

BERLIN TOWNSHIP TRUSTEES

5:30 p.m. Trustee Meeting February 27, 2023

HELD AT: This meeting was held at 3271 Cheshire Rd, Delaware, OH

CALL TO ORDER: Meghan Raehll, Trustee Chairman

PLEDGE OF ALLEGIANCE: Meghan Raehll led the Pledge of Allegiance

ROLL CALL: Meghan Raehll, Ken O'Brien, Ron Bullard (Absent), Claudia Smith, Fiscal Officer (Absent) and Theresa Taylor, Fiscal Officer Assistant

ATTENDANCE: Chief Miller and Garrett Guillozet

PUBLIC COMMENT: There were no public comments.

Health Department- Garrett Guillozet introduced himself as Berlin Township’s new health commissioner. He stated that the District Advisory Counsel meeting will be held on March 23rd, 2023. He has been soliciting at the advice of the chair of the DAC for letters of interest to fill open seats on the board for the health department. In 2023, they will be working on engaging with townships on how nuisance investigations are handled. They will be communicating more regularly when they receive complaints about locations of solid waste or other public nuisances and will quarterly update townships on the status of those specific complaints.

Raehll asked if there was any update to the house bill regarding Ohio Township Associations that are in opposition to the makeup of the DAC being determined by the commissioners. Speaker Stevens has indicated that he still has a desire to change the makeup, but it is not a top priority at this time for him. He did agree that the initial proposal was not the best, but he has not engaged with them as to what he wants to see regarding how the makeup should be determined.

O'Brien expressed his concerns with the hogweed and mosquitos, especially around the railroad tracks. Guillozet said they are revamping their mosquito program this year by expanding the number of traps and focusing on larva pre-treatment versus solely on treatment at springtime.

O'Brien will be the representative for the township this year for the DAC.

Approval of Minutes-

RESOLUTION 23-02-26 APPROVE THE 02/09/23 SPECIAL MEETING MINUTES, AND 02/13/23 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: O'Brien
Second: Raehll
Vote: O'Brien yes and Raehll yes

Fire Department-

Personnel Matter-

RESOLUTION 23-02-27 RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22 (G)(1) TO CONSIDER APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL OR THE INVESTIGATION OF CHARGES OR COMPLAINTS AGAINST A PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL, UNLESS THE PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL REQUEST A PUBLIC HEARING – TWO TRUSTEES, FISCAL OFFICER ASSISTANT AND CHIEF MILLER TO ATTEND- 6:07 P.M.

Motion: Raehll
Second: O'Brien
Vote: O'Brien yes and Raehll yes

BERLIN TOWNSHIP TRUSTEES

5:30 p.m.

Trustee Meeting

February 27,

2023

**RESOLUTION MOTION TO RETURN TO REGULAR SESSION- 6:27 P.M.
23-02-28**

Motion: Raehll
Second: O'Brien
Vote: Raehll yes and O'Brien yes

Raehll "We met in executive session and no decisions were made and no actions were taken".

**RESOLUTION MOTION TO HIRE JEREMY MOSS FOR A PART-TIME
23-02-29 FIREFIGHTER POSITION WITH A PROBATIONARY PERIOD OF
1-YEAR AT THE FIREFIGHTER STEP 1 RATE OF \$16.10/HOUR,
APPOINTMENT NOT TO TAKE EFFECT PRIOR TO MARCH 5,
2023, AS RECOMMENDED BY CHIEF MILLER, THE EFFECTIVE
DATE WILL BE COMMUNICATED TO THE FISCAL OFFICER
BY CHIEF MILLER PENDING THE RESULTS OF THE BERLIN
TOWNSHIP PHYSICAL ASSESSMENT**

Motion: O'Brien
Second: Raehll
Vote: Raehll yes and O'Brien yes

**RESOLUTION MOTION TO MOVE FULL-TIME FIREFIGHTER TYLER BAGLEY
23-02-30 OUT OF THE ROVER POSITION AND INTO A REGULAR FULL-
TIME FIREFIGHTER POSITION, EFFECTIVE MARCH 5TH, 2023
UPON THE RECOMMENDATION OF CHIEF MILLER**

Motion: O'Brien
Second: Raehll
Vote: O'Brien yes and Raehll yes

Old Business-

JEDD- Raehll said that they have drafted and done a great job with the language so far and she respects their prospective in this field. We may want to engage with other parties in the future related to economic development items.

Township Tee Shirts- Raehll communicated to Egelhoff that we would go with their recommendation on how the logo should look on the township tee shirts so that it is the best version possible. They sent an invoice to Smith and will get with the designer and get the finished product to Raehll. Raehll will bring it forward to the board once received.

Grant Writer- Raehll left a message with Grant Freeman and is waiting to hear back from him. She spoke with Orange Township who uses him, they initially used him on a contractual basis but now they are paying him per grant application, which is the way she feels Berlin should pay him. O'Brien likes the idea of adding a bonus in pay if the grant gets approved in hopes to get a better work result and if not, he would get paid his flat rate for services rendered. Raehll is open to the discussion.

Hearing Policy- Raehll has not heard back from Stucco regarding the hearing policy. She would like to have this adopted by the next time the board has a hearing brought before them.

Inventory- Stucco explained to O'Brien that the board should come up with how they would like inventory to be done based on his recommendations and then send that to the auditor of state. He expects that they will recommend the board to go to their legal authority for approval, which will have already been done. By doing so, the board will not be reprimanded for not asking the auditor and therefore will not be penalized in an audit. O'Brien is going to speak with Smith and draft something up and bring it before the board for consideration.

Call In Pay- The board is waiting to here from Stucco regarding call in pay.

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Street Signs- Riedel will meet with Bullard when he returns to discuss street signs.

TowerCo Litigation-

RESOLUTION 23-02-31 MOTION TO AUTHORIZE TRUSTEE O'BRIEN TO DISCUSS FEDERAL ACTION ON BEHALF OF THE TOWNSHIP, AND TO MEDIATE ON BEHALF OF THE TOWNSHIP ON THE FEDERAL LAWSUIT INVOLVING THE TOWNSHIP AND TOWERCO

Motion: O'Brien
Second: Raehll
Vote: O'Brien yes and Raehll yes
Discussion: For clarification, Raehll agrees with having O'Brien represent the board in this case but is not generally comfortable with giving settlement power to one trustee.

7:00 P.M. TIME CERTAIN BZC 22-003 BERLIN TWP COMPREHENSIVE LAND USE

Raehll called the BZC 22-003 Berlin Twp Comprehensive Land Use hearing to order at 7:05 p.m.

O'Brien and Raehll continued going through the Berlin Twp comprehensive land use, page by page and made significant changes to the wording. This will continue to be discussed and revised by the board of trustees on March 27, 2023, at 7:00 p.m.

RESOLUTION 23-02-32 MOTION TO RECESS AND CONTINUE BZC 22-003 BERLIN TOWNSHIP COMPREHENSIVE LAND USE TO MARCH 27TH, 2023 AT 7:00 P.M. AT 3271 CHESHIRE ROAD

Motion: Raehll
Second: O'Brien
Vote: Raehll yes and O'Brien yes

Cemetery- Raehll has concerns that residents are not being contacted when they reach out with questions regarding Fairview Cemetery. She plans on speaking to Foor about this and will copy all the trustees along with Taylor regarding any inquiries and discussions.

Raehll wants to get the Fairview Cemetery sign replaced and/or restored.

Fiscal Officer Items- Nothing new.

Road Department- Nothing new.

Trustee Items-

Apparel Policy- Raehll is continuing to work on the apparel policy to bring before the board.

Zoning Department- Bon will be presenting zoning software at the May 13th, 2023 trustee meeting and possibly in executive session the Cheshire Market and surrounding areas violations if Stucco is available.

- Future Meetings-**
- 03/08/23 Parks & Trails Meeting**
 - 03/09/23 DCTA Meeting**
 - 02/27/23 Trustee Meeting**
 - 03/13/23 Trustee Meeting**
 - 03/23/23 DAC Meeting**
 - 03/27/23 Trustee Meeting**

Late Items- Nothing new.

Adjourn-

RESOLUTION 23-02-25 MOTION TO ADJOURN

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Motion: Raehl
Second: O'Brien
Vote: Raehl yes and O'Brien yes

Meeting was adjourned by Chairman Raehl at 10:35 P.M.

Meghan Raehl, Chair

ABSENT

Ron Bullard, Vice-Chair

ATTEST:

Theresa Taylor, Fiscal Officer Assistant

Ken O'Brien, Trustee