

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, June 9, 2014**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer	Vacant
	Trustee Dudek	Present
	Trustee Loperena	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

Oatten added to New Business: #3 – Proposed Resolution #2014-14 Recreation Budget Amendment. It was board consensus to accept the agenda as amended.

Public Comments:

Terri Magyar, 276 Grant, asked the board members to consider her request (New Business item #1) for a refund of the water and sewer ready-to-serve charges that had been previously charged at the 1” meter rate when, in fact, she had a ¾” meter at her home. She further explained that the account was put in her name in 2011, but was under her mother’s name (now deceased) for many years prior to that. She asked the board to consider a refund of the overages for as far back as the Township’s records show as she is the executor of her mother’s estate. Discussion followed.

New Business:

Concerning 276 Grant, Weaver explained that the meter size had been incorrect in the utility billing software causing the incorrect charges. The ordinance allows for adjustments to be made by the township board; however, it is silent on how far back excess charges can be refunded. Weaver stated that a legal opinion had been obtained to assist the board in making a decision for this specific situation. The opinion references a parallel state statute dealing with recovery of excess payments of up to three years due to mutual mistakes of fact (clerical errors). Weaver calculated the three year refund amount for 276 Grant as \$314.89. Discussion followed.

It was moved by Fritz and supported by Loperena to approve an accounts payable check refund for the difference between the ¾” and 1” meter ready-to-serve charges billed to Terri Magyar at 276 Grant for a period of three years (2011-2014) in the amount of \$314.89. There being all ayes, the motion carried.

Kozara and Fritz discussed the outcome of the three interviews that had taken place for the vacant treasurer’s position. They both felt that all three applicants were very much qualified for the position and their decision would not be an easy one to make.

It was moved by Fritz and supported by Dudek to appoint Shellene Petrowski to the position of treasurer for the remainder of the current term (November, 2016). Kozara requested a roll call vote.

Roll call:	Fritz	Yes
	Kozara	Yes
	Dudek	Yes
	Loperena	Yes

There being all ayes, the motion carried.

The board congratulated Shellene on her appointment and thanked the other two applicants, Craig Douglas and Tim Gnatkowski, and encouraged them to apply for any future board/committee positions.

It was moved by Dudek and supported by Fritz to adopt Resolution #2014-14 (copy attached) amending the FY 14-15 Recreation Fund Budget by adding to both revenue and expense line items.

Roll call:	Kozara	Yes
	Dudek	Yes
	Loperena	No
	Fritz	Yes

There being 3 ayes and 1 nay, the resolution was declared adopted.

Public Comments: None.

Director Comments:

Oatten informed the board that he had met with the Saginaw County Drain Commissioner along with representatives from Saginaw Township and City of Zilwaukee to discuss the deteriorating condition of the pump station on Westervelt. He explained that the stormwater collected by the Universal Drain is pumped to the Saginaw River via the station during major rain events. The trash rack that collects and disposes waste along with several other components of the pump are in serious need of repairs/upgrades. Oatten committed the Township to a feasibility study to be done by Spicer Group for an approximate cost of \$11,000 of which Carrollton will have to pay its 11% share. Discussion followed.

Board Comments:

Trustee Loperena submitted a letter of resignation effective June 30, 2014 (copy attached). Due to family obligations, he explained he would be moving out of Carrollton Township. His future plans included running for the board of education. Discussion followed. It was moved by Kozara and supported by Dudek to accept the resignation of Joe Loperena from his position of trustee effective June 30, 2014. There being all ayes, the motion carried.

Adjournment:

It was moved by Fritz and supported by Loperena to adjourn. There being all ayes, the meeting adjourned at 6:23 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Craig Douglas	1828 Kelly
Shellene Petrowski	902 Atlanta
Tim Gnatkowski	3546 Madison
Terri Magyar	276 Grant