

**CARROLLTON TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
Monday, March 21, 2016**

<b><u>Roll Call:</u></b>	Chairperson Sobek	Present
	Vice-Chair P Olvera	Present
	Secretary J Olvera	Present
	Township Board Member Douglas	Present
	Member Dallas	Present
	Member Frank	Present
	Member Gnatkowski	Present

There being a full board present Chairperson Sobek called the meeting to order at 6:03 p.m. in the basement. At 6:05 the meeting was moved back upstairs to the meeting room. Also in attendance: Jessi Warzecha, Office Clerk and Pat Killingbeck, Zoning Administrator.

**Approval of Agenda:**

It was moved by Gnatkowski and supported by P Olvera to accept the agenda. There being all ayes, the motion passed by unanimous voice vote.

**Approval of Minutes:**

It was moved by Dallas and supported by Gnatkowski to accept the minutes from the February 16, 2016 regular meeting. There being all ayes, the motion carried with unanimous voice vote.

**New Business:**

Discussion was held on the site plan for 3955 Bauer. John Morey presented the site plan and fielded questions from the commission. Member Frank questioned a buffer between the two different zones. Mr. Morey will look into what type of buffer will work with the drains that will be around the site. There will also be a chain link fence with key pad for entrance into the storage unit.

A motion was made by Frank and supported by Gnatkowski to approve the site plan for 11-12-4-12-2704-000 (3955 Bauer Dr.) meeting all of the site plan review standards, Sec. 66-280 A-H, pending approval of the buffer yard and approval from Spicer Group and Saginaw County Public Works. (Attached report)

Roll Call:

Sobek	Yes
P Olvera	Yes
J Olvera	Yes
Douglas	Yes
Dallas	Yes

Frank	Yes
Gnatkowski	Yes

There being 7 ayes and 0 nays, the motion carried.

Discussion was held on 320 Balsam. They are currently running multiple businesses with only one business license. Also, a site plan was never received for the new business. Commission would like a code enforcement letter sent requesting a site plan and question the number of businesses being run out of that location.

### **Open Discussion for Issues Not on the Agenda**

Zoning Administrator Killingbeck handed out an Annual Report of Planning Commission Activities.

A motion was made by J Olvera and seconded by Gnatkowski to have Trustee Douglas present the annual report to the township board at their next meeting.

There being 7 ayes and 0 nays, the motion carried.

Also, Killingbeck would like to have the members review the By-Laws for discussion at next month's meeting. Warzecha will email all members the current version.

Member Gnatkowski questioned the vacant property on Balsam owned by Satkowiak and if a DEQ permit was ever obtained. Also, if a site plan was ever submitted for this property. Warzecha will look to see if there is permit, but a site plan was not received.

### **Public Comment:**

Rose King questioned how many vehicles David LaTarte was allowed to sell with his special use permit. Warzecha stated that it was only 5 and she has already put in a complaint with code enforcement. Douglas suggested that in the letter we request Mr. Latarte to attend the April meeting.

### **Adjournment:**

It was moved by P Olvera and supported by Frank to adjourn. There being all ayes, the meeting adjourned at 7:20 p.m.

Respectfully Submitted,

John Olvera, Secretary

**Public in Attendance:**

Rose King	3427 N Michigan
John Morey	D & M Site
Jacob Shinnars	S & C Holdings