

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, June 24, 2013**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Loperena	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:32 p.m. Also in attendance: Office Manager Megan Weaver.

**Acceptance of Agenda:**

Weaver added to New Business - #5 – Recreation Committee - special check request. It was board consensus to approve the agenda as amended.

**Public Comments:**

Ethel McTaggart, 550 Evergreen, asked if the Township would be enacting any new ordinances on consumer fireworks now that the State had passed new legislation. Weaver explained to Ms. McTaggart that the legislation was still in the process of being approved and signed by the Governor. Once that was completed, the Township Board would be looking at what the bill provides as far as local ordinance enforcement of consumer fireworks. Discussion followed.

Charles Pappas, 3875 Vanguard, commented on the five vacant homes near his address that have long grass. Weaver asked Mr. Pappas to call the office with the addresses for notice and follow through. Mr. Pappas asked how long the grass must be before the Township notifies the property owner. Response: six (6) inches for developed properties (with homes). Discussion followed.

Joaquin Diaz, 403 Tyler, presented pictures of his property taken April 26, 2013 after the excessive amount of rainfall. Mr. Diaz stated that the drainage ditches were not operating correctly as he had not seen that kind of flooding since the flood of 1986. Weaver explained that the Township recorded 7.86 inches of rainfall in the month of April (normal amount is 3 inches) and that Mr. Diaz was not the only one in that part of the Township that experienced excessive flooding. She also explained that the Township does not maintain the storm drains – they are Saginaw County’s responsibility. Discussion followed. Weaver stated that she would inquire at the County level and get back with Mr. Diaz.

**Approval of Minutes:**

It was moved by Dudek and supported by Loperena to approve minutes for: May 28, 2013 – regular meeting. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Fritz and supported by Dudek to receive and file the correspondence as listed for June 2013. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Dudek and supported by Riley to approve the June Accounts Payable for the amount of \$166,963.81. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Board reports were reviewed. There were no financial requests.

**New Business:**

It was moved by Dudek and supported by Fritz to accept the letter of resignation (copy attached) of Mark Myczkowiak from the Planning Commission due to him moving out of the Township. There being all ayes, the motion carried. It was noted that Mr. Myczkowiak’s letter stated that he planned to move back to Carrollton Township in the near future and would consider community service again if there was a need.

Kozara informed the board that he would like to reassign the trustee liaison positions for the Recreation Committee and Planning Commission. He felt that a conflict of interest had developed between the Recreation Committee and Trustee Loperena due to him working as a referee/umpire for the basketball and baseball seasons as well as being the board liaison. Kozara felt that moving Trustee Loperena to the Planning Commission would provide a new learning experience for him in a different area of township government. Kozara stated that Trustee Dudek had already agreed to go back as liaison to the Recreation Committee. Discussion followed.

It was moved by Kozara and supported by Riley to appoint Trustee Loperena to the liaison position on the Planning Commission and appoint Trustee Dudek to the liaison position on the Recreation Committee for the remainder of their terms expiring November 20, 2016.

Clerk Fritz stated his reasons for objecting to the motion which included his opinion that a conflict of interest had not occurred in this case. In fact, a conflict of personalities is what had occurred and Trustee Loperena needed to stick it out and pull the Recreation Committee together and remind them of what they signed up for and who the program should benefit – the kids. Discussion followed. Kozara requested a roll call vote.

Roll call:	Dudek	Yes
	Loperena	Yes
	Fritz	No
	Kozara	Yes
	Riley	Yes

There being 4 ayes and 1 nay, the motion carried.

Fritz read into the record a letter from Denny Olson, 2013 MTA President, encouraging every township board to review and adopt the Principles of Governance (or code of conduct). Both Fritz and Kozara read each principle (statement and letter attached to these minutes).

It was moved by Fritz and supported by Loperena to adopt the Principles of Governance pledging to (among the ten principles listed): insist on the highest standards of ethical conduct by all who act on behalf of this township, actively pursue education and knowledge, and embrace best practices, and communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being.

Roll call:	Dudek	Yes
	Loperena	Yes
	Fritz	Yes
	Kozara	Yes
	Riley	Yes

There being all ayes, the motion carried.

Weaver presented a quote from West Shore Services, Inc. for a new outdoor warning siren system. This project had been budgeted in the Fire Fund for FY 2013-14. She explained that the Township's current warning system was put into place in 1970 and included three (3) siren locations: Mapleridge, Evergreen, and Jefferson. As part of West Shore's proposal, they completed a study that determined the Township only needed two outdoor siren locations instead of three due to the advancement in siren technology over the past 40 years. The proposed new siren locations are: the existing Mapleridge location (just south of Schust) and 432 Tulane (replacing the Evergreen location). Discussion followed.

It was moved by Fritz and supported by Riley to approve the proposal from West Shore Services, Inc. for two (2) new Federal Signal 508 AC/DC sirens to be installed at Mapleridge and Tulane, the removal and disposal of the three (3) existing warning sirens/poles, the required dispatch equipment and radio upgrades and Digital Commander software installation/training for a not-to-exceed amount of \$56,720.00 (copy attached). It was noted there was a full five-year warranty on the siren heads. There being all ayes, the motion carried.

It was moved by Kozara and supported by Fritz to approve the special check request from the Recreation Committee made payable to the Christian Youth Fellowship Association of Saginaw for the summer league baseball fee in the amount of \$330.00 to be paid June 25, 2013. There being all ayes, the motion carried.

**Public Comments:**

Tim Gnatkowski, 3546 Madison, presented pictures of 4241 N. Michigan where the Township's DPW had cut the long grass (property is vacant). He asked why Carrollton Township gives 10 days from the date of the notification letter for the property owner to cut the grass before the Township does so. He stated in Saginaw Township, they only give 7 days and Carrollton should look at shortening the time due to the appearance of the properties after they have been allowed to grow for so long. Discussion followed.

**Board Comments:**

Dudek stated that he had contacted Michigan Township’s Association (MTA) and found out that the Township’s board meeting minutes were not being retained properly. He spoke with Cindy Davis at MTA who informed him that the board meeting audio recordings were to be retained permanently and never destroyed. Weaver disagreed with Dudek’s statement and explained that the actual meeting minutes (printed out and signed by the Clerk) were retained permanently; however, the audio recordings were destroyed after the actual meeting minutes were approved by the board. She explained that the Township would not have the means to keep the audio tapes for every meeting that had ever been recorded. The audio tapes were only used to assist in writing the actual minutes that are presented for board approval. Dudek disagreed with Weaver’s statement stating that the written minutes were only the “highlights” of what really happened. Discussion followed. Weaver stated that she would contact Cindy Davis at MTA the following day to clarify the Michigan record retention laws.

Loperena invited the board members to the Recreation Department’s baseball picnic Saturday, June 29. Awards would be given out and free hot dogs and beverages would be provided.

**Adjournment:**

It was moved by Dudek and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 7:29 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Charles Pappas	3875 Vanguard
Rose King	3427 N. Michigan
Joaquin Diaz	403 Tyler
Cruz Diaz	403 Tyler
David LaTarte	572 Shattuck
Kelly LaTarte	572 Shattuck
Ethel McTaggart	550 Evergreen
Tim Gnatkowski	3546 Madison
Jamie Nerio	230 Hickory