



Solar Permit Application

Buena Vista Charter Township

1160 S. Outer Drive, Saginaw, MI 48601 Ph: (989)754-6536 Fax: (989)754-5930

DEPARTMENT USE ONLY	
Permit no.:	

All Permits Are Required Before Work Shall Commence

Permits expire if work is not started within 120 days of issuance or if work is suspended for 120 days.

JOB SITE INFORMATION	
Job Site Address:	
City/State/Zip:	
Directions to job site:	
Tax Map/Parcel No.: - - - -	
DESCRIPTION OF WORK	
PROPERTY OWNER INFORMATION	
Name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	
Signature Required for Owner-Performed Residential Work: This installation is being made on residential or farm property owned by me or a member of my immediate family.	
Signature:	
CONTRACTOR INFORMATION	
Business Name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	
License No.:	
Contact Name:	
Contact Person	
<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor
<input type="checkbox"/> Email:	
<input type="checkbox"/> Phone:	
APPLICANT STATEMENT	
I hereby certify that: 1) The foregoing statements and other information attached hereto are true and accurate to the best of my knowledge and belief; 2) I understand that fees paid in association with this application may not be refunded even if a permit is not ultimately issued for the project; 3) I am either the owner of the property for which this permit is being applied or am an authorized agent of the owner; and 4) The owner of record is knowledgeable of this application if I am not the owner.	
Applicant Name:	
Applicant Phone:	
Applicant Email:	
Applicant is:	<input type="checkbox"/> Property Owner <input type="checkbox"/> Agent of Owner
Applicant Signature:	

SCOPE OF WORK	
<input type="checkbox"/> Solar Permit Included	<input type="checkbox"/> Building Permit Included
<input type="checkbox"/> Electrical Permit Included	<input type="checkbox"/> Zoning Permit Included
TYPE	
<input type="checkbox"/> 1- and 2- Family Dwelling	<input type="checkbox"/> Manuf. Dwelling <input type="checkbox"/> Residential Accessory
<input type="checkbox"/> Commercial/Industrial	<input type="checkbox"/> Government <input type="checkbox"/> Other:
Valuation	
Valuation of Proposed Work:	\$
Solar Panel information:	
Brand:	200 amps or less
# of modules:	201 amps to 600 amps
# of Inverters:	601 amps to 800 amps
Total roof SQ Ft:	801 amps to 1200 amps
Total array SQ Ft:	1201 amps and over
To be Installed by a certified federal or state solar installer? Y N	
Supervising electrician signature: _____	
SOLAR ENERGY SYSTEMS	
System Type:	<input type="checkbox"/> Solar Photovoltaic Energy System <input type="checkbox"/> Solar Thermal Energy System
Configuration:	<input type="checkbox"/> Roof Mounted <input type="checkbox"/> Ground Mounted
Use:	Accessory/Direct Use: Y N Primary/Secondary Use: Y N
Special Use Permit needed: Y N	Site Plan Review needed: Y N
Please review to the Buena Vista Charter Township Solar Zoning Ordinance for applicable zoning districts and permitted uses, as well as development standards and setbacks.	
FEES AND INSPECTIONS	
Building and Electrical Permit include inspection initial inspection fees. All permitted projects must undergo inspection. Additional inspections are subject to additional fees.	
BUILDING DEPT. FEES (DEPT. USE ONLY)	
(A) Zoning Permit Fee	\$
Zoning Permit Filing Fee	\$
Site Plan Review Fee (Primary/Secondary Ground-mounted only)	\$
Special Use Permit Fee (Primary/Secondary Ground-mounted Only)	\$
(B) Building Permit Fee	\$
(C) Electrical Permit Fee	\$
(D) Other Fees (if any)	\$
	\$
	\$
TOTAL Fees and Surcharges:	\$

***Please refer to the Rooftop Residential and/or Ground-Mount Solar Permitting Checklists for more information.**