

**CARROLLTON TOWNSHIP BOARD  
SPECIAL MEETING  
Tuesday, December 17, 2013**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Loperena	Present

There being a full board, Supervisor Kozara called the meeting to order at 4:00 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver and General Office Clerk Jessi Warzecha.

**Public Comments:** None.

**Purpose of Special Meeting:**

Oatten explained that the purpose of the special meeting was to consider the proposed quote for the new office furniture (presented at the December 9 departmental meeting) as the deadline to receive the discounted price is December 27. Board members reviewed the layout and cost figures for the proposed municipal front office furniture and carpet. Jessi Warzecha answered questions about the proposed floor plan and presented samples of the carpet, work surface laminate and partition upholstery. Discussion followed.

It was moved by Riley and supported by Fritz to approve the quote from Pinnacle Design for the office furniture and carpet including installation of both and tear down and disposal of existing furniture in the amount of \$9,772.47 (copy attached). There being all ayes, the motion carried.

**Public Comments:** None.

**Adjournment:**

It was moved by Loperena and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 4:16 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None.