

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, March 28, 2011

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Dudek	Present
	Trustee Gnatkowski	Present

There being a full board, Supervisor Kozara called the meeting to order at 6:00 p.m.

Acceptance of Agenda:

Oatten added to New Business: #16 – Weed Commissioner appointment. It was board consensus to accept the agenda as amended.

Public Comments:

Andy Lamia, 2836 N. Michigan, presented the board with a packet of information including a petition of signatures from residents opposed to the business (Mid-West Fabricating operating at 2801 N. Michigan) burning wood for heat. Mr. Lamia claims that the smoke coming from the business is from burning treated lumber and he is experiencing headaches and nausea from the smoke. He also presented video footage that he obtained when visiting the business last week. The video showed the smoke coming from the building as well as pallets of wood piled to be burned.

Mr. Lamia also presented a letter to the board from the principal at Bethlehem Lutheran School complaining of the smoke and his concerns that his students and staff might possibly be exposed to carcinogenic pollutants. Oatten explained that he had received notification from the Michigan DNR&E, Air Quality Division, stating that it is completely acceptable to burn clean wood in a wood-burning space heater. Oatten also explained that some painted wood had been burned there by mistake; however, the owner assured the DNR&E that he was unaware of the regulation and would cease burning painted wood immediately. Discussion followed. Kozara stated he would like the board members to look everything over that Mr. Lamia provided and be ready to discuss at the April 11 board meeting.

Sandy Dupuis, 3644 Jefferson, asked if the township had confirmed whether the fire chief was living at the fire station on Reserve St. Oatten stated that the fire chief provided a recent Consumers Energy bill for his home address and it is not the fire station.

Rose King, 3427 N. Michigan, asked if the issue that Mr. Lamia presented would be taken care of at the April 11 meeting. Kozara stated that it would definitely be on the agenda to discuss.

Frank Sheridan, 2835 Eddy St., stated that he attended the meeting in support of Andrew Lamia's concerns. Mr. Sheridan had some other issues to bring up but would wait until the April 11 meeting.

Mark Tappan, 3620 McKinley, informed the board that his children who reside with their mother at 2746 N. Michigan, have had to stay with him for the past couple of weeks due to the excessive smoke coming from Mid-West Fabricating. He requested the board take action to stop the business from operating there. Discussion followed.

Approval of Minutes:

Meeting minutes were reviewed. Gnatkowski noted a correction that needed to be made to the March 7, 2011 special meeting minutes: the roll call states Trustee Dalton instead of Trustee Gnatkowski. It was moved by Gnatkowski and supported by Dudek to approve minutes for: February 28, 2011 - regular meeting, March 7, 2011 – special meeting (with correction as stated above), March 14, 2011 – departmental meeting, March 21, 2011 - Public Hearing for 2011 Tax Levies and March 21, 2011 – Public Hearing for Township Budgets as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Riley to receive and file the correspondence as listed for March 2011. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Dudek and supported by Fritz to approve the March Accounts Payable for the amount of \$164,733.70. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Oatten stated that the Carrollton Township Police Dept. would be participating as a drop-off site for the April National Take Back Initiative hosted by the Drug Enforcement Administration (DEA) on Saturday, April 30, 2011 from 10am to 2pm. The purpose of this program is to collect potentially dangerous expired, unused and unwanted prescription drugs (pills only) for destruction.

Oatten informed the board that Officer James Kellett had received recognition for a job well done on a recent criminal sexual conduct case that he worked on. Kozara asked Oatten to thank Officer Kellett on behalf of the board members.

Pending Business:

Oatten stated that he was waiting for a proposal to possibly share zoning administration services with a neighboring community. He would bring more information as it was available.

New Business:

It was moved by Gnatkowski and supported by Riley to adopt the following resolutions for the 2011 tax year levies: (1) Resolution #2011-05 for Fire Protection Assessment

District – 2.5 mills; (2) Resolution #2011-06 for Police Special Assessment District – 7.471 mills; and (3) Resolution #2011-07 for Garbage/Trash Special Assessment District - \$100.00 per housing unit (copies attached).

Roll call: Kozara Yes
 Riley Yes
 Gnatkowski Yes
 Dudek Yes
 Fritz Yes

There being all ayes, the resolutions were declared adopted.

It was moved by Fritz and supported by Dudek to adopt Resolution #2011-08 Carrollton Township General Appropriations Act for the General Fund FY 2011-2012 budget (copy attached).

Roll call: Riley Yes
 Gnatkowski Yes
 Dudek Yes
 Fritz Yes
 Kozara Yes

There being all ayes, the resolution was declared adopted.

It was moved by Kozara and supported by Gnatkowski to adopt the following FY 2011-2012 budgets:

Fire Operating/Maintenance Fund	\$323,645
Police Operating/Maintenance Fund	\$1,080,690
Garbage/Trash Collection Fund	\$295,822
Building/Inspection Fund	\$20,438
Special Investigative Fund	\$1,000
Recreation Fund	\$39,250
Sewer O&M Fund	\$1,340,928
Water O&M Fund	\$1,563,206

Roll call: Gnatkowski Yes
 Dudek Yes
 Fritz Yes
 Kozara Yes
 Riley Yes

There being all ayes, the motion carried.

It was moved by Gnatkowski and supported by Fritz to approve the following:

- Township meetings as scheduled for FY 2011-12, but are subject to change (copy attached).
- Authorize the hiring of engineers and attorneys as needed for FY 2011-12.

- Authorize the selling of Township-owned properties and the purchasing of additional properties as determined by the Carrollton Township Board.

There being all ayes, the motion carried.

It was moved by Fritz and supported by Gnatkowski to adopt the Resolution #2011-04 for Designation of Depositories with current financial institution name changes (copy attached).

Roll call: Dudek Yes
 Fritz Yes
 Kozara Yes
 Riley Yes
 Gnatkowski Yes

There being all ayes, the resolution was declared adopted.

It was moved by Fritz and supported by Gnatkowski to increase Township Assessor David Cook’s annual salary to \$23,103 (2% increase) effective April 1, 2011. There being 4 ayes and 1 nay (Dudek), the motion carried.

It was moved by Riley and supported by Kozara to increase the township’s cleaning personnel hourly rate for Gail Timm to \$11.73/hour from \$11.50/hour effective April 1, 2011. There being all ayes, the motion carried.

It was moved by Dudek and supported by Riley to set the annual firefighter wage scales for FY 11-12:

On-call Firefighters	\$29,674
Truck Mechanic	1,200
Fire Chief	3,682
Deputy Fire Chief	1,509
Assistant Fire Chief	1,288
Captains (2 @ \$957)	1,914
Lieutenant (2 @ \$740)	1,480
Safety Officer	565

There being all ayes, the motion carried.

It was moved by Gnatkowski and supported by Fritz to approve the Carrollton Township FY 2011-2012 Fee Schedule (copy attached). There being all ayes, the motion carried.

It was moved by Dudek and supported by Riley to approve the brush pickup dates for 2011 as follows (but be subject to change):

- May 23
- June 20
- July 25
- August 22
- September 26

- October 24
- November 21 (weather permitting)

There being all ayes, the motion carried.

It was moved by Dudek and supported by Fritz to adopt Resolution #2011-09 Designating April 2011 as Carrollton Township Child Abuse Prevention Month (copy attached).

Roll call:	Fritz	Yes
	Kozara	Yes
	Riley	Yes
	Gnatkowski	Yes
	Dudek	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Gnatkowski and supported by Fritz to adopt Resolution #2011-10 Directing the Ordinance (Code) Enforcement Officer Subordinate and Responsible to the Police Chief (copy attached).

Roll call:	Kozara	Yes
	Riley	Yes
	Gnatkowski	Yes
	Dudek	Yes
	Fritz	Yes

There being all ayes, the resolution was declared adopted.

It was moved by Gnatkowski and supported by Fritz to adopt the following resolutions (copies attached):

- Resolution #2011-11 amending the FY 10-11 General Fund budget
- Resolution #2011-12 amending the FY 10-11 Fire O&M Fund budget
- Resolution #2011-13 amending the FY 10-11 Police O&M Fund budget
- Resolution #2011-14 amending the FY 10-11 Building/Inspections Fund budget
- Resolution #2011-15 amending the FY 10-11 Recreation Fund budget
- Resolution #2011-16 amending the FY 10-11 Sewer O&M Fund budget
- Resolution #2011-17 amending the FY 10-11 Water O&M Fund budget

There being all ayes, the resolutions were declared adopted.

Office Manager King presented a list of the businesses that are delinquent on their personal property taxes. She explained that the township offers payment plans as an option for those that are behind in paying. Discussion followed. The businesses that are delinquent as of March 23, 2011 are as follows:

American Towers	American Amusement
Site Management	Bordo LLC
Chase Equipment	Colpean Inc.
Custom Design	Eric's Lawn Care

Hank's Flowerland
Land Development
Maria Elenas
PageTel
Dan Wall Building
Sylla Brothers

Hecks Bar
Leaf Funding
McKay Excavating
Smokey's Bar
Yeager Asphalt

It was moved by Dudek and supported by Gnatkowski to appoint Mark Pilkington as Weed Commissioner with a term ending 3/31/13. There being all ayes, the motion carried.

Public Comments:

Sandy Dupuis, 3644 Jefferson, asked if the Township had decided on whether to continue service with Charter Communications for cable television at the Township office. Oatten stated that he had contacted Charter to negotiate a price and was waiting for a response. Ms. Dupuis asked why the township taxpayers were paying for an annual gym membership for the Township Director and Office Manager. Oatten explained that the provision for a reimbursement of a gym membership fee (annually capped) was in both he and King's contracts; however, to date, neither of them have turned in requests for reimbursement.

Rose King, 3427 N. Michigan, asked when the Police Dept. would be doing their "spring sweep" of junk car violations. Oatten stated that with the weather the way it was, hopefully the process would start in April. Ms. King asked several other questions regarding budgets and the fee schedule. Discussion followed.

Director Comments/Updates:

Oatten informed the board that he had sent a letter to Sterling Crest Apartments reference the new water meters that must be installed as part of the meter change-out program the Township was in the process of. The apartment complex was scheduled to have all of the meters changed the following day. To date, 367 meters have been changed out successfully and appointments for 95 more were scheduled.

Board Comments:

Kozara discussed the 2010 census numbers for Carrollton Township. The Township's 2000 population was 6,602 and the new count was 6,103 – a loss of 499 residents. Discussion was held on the impact the new numbers will have on revenue sharing.

Adjournment:

It was moved by Dudek and supported by Gnatkowski to adjourn. There being all ayes, the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Deb Brown	The Saginaw News
Andy Lamia	2836 N. Michigan
Rose King	3427 N. Michigan
Frank Sheridan	2835 Eddy St.
Sandy Dupuis	3644 Jefferson
Jackie Anklam	3630 Jefferson
Walter Rathbun	Sen. Roger Kahn Office
Tammy Cobb	2746 N. Michigan
Mark Tappan	3620 McKinley