approve minutes for: January 26, 2015 – regular meeting and February 9, 2015 – departmental meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Douglas to receive and file the correspondence as listed for February 2015. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Petrowski and supported by Dudek to approve the February Accounts Payable for the amount of \$218,332.39. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Departmental reports were reviewed. There were no financial requests.

It was noted that Officer James Kellett received a certificate of recognition from Carrollton Public Schools for his exceptional service as the school resource officer.

New Business:

It was moved by Douglas and supported by Petrowski to adopt Ordinance No. 2015-01 to adopt and amend Chapter 14 Buildings and Building Regulations, Article III. Property Maintenance Code adopting and amending the 2012 edition of the International Property Maintenance Code (copy attached).

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the ordinance was declared adopted.

Discussion was held on the fact that the enforcement of the property maintenance code needed to be more frequent than in the past.

Oatten presented two quotes received by the Fire Chief for the replacement of three exterior doors at the Fire Station. Fritz and Petrowski voiced their concerns over the differences in the quotes and did not feel that they were comparable. Assistant Fire Chief Frank Rivette answered several questions and confirmed that a bid document was not sent out. Discussion followed. It was moved by Fritz and supported by Dudek to rebid the project and include specific criteria according to the bid policy. There being all ayes, the motion carried.

Oatten explained that since the Township recently joined the Babe Ruth Baseball League, payment for the liability insurance was required; however, it exceeded the \$1,000 limit per Township policy. It was moved by Fritz and supported by Dudek to approve payment to K & K Insurance Group in the amount of \$1,190. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked the board members what would be done in reference to the email sent out by Matt Tetloff in which he addresses a school matter that involved her and a JV basketball player. Kozara stated that not everyone received the email that she was referencing and the Recreation Committee liaison Trustee Dudek would look into the matter as it did not involve the Township, but rather the schools.

Frank Rivette, 534 Nylon, commented on Ms. Dawkins' earlier comment reference excessive cars parked on Baylor. He stated that parking was also a problem on Boeing, Piper, Ventura and all of the streets in that area. Mr. Rivette also asked if Reserve St. was a County primary road (for plowing purposes) as access is needed for the Fire Station. Response: No. Oatten stated that he would contact the foreman at the road commission to see if anything could be done.

Andy Lamia, 2836 N. Michigan, stated that the Township's ordinance addresses occupancy limits when it comes to unrelated people. He noted that he has complained before about "college houses" where multiple students live (causing multiple vehicles). Discussion followed.

Director Updates:

Oatten stated that for the last couple of weeks, the garbage and recycling trucks have been unable to drive down Baylor Ct. due to all of the cars parked on the road. He has been in contact with Mid Michigan Waste Authority and they would like to send out a letter to all of the residents on Baylor Ct. asking for their cooperation in making the road passable for the trucks. Oatten has also contacted the Michigan State Police to conduct a study of Baylor Ct. and all of the roads behind Skyway Plaza to pursue "No Parking" signs. He would bring further information to the board as it was available.

Oatten received an opinion from the Township's attorney reference enforcing the removal of snow and ice from sidewalks. The opinion stated that the Township's ordinance is too vague to enforce the issue. The current ordinance states that the sidewalks cannot be obstructed by objects or debris; it does not specifically state snow and ice. Discussion followed. It was board consensus to have Oatten draft an ordinance amendment to include snow and ice.

Board Comments:

Douglas stated the importance of finding a solution with the parking on Baylor Ct. He also commented on Ms. King's statements reference the emails. He did receive the email but since it was clearly a school issue, it should not be discussed by this board.

Fritz stated that he would be conducting a performance evaluation on Director Oatten and asked all board members to return their evaluations to him by the end of March. Discussion followed.

Executive Session:

It was moved by Kozara and supported by Dudek to enter into executive session to discuss bargaining unit negotiations.

Roll call: Dudek Yes
 Douglas Yes
 Fritz Yes
 Kozara Yes
 Petrowski Yes

There being all ayes, the meeting closed at 7:02 p.m.

It was moved by Fritz and supported by Douglas to come out of executive session. There being all ayes, the meeting opened at 7:35 p.m.

There was no action taken reference the executive session discussion.

Adjournment:

It was moved by Dudek and supported by Petrowski to adjourn. There being all ayes, the meeting adjourned at 7:36 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan
Jessie Dawkins 4641 Baylor Ct.
Frank Rivette 534 Nylon
Andy Lamia 2836 N. Michigan