

**CARROLLTON TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
Monday, June 20, 2016**

|                          |                               |                 |
|--------------------------|-------------------------------|-----------------|
| <b><u>Roll Call:</u></b> | Chairperson Sobek             | Present         |
|                          | Vice-Chair P Olvera           | Present         |
|                          | Secretary J Olvera            | Present         |
|                          | Township Board Member Douglas | Present         |
|                          | Member Dallas                 | Present         |
|                          | Member Frank                  | Present         |
|                          | Member Gnatkowski             | Absent- excused |

There being a quorum present Chairperson Sobek called the meeting to order at 6:00 p.m. Also in attendance: Pat Killingbeck, Zoning Administrator and Jessi Warzecha, Office Clerk.

**Approval of Agenda:**

It was moved by Frank and supported by Douglas to accept the agenda. There being all ayes, the motion passed by unanimous voice vote.

**Approval of Minutes:**

It was moved by P Olvera and supported by Dallas to accept the minutes from the May 16, 2016 regular meeting. There being all ayes, the motion carried with unanimous voice vote.

**Public Hearing**

John Inman is requesting his site plan be changed to remove his limit of cars and to be able to add an eight foot metal fence (site plan attached). The public in attendance are for the change and feel Mr. Inman is a good neighbor.

Public hearing closed at 6:19 p.m.

A motion was made by P Olvera and supported by J Olvera to approve the site plan for 11-12-4-05-0230-000, 11-12-4-05-0231-000, 11-12-4-05-0232-000, 11-12-4-05-0233 (3505, 3513, 3525, 3535 Carrollton Rd.)

Roll Call:

|          |     |
|----------|-----|
| Sobek    | Yes |
| P Olvera | Yes |
| J Olvera | Yes |
| Douglas  | Yes |
| Dallas   | Yes |
| Frank    | Yes |

There being 6 ayes and 0 nays, the motion carried.

A motion was made by Dallas and supported by Douglas to approve the special use permit for 11-12-4-05-0230-000, 11-12-4-05-0231-000, 11-12-4-05-0232-000, and 11-12-4-05-0233 (3505, 3513, 3525, 3535 Carrollton Rd.) with the following conditions:

1. Require hard surface of sales display area without curb (asphalt/other hard surface, required by ordinance.)
2. Hours of operation- Monday- Saturday 8 am to 6 pm, Sunday 12-6 pm
3. Require 8' fence ( per site plan)
4. Construction completion date of above items of December 30, 2016.

Roll Call:

|          |     |
|----------|-----|
| Sobek    | Yes |
| P Olvera | Yes |
| J Olvera | Yes |
| Douglas  | Yes |
| Dallas   | Yes |
| Frank    | Yes |

There being 6 ayes and 0 nays, the motion carried.

**Old Business:**

Discussion was held on the proposed change to the site plan ordinance. Attached is attorney's opinion to keep the ordinance as is. One change did need to be added for an Administration fee to ordinance 66-280 item b #1.

1. Administrative fees, as designated by Carrollton Township fee schedule will apply for administrative site review by zoning administrator.

A motion was made by J Olvera and supported by Dallas to approve the addition of Administrative fees to ordinance 66-280 item b #1

Roll Call:

|          |     |
|----------|-----|
| Sobek    | Yes |
| P Olvera | Yes |
| J Olvera | Yes |
| Douglas  | Yes |
| Dallas   | Yes |
| Frank    | Yes |

There being 6 ayes and 0 nays, the motion carried.

**Open Discussion for Issues Not on the Agenda**

Township Board Member Douglas is unhappy with the progress of the Skyway Plaza sign and was looking for support from the commission to take to the board meeting on June 27. All committee members agreed that something needs to be done with the building and sign. Discussion was held on the enforcement process and if there has ever been a ticket issued to the complex. Office Clerk Warzecha stated that she believed there hadn't been a ticket issued.

**Adjournment:**

It was moved by P Olvera and supported by Frank to adjourn. There being all ayes, the meeting adjourned at 6:40 p.m.

Respectfully Submitted,

John Olvera, Secretary

**Public in Attendance:**

|              |                 |
|--------------|-----------------|
| Joan Douglas | 1828 Kelly Dr   |
| John Inman   | 1120 Seymour Rd |
| Greg Dupuis  | 5613 Lessandro  |
| David Cook   | Twp. Assessor   |
| Michael Maxa | Maxa Catering   |