

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, September 30, 2013**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Absent - Excused
	Trustee Loperena	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was board consensus to approve the agenda as presented.

Public Comments:

Rose King, 3427 N. Michigan, asked Oatten for copies of the paperwork for the two grants received by the Township for recreation baseball diamonds. Oatten stated that only one confirmation had been received and he would get that to her the following day.

Approval of Minutes:

It was moved by Fritz and supported by Loperena to approve minutes for: August 26, 2013 – regular meeting. There being all ayes, the motion carried.

Correspondence:

It was moved by Loperena and supported by Riley to receive and file the correspondence as listed for September 2013. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Fritz and supported by Kozara to approve the September Accounts Payable for the amount of \$201,169.44. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

It was noted that the Carrollton Township Fire Department had the privilege of representing Saginaw County at the Fireman's Memorial in Roscommon the previous weekend.

Oatten stated that the road closure on N. Michigan for the railroad crossing repairs should end by October 5.

New Business:

Oatten presented a proposal from Asset Protection Specialists (APS) for two security camera systems to be placed in Hanchett and Stoker parks in the amount of \$6,200 (copy attached). It was noted that the Township would pay for the camera systems and then be reimbursed for the grant received from the Michigan Township Participating Plan in the amount of \$3,000. It was moved by Riley and supported by Fritz to approve the quote from APS for two security camera systems for Hanchett and Stoker Park in the amount of \$6,200. There being all ayes, the motion carried.

Three quotes were presented for a replacement heating/cooling rooftop unit for the Township municipal building. Discussion was held on the repair history of the current unit and the fact that there was an actual hole in the heat exchanger. It was moved by Kozara and supported by Fritz to approve the low bid from Universal Air (copy attached) for a five ton rooftop unit and economizer, labor and material to install, and the removal of the old unit in the amount of \$5,950. There being all ayes, the motion carried.

Oatten presented two quotes for asphalt repairs to be completed at four locations: 1424 Sally, 4180 Catalina, 3775 Church and Madison/Walnut. The first three locations are due to water main breaks and the fourth location is a sidewalk repair needed from the cooperative ditching project with Saginaw County Road Commission completed earlier in the year. It was moved by Loperena and supported by Riley to award the bid to Quality Asphalt Company for the four repairs in the amount of \$2,350. There being all ayes, the motion carried.

Discussion was held on the proposed work change order from Spicer Group for the current meter pit project. It was moved by Riley and supported by Loperena to approve Change Order #1 for the Schust Rd. Meter Pit Replacement Project (copy attached) in the amount of \$4,459 for additional labor to install a pressure reducing valve. There being all ayes, the motion carried.

Oatten presented a quote for a pressure reducing valve and required hardware (to be installed per Change Order #1 for the Schust Rd. Meter Pit Project) in the amount of \$8,715. Kozara asked why this valve was so costly, especially when adding the work change order total of \$4,459 (labor only). Fritz voiced his concerns over the fact that the valve should've been included in the original project's request for bid. Discussion followed. It was moved by Riley and supported by Kozara to approve the quote (copy attached) from Michigan Pipe & Valve for a 10 FLG pressure reducing valve and the required hardware in the amount of \$8,715. There being all ayes, the motion carried.

Weaver discussed the curbside survey that was sent out with the Township's summer tax bills in July. The majority of the residents' responses were in favor of switching to the larger curbside(s) for weekly trash and recycling pickup. While the Mid Michigan Waste Authority will have to make the final decision before the current solid waste services contract expires on December 31, 2014, the Authority would like the Township's input along with the survey results to assist them in obtaining accurate bids. Discussion followed on the pros and cons of the new curbside pickup

option. It was moved by Riley and supported by Kozara to convey to the Mid Michigan Waste Authority that the Carrollton Township Board of Trustees is in favor of the curbside option for weekly solid waste and recycling curbside pickup to its residents. There being all ayes, the motion carried.

It was moved by Fritz and supported by Loperena to set the 2013 Halloween trick-or-treating hours as 6:00 p.m. until 8:00 p.m. for Thursday, October 31, 2013. There being all ayes, the motion carried.

It was moved by Fritz and supported by Loperena to approve the Carrollton High School 2013 Homecoming Parade route as presented for Friday, October 11, 2013. There being all ayes, the motion carried.

It was moved by Kozara and supported by Fritz to close the Township Offices at 4:00 p.m. on Friday, October 11, 2013 due to the 2013 Homecoming Parade. There being all ayes, the motion carried.

It was moved by Kozara and supported by Riley to adopt the Proclamation (copy attached) recognizing Carrollton High School on their 50th Anniversary which concludes homecoming weekend after a year-long celebration. There being all ayes, the motion carried. It was noted that Supervisor Kozara would present the proclamation at the anniversary banquet being held Saturday, October 12.

Public Comments:

Charles Pappas, 3875 Vanguard, applauded the Township board members on their approval of the purchase of park security cameras. Mr. Pappas also commented on the lack of street lighting on Vanguard and whether more lights could be installed. Oatten stated he would check into it and get back with him.

Rose King, 3427 N. Michigan, informed the board that two men had been going door-to-door surveying township residents on whether they would be in favor of a new gas station or liquor store at the property located just south of Skyway Plaza. Discussion followed. It was noted that the property was zoned R-1, so a rezone application would be required to locate a commercial business there. Ms. King also asked several questions regarding code enforcement with discussion following.

Director Updates:

Oatten stated that the blight elimination grant received by the City of Saginaw that includes funds to demolish properties in neighboring communities (including Carrollton Township) was still in the planning stages. He would have more information as soon as it was available.

Oatten announced that the Recreation Committee had applied and received two grants for the upgrade and maintenance of the baseball fields at the school. One grant was received from Dow Corning Foundation for \$8,000 and the other from the Saginaw Community Foundation for \$5,000. Discussion followed.

Board Comments:

Loperena reminded the board that the mission statement still needed to be drafted for the updated master plan. He also asked Oatten if the Township could purchase rain jackets for the crossing guards. Oatten stated he would get back with him.

Fritz commented on the dead trees in Sherman Park that needed to be removed. Oatten stated that this would be a fall project for the DPW. Fritz also commented on the lack of fall material (sand) at Hanchett Park under the swings.

Adjournment:

It was moved by Kozara and supported by Loperena to adjourn. There being all ayes, the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Charles Pappas	3875 Vanguard
Tim Wilson	3566 Church