

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, June 11, 2012**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Gnatkowski	Absent – arrived 5:59 p.m.

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m.

Acceptance of Agenda:

It was board consensus to accept the agenda as presented.

Public Comments: None.

New Business:

It was board consensus to skip the first agenda item and return to it at the end of the meeting.

It was moved by Fritz and supported by Riley to approve the Waiver of First Right of Refusal for the 2012 foreclosed parcels in Carrollton Township (listing attached) and forward to County Treasurer Barb Mausolf. There being all ayes, the motion carried.

It was moved by Fritz and supported by Kozara to approve a special accounts payable check made payable to Printing Systems, Inc. for an amount not-to-exceed \$2,000.00 for the printing and mailing of new voter identification cards for each township resident that is registered. There being all ayes, the motion carried.

It was moved by Dudek and supported by Riley to approve the \$1,200.00 quote from Spicer Group, Inc. (copy attached) for the development of a Post Construction Controls Plan in order for Carrollton Township to be compliant with the National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water Discharge Permit. There being all ayes, the motion carried.

It was moved by Fritz and supported by Dudek to approve the Work Directive Change No. 1 (copy attached) for the Stoker District Sanitary Sewer Force Main Project which adds ten (10) additional inspection days for an amount of \$9,460.00 due to unforeseen conditions found in the field during construction. It was noted that ten days was the maximum and it may not be necessary to use even one extra inspection day. There being all ayes, the motion carried.

Gnatkowski presented a draft ordinance that addresses the application and licensing process of transient merchants in the township. He asked board members to review the draft and be prepared to discuss at the next regular meeting. Discussion followed.

Gnatkowski presented a quote from Wilcox Professional Services, LLC for \$3,200.00 to update the Township's existing master plan. It was noted that Wilcox was the engineering firm that updated the master plan in 2006. Discussion followed.

It was moved by Dudek and supported by Riley to approve the quote from Wilcox Professional Services, LLC for \$3,200.00 to update the master plan. There being 4 ayes and 1 nay (Fritz), the motion carried. Fritz stated his concerns with the General Fund's fund balance and the additional expenses that have been approved since the new fiscal year began that were not budgeted.

Public Comments:

Rose King, 3427 N. Michigan, asked several questions regarding code enforcement. Discussion followed. Ms. King also commented on the number of campers that are not parked correctly according to the ordinance. Oatten stated that he would have the code enforcement officer check into it.

Director Comments/Updates:

Oatten stated that a local family had approached him and asked if the board would be willing to recognize their grandmother who is turning 100 in July. It was board consensus to have Office Manager King prepare a resolution for the June 25 meeting.

Board Comments:

Dudek asked Oatten the requirements of starting a neighborhood watch. Oatten stated that anyone interested in doing so may call the Police Dept. to get the specifics.

Fritz stated that the Personnel Committee had completed their performance evaluation of Police Chief/Township Director Craig Oatten. He presented copies to the other board members.

Adjournment:

It was moved by Dudek and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan