

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, September 29, 2014**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Petrowski	Present
	Trustee Dudek	Present
	Trustee Douglas	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

**Acceptance of Agenda:**

Oatten added to New Business: #11 – PTO payout and #12 – SAW Grant. It was board consensus to approve the agenda as amended.

**Public Comments:**

Comments were received from:

Chuck Stack, Saginaw County Commissioner, 5708 Venoy, updated the board on some County topics and stated he would be running for re-election in November.

Dolores Edwards, 2917 Harrison, complained about the dust from the commercial trucks on her road.

**Approval of Minutes:**

It was moved by Douglas and supported by Dudek to approve minutes for: August 25, 2014 – regular meeting and September 3, 2014 – special meeting. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Fritz and supported by Petrowski to receive and file the correspondence as listed for September 2014. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Dudek and supported by Petrowski to approve the September Accounts Payable for the amount of \$241,675.19. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Departmental reports were reviewed. There were no financial requests.

**New Business:**

Weaver presented a request from Mike Dupuis to purchase Township-owned property located at 3600 Garfield. Discussion followed. It was moved by Kozara and supported by Douglas to set the minimum bid for the property located at 3600 Garfield (Tax Roll #11-12-4-05-1733-000) at \$6,800.00 (report attached). There being all ayes, the motion carried. Weaver stated, per township policy, the bid notice would run in the Saginaw News as well as sent to all property owners adjacent to the land requested.

It was moved by Kozara and supported by Dudek to adopt Resolution #2014-16 (copy attached) amending the Saginaw County 9-1-1 Interlocal Agreement and the corresponding By-Laws to allow for the Saginaw Township Supervisor and the Saginaw Township Manager to serve on the Board (it was noted that each member municipality had to adopt this resolution for the change to take effect).

Roll call:	Dudek	Yes
	Douglas	Yes
	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes

There being all ayes, the resolution was declared adopted.

Oatten presented two estimates for the replacement of the floor drain at the bottom of the outdoor staircase leading to the basement of the municipal building. It was moved by Douglas and supported by Fritz to approve the quote from Dependable Sewer Cleaners (copy attached) in the amount of \$1,325.00. There being all ayes, the motion carried.

Oatten presented three quotes for the replacement of the heat exchanger located above the board meeting room. The existing one had rusted through. It was moved by Fritz and supported by Petrowski to accept the estimate from Answer Heating & Cooling (copy attached) in the amount of \$1,710.01. There being all ayes, the motion carried.

Weaver informed the board that Chemical Bank would be raising their fee for returned transactions due to non-sufficient funds (NSF) from \$25.00 to \$32.00 effective October 1. It was moved by Dudek and supported by Douglas to amend the Carrollton Township Fee Schedule by raising the Returned Check Fee to \$32.00. There being all ayes, the motion carried.

Due to the Recreation Committee By-Laws recently changing to include nine members instead of seven, Weaver presented the two applicants that the committee had recommended for appointment. It was moved by Fritz and supported by Douglas to appoint Chris Kane and Sheldon Matthews II to the Recreation Committee with terms ending 2/28/17. There being all ayes, the motion carried.

Discussion was held reference the clean-up duties after the Recreation basketball games held at the middle and elementary schools' gyms. Recreation Chairperson Matt Tetloff explained that he had met with the school and it was strongly suggested by them to hire someone with the proper equipment and chemicals to clean the floors (especially since the program runs in the winter months) after basketball games on Saturdays. Tetloff further explained that Joe Dupuis had offered to do the job and he was already employed by the schools and had full access to the equipment and cleaning supplies. Further discussion followed. It was moved by Dudek and supported by Fritz to hire Joe Dupuis to execute the janitorial duties after Recreation basketball games at a rate of \$14.00 per hour. There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to approve the Carrollton High School Homecoming Parade route for October 17, 2014 as presented. There being all ayes, the motion carried.

It was moved by Dudek and supported by Petrowski to set the Halloween trick-or-treating hours as 6:00 p.m. to 8:00 p.m. for October 31, 2014. There being all ayes, the motion carried.

Discussion was held on the grievance filed by the United Steelworkers of America (clerical workers) on behalf of Jill Jaremba. It was moved by Fritz and supported by Petrowski to approve the terms of the settlement agreement with the United Steelworkers of America as presented. Kozara requested a roll call vote.

Roll call:	Fritz	Yes
	Kozara	Yes
	Petrowski	Yes
	Dudek	Yes
	Douglas	Yes

There being all ayes, the motion carried.

It was moved by Fritz and supported by Douglas to approve an additional PTO payout for Officer Chris Kellett in the amount of 48 PTO hours. There being all ayes, the motion carried.

Due to the fast turn-around required, it was board consensus to allow Oatten to sign any and all documents during the upcoming SAW grant process.

**Public Comments:** None.

**Director Updates:**

Oatten stated that a court date had been set for October 9, 2014 due to continued business operations at 2801 N. Michigan (Mid West Fabricating, LLC).

On Saturday, September 27, Carrollton Township Police Department participated in the National Take-Back Day for the collection of unused prescription pills. Between the pills collected on Saturday, as well as previous collections over the past couple of months, a total of 31 lbs. was collected.

**Board Comments:**

Petrowski informed the board that she would be starting a new full time job for the Michigan Land Bank Fast Track Authority in Lansing October 13. She would not be moving out of Carrollton and did not anticipate any interference with her duties as township treasurer. Board members congratulated Petrowski on her new job.

Douglas stated that he had attended his first meeting as board liaison to the Planning Commission. There was discussion reference 2801 N. Michigan as well as any possible parking enforcement at the duplexes on Baylor Ct.

Dudek asked if a larger flag could be purchased for the flagpole at Church and N. Michigan.

Dudek asked if recognition could be given to employees that have retired recently. Discussion followed. It was board consensus to look into purchasing a plaque for the township office listing employees' years of service after retirement.

**Adjournment:**

It was moved by Dudek and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:24 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Matt Tetloff	3276 Elm
Teresa Tetloff	3276 Elm
Rose King	3427 N. Michigan
Chuck Stack	5708 Venoy
Dolores Edwards	2917 Harrison
Cathy Henderson	1265 Tittabawassee
Sheldon Matthews II	2608 Wesley
Crystal Kane	840 Caravelle
Chris Kane	840 Caravelle