

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, July 11, 2011**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Gnatkowski	Present

There being a full board, Supervisor Kozara called the meeting to order at 6:00 p.m.

Acceptance of Agenda:

Oatten added to New Business, #6 – Resolution #2011-24. It was board consensus to accept the agenda as amended.

Public Comments:

Lenore Lemanski, 4345 N. Michigan, presented a check to the board for \$250 from donations received at the All-Carrollton Garden Walk held on June 25, 2011 sponsored by Messiah Lutheran Church. Ms. Lemanski stated that the donation was to be put towards purchasing entrance signs for the township. The board members thanked Ms. Lemanski for the generous contribution.

Pending Business:

Discussion was held on the proposed policy for a one-time credit on sewer charges for utility customers that have a water-powered backup sump pump malfunction that results in excessive usage of water that does not go into the sanitary sewer line.

It was moved by Riley and supported by Gnatkowski to adopt *the Water Powered Sump Pump Malfunction One-Time Credit on Sewer Charges Policy* effective July 11, 2011. There being all ayes, the policy was adopted.

New Business:

Oatten presented the list of foreclosed parcels forwarded from the Saginaw County Treasurer that were available for purchase by the township for public use.

It was moved by Kozara and supported by Riley to approve the Waiver of First Right of Refusal for the 2011 foreclosed parcels in Carrollton Township (listing attached) and forward to County Treasurer Marv Hare. There being all ayes, the motion carried.

Oatten stated that the Michigan Department of Environmental Quality (DEQ) is requiring all Type I Community Water Supplies to submit a water system inventory by September 1, 2011. The inventory must show the length of water main in the Township's system by diameter, age and material. Oatten explained that since Spicer Group has most of the Township's water main plans on file (as well as the expertise to collect data on the water mains that there are no plans available for), he obtained a quote from Spicer Group to complete the inventory. Discussion followed.

It was moved by Dudek and supported by Fritz to approve the quote from Spicer Group (copy attached) for the Water Distribution System Inventory project for an amount not-to-exceed \$3,500. There being all ayes, the motion carried.

Oatten presented a preliminary estimate of cost from Spicer Group for the water main replacement on Terry St. Discussion followed. It was moved by Riley and supported by Gnatkowski to approve the quote from Spicer Group (copy attached) in the amount of \$88,000 for the Terry St. Water Main Replacement Project. There being all ayes, the motion carried.

It was moved by Fritz and supported by Dudek to approve the quote from Lois Kay Contracting (copy attached) for the asphalt repairs at the Fire Station on Reserve St. and the culvert repair in the parking lot in the amount of \$31,530. There being all ayes, the motion carried.

Office Manager Megan King informed the board that she had met with a representative from Municipal Employees' Retirement System of Michigan (MERS) to see if the short-term disability and life insurance policies that MERS offers were more cost effective than the Township's current vendor (Unum). Ms. King stated that MERS' premium rates for both benefits equates to a savings of \$2,675 annually. Discussion followed.

It was moved by Kozara and supported by Dudek to approve the quote from MERS (copy attached) for Basic Life and Accidental Death & Dismemberment coverage and Short-Term Disability benefits as presented. There being all ayes, the motion carried.

It was moved by Kozara and supported by Riley to adopt Resolution #2011-24 (copy attached) to amend the FY 2011-12 Recreation Fund Budget.

Roll call:	Gnatkowski	Yes
	Dudek	Yes
	Fritz	Yes
	Kozara	Yes
	Riley	Yes

There being all ayes, the resolution was declared adopted.

Public Comments:

Rose King, 3427 N. Michigan, asked several questions regarding parking and rental business licenses. Discussion followed.

Director Comments:

Oatten reminded board members that the Township’s liability carrier would be holding a risk management seminar at 4:00 p.m., Wednesday, July 13.

Oatten stated that the annual Festival of Races would be held in Carrollton on Sunday, July 24.

Board Comments:

Kozara discussed the State’s Economic Vitality Incentive Program (EVIP).

Gnatkowski informed the board that the demolition of 3566 Madison would be starting in the next week or so.

Gnatkowski stated that he had ordered four township entrance signs.

Executive Session:

It was moved by Fritz and supported by Riley to enter into executive session to discuss bargaining unit negotiations.

Roll call:	Dudek	Yes
	Fritz	Yes
	Kozara	Yes
	Riley	Yes
	Gnatkowski	Yes

There being all ayes, the meeting closed at 7:37 p.m.

It was moved by Dudek and supported by Kozara to come out of executive session. There being all ayes, the meeting opened at 8:20 p.m.

No action was taken reference executive session discussion.

Adjournment:

It was moved by Fritz and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 8:21 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Lenore Lemanski	4345 N. Michigan