

**CARROLLTON TOWNSHIP BOARD  
DEPARTMENTAL MEETING  
Monday, July 8, 2013**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Loperena	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:31 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

**Acceptance of Agenda:**

It was board consensus to accept the agenda as presented.

**Public Comments:**

Rose King, 3427 N. Michigan, commented on the beautiful hydrangeas that were planted by the front door of the Township Office and how great the rest of the grounds looked.

**New Business:**

Discussion was held on the recently amended ordinance allowing door-to-door solicitation in the Township. The Township's Fee Schedule needed to be amended to include the application and permit fees.

It was moved by Dudek and supported by Riley to amend the Carrollton Township FY 2013-14 Fee Schedule adding to the Clerk's Office: Solicitation Permit - Non-Refundable Solicitation Application Fee of \$25.00 and a 30-day Permit Fee of \$50.00 (copy attached). It was noted that the ordinance provides for an additional 30 days if the applicant requests so; however, the applicant would be required to pay an additional 30-day permit fee of \$50.00 if the extension is granted. There being all ayes, the motion carried.

**Public Comments:** None.

**Executive Session:**

It was moved by Kozara and supported by Dudek to enter into executive session to discuss salaried employee contracts.

Roll call:	Loperena	Yes
	Fritz	Yes
	Kozara	Yes
	Riley	Yes
	Dudek	Yes

There being all ayes, the meeting closed at 5:41 p.m.

It was moved by Kozara and supported by Fritz to come out of executive session. There being all ayes, the meeting opened at 6:04 p.m.

Kozara stated that board discussion had been held in executive session reference salary revisions for both Director Oatten and Office Manager Weaver.

It was moved by Fritz and supported by Loperena to accept the proposed salary revisions to Township Director/Police Chief Craig Oatten's employment contract and Office Manager Megan Weaver's employment contract as presented (copies attached) and to allow the 4% signing bonuses to be paid through a special payroll dated July 12. Kozara requested a roll call vote.

Roll call:	Riley	Yes
	Dudek	No
	Loperena	Yes
	Fritz	Yes
	Kozara	Yes

There being 4 ayes and 1 nay, the motion carried.

#### **Director Comments:**

Oatten informed the board of a grant opportunity being offered to the City of Saginaw and bordering townships for blight elimination. He explained that the funds were originally part of the "Hardest Hit Program" or "TARP (Troubled Asset Relief Program)", which was to assist homeowners in avoiding foreclosure. The funds have now been re-routed to address blight elimination. The township was asked by the Saginaw County Land Bank to provide addresses of all properties that have serious blight offenses and would be eligible for total demolition. Oatten stated that he worked with Weaver and Code Enforcement Officer Czerniak and a total of 50 properties were submitted to be reviewed for the grant monies. He would bring further information as it was available. Discussion followed.

Oatten informed the board that he had listened to the audio recordings of the June 17 Planning Commission meeting and the June 24 regular Township Board meeting and he was very upset with the discussions and misinformation handed out. He was appalled that Weaver was asked about meeting minute record retention at the June 24 board meeting since he found out the question that was posed to MTA was not accurate, and therefore, not answered correctly. He noted that Weaver was proven right on her knowledge of the record retention laws the day following the June 24 meeting. Trustee Dudek stated that he was aware that Weaver was correct and he had already apologized to her. Weaver stated that she did not feel Trustee Dudek's apology was sincere and she was upset that the question was posed in front of Township citizens at a public meeting instead of Mr. Dudek coming to see her first. Discussion followed.

#### **Board Comments:**

Loperena asked a question about a storm drain issue on Oakview. Oatten would look into the matter and get back with him.

Fritz asked several questions regarding enforcement of business licenses and personal property tax collection. Discussion followed.

Dudek suggested that the code enforcement officer work three days a week instead of two during the busier summer months.

**Adjournment:**

It was moved by Dudek and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 6:51 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King     3427 N. Michigan