

BERLIN TOWNSHIP TRUSTEES

4:00 p.m. Special Trustee Meeting June 24, 22

HELD AT: This meeting was held at 3271 Cheshire Rd, Delaware, OH

CALL TO ORDER: Ken O'Brien, Trustee Chairman

PLEDGE OF ALLEGIANCE: Ken O'Brien led the Pledge of Allegiance

ROLL CALL: Ken O'Brien, Meghan Raehll, Ron Bullard, Claudia Smith, Fiscal Officer

ATTENDANCE: Fire Chief Miller and Chris Rinehart

Unauthorized Cell Tower & JEDD-

RESOLUTION 22-06-30 RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22 (G)(1) CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, COMPENSATION OF A PUBLIC EMPLOYEE--AND ORC 121.22 (G)(3) TO CONFERENCE WITH AN ATTORNEY FOR THE PUBLIC BODY CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION. AND ORC 121.22 (G)(8) TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SSECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR ECONOMIC DEVELOPMENT ASSISTANCE OR TO NEGOTIATIONS WITH OTHER POLITICAL SUBDIVISIONS RESPECTING REQUESTS FOR ECONOMIC DEVELOPMENT ASSISTANCE, THREE TRUSTEES, FISCAL OFFICER, AND CHRIS RINEHART TO ATTEND- 4:02 P.M

Motion: Raehll
Second: Bullard
Vote: O'Brien yes, Raehll yes and Bullard yes

RESOLUTION 22-06-31 MOTION TO RETURN TO SPECIAL SESSION- 4:29 P.M.

Motion: Raehll
Second: Bullard
Vote: O'Brien yes, Raehll yes and Bullard yes

O'Brien "We met in executive session and no decisions were made and no actions were taken".

Zoning Inspector- Raehll said we had one applicant withdraw and she will be following up with the second applicant.

TIF- Chris Rinehart said he has the stuff to go and he reviewed the partials where he was concerned of two of them which two of them were the school partials and there were two that were annexed into Delaware. He wants to take those out. They discussed having a special meeting to have the documents signed after July 20, 2022. Raehll said she sent Rinehart an email of what properties she wanted to make sure were in the document which were some on Shanahan Road and Buckeye Swim Club. O'Brien asked if Evans Farms was TIF'ed and was told yes but Rinehart said there were two partials that were undeveloped that were on the list. Raehll said it was a partial that they tried to annex to the city of Delaware but was denied. But it is already TIF'ed by the county. O'Brien said he was not 100% sure that the one that was going to be annexed was TIF'ed. Rinehart will check with the Department of Development to make sure they haven't already been TIF'ed.

RESOLUTION 22-06-32 APPROVE AUTHORIZING TRUSTEE BULLARD TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE ESTABLISHMENT OF THE TIF

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Motion: Raehll
Second: O'Brien
Vote: Raehll yes, Bullard yes and O'Brien yes

Bullard asked about the property at Berlin Station and Glenn Parkway and Rinehart said he would check into it.

RESOLUTION 22-06-33 APPROVE A SPECIAL MEETING FOR THE PURPOSE OF ADOPTING A TIF RESOLUTION ON JULY 25, 2022, AT 4:30 P.M. AT THE BERLIN TOWNSHIP HALL AT 3271 CHESHIRE ROAD DELAWARE, OH

Motion: Raehll
Second: Bullard
Vote: Raehll yes, Bullard yes and O'Brien yes

MIC And Speakers- Raehll suggested moving this to the July 11, 2022, meeting.

Smartboard Cabinet- Raehll said she received three quotes for the cabinet. One quote was for \$7,000 plus, one was for \$5,500 and one from Mike Johnston from Walnut Creek was for \$2,800. It will be wood but painted white. She recommends going with Walnut Creek Millworks. There is a cheaper option and that would be a rolling cart which no one was in favor of. He is about six weeks out.

RESOLUTION 22-06-34 APPROVE \$3,300 WITH AN EXPECTED COST OF \$2,800 TO MIKE JOHNSTON OF WALNUT CREEK MILLWORKS TO CREATE AND INSTALL A CUSTOM ENCLOSURE FOR OUR SMARTBOARD SYSTEM

Motion: Raehll
Second: O'Brien
Vote: Bullard yes, O'Brien yes and Raehll yes

Bullard asked where they were going to put it and they discussed different areas and Raehll suggested everyone think about it and make a decision it at the July meeting.

Establish Content Manager- Raehll said they established that there would be one but that they would appoint someone.

RESOLUTION 22-06-35 APPROVE APPOINTING CATHY RIPPEL AS CONTENT MANAGER FOR SOCIAL MEDIA WITH AN EFFECTIVE DATE OF JUNE 24, 2022 ENDING DECEMBER 31, 2022

Motion: Raehll
Second: O'Brien
Discussion: Raehll said she could see a township specialist or a township administrator doing this in the future.
Vote: Bullard yes, Raehll yes and O'Brien yes

Architectural Review Board- Raehll said she looked up dates and vacancies and she has not heard back from the second gentlemen, but she sent an email and heard back from Christina Littleton who is willing to serve.

RESOLUTION 22-06-36 APPROVE APPOINTING CHRISTINA LITTLETON TO THE ARCHITECTURAL REIVEW BOARD WITH APPOINTMENT EFFECTIVE DATE JUNE 24, 2022, AND TERM ENDING DECEMBER 31, 2025

Motion: Raehll
Second: Bullard
Discussion: O'Brien asked if this was a position that has never been filled and Raehll said yes and we declared Angela Brown's position vacant. Raehll said Trustee Bullard with the appointment ending 12/31/23, Kristen Yorke ending 12/31/26 and Christina Littleton ending 12/31/25. Bullard said he thinks we need to pay the members for the meetings. Raehll said she would be happy to entertain that and they had previously discussed having them act as

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volunteer for right now but she agrees it's appropriate to pay them similar to what the zoning board commission members make. O'Brien said he doesn't want to loss people because of the OPERS and insurance. Bullard said it shouldn't be a problem for the two appointed, but it could be for the gentleman he recommended. Smith asked if Littleton could be on two different boards and Raehll said yes.

Vote: Bullard yes, O'Brien yes and Raehll yes

Designate the Official Facebook Page-

RESOLUTION 22-06-37 APPROVE DESIGNATING THE CURRENTLY USED FACEBOOK PAGE, FACEBOOK.COM/BERLIN-TOWNSHIP AS THE OFFICIAL FACEBOOK PAGE AND TO BE CONSIDER AT THE ORGANIZATIONAL MEETING FOR CONINUED USE

Motion: Raehll
Second: O'Brien
Vote: O'Brien yes, Raehll yes and Bullard yes

Albers & Albers Visit July Meeting- Raehll said Albers & Albers would like to come to our July 11, 2022, meeting at no cost to us but we need to understand that there will be fees associated with different stuff. She said one of the points of the conversation was, that she said we are done with this communication, we are going to handle the relationships so don't keep reaching out and reaching out and reaching out and they said they needed to have that latitude to reach out as we see fit to get this stuff done. Raehll said she was going to manage this a little bit better cause she was just trying to get the job done before and they said they wanted to come and talk to the board and help them understand where we are at. Raehll said you're welcome to if it's free, but timing wise we have a lot going on, on the 11th so she wasn't sure if they wanted to have a special meeting before the actual meeting because we would be doing executive session with them potentially for an hour. O'Brien said he's not sure he wants that service that they are offering. Raehll said she thinks it would be good to get together to have that conversation. We said we are so far along with everything that it would be hard and we'd be paying for people to pick up and they do have a great relationship with the DCFA lawyers and they work well together. O'Brien said he doesn't think it's they. Raehll said it's Shawn and Chris Conley specifically. She said she thinks it would be good to have the conversation because she thinks they are thinking that this is going to cost money and we need latitude, and we want to get these things done for you. She said she wanted to have our township and other municipalities drive the relationships, drive it through a relationship and through communication that way so she asked the other trustees what time they would want them to come.

RESOLUTION 22-06-38 APPROVE TO SCHEDULE A SPECIAL MEETING FOR JULY 11, 2022 AT 5:00 P.M. AT THE BERLIN TOWNSHIP HALL AT 3271 CHESHIRE ROAD DELAWARE, OH FOR THE PURPOSE OF MEETING WITH ALBERS & ALBERS AND OTHER ITEMS AS NEEDED BY THE TOWNSHIP, TO BE NOTICED IN KEEPING WITH OUR RESOLUTION

Motion: Raehll
Second: O'Brien
Vote: O'Brien yes, Raehll yes and Bullard yes

RDI Quotes & Computer Issues- Raehll said we had one thing unplugged, RDI came out for hours, couldn't resolve it, sent us a quote for \$3,800 to fix the issue. Smith said that is not correct. That quote was for our SonicWall that he found out had expired in the spring, so that is to renew a bundle. The WIFI fix was \$436 for a new Meraki wireless access point. Raehll said that was to fix it so you had WIFI. Smith said at the time it was thought that she was the only one that could not access the WIFI but they then found out that no one could. Frank told her that she was too far away from the WIFI but it has worked for years. Raehll said we had carpet installed and things got unplugged and we had someone come out for two hours and they couldn't resolve the WIFI issue. She called a gentlemen yesterday and he came out and plugged it in and was done in ten minutes. She said we have had a number of issue with RDI. Fire Chief Miller said he called them a couple days ago and hasn't heard back. Raehll said we have submitted tickets and asked for IP addresses that are necessary for the security pads and five days later we don't have those. Then we were sent a quote for two hours of labor to get the IP addresses which should be a ten minute function

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so she would like to get some quotes from other computer companies and bring them to the board at the next meeting. Smith said she likes working with one or two people but with RDI you get someone different every time you call. Raehll said the company that came out today was \$85 an hour for service calls where RDI is \$155 an hour. Smith asked if she was to accept any of the quotes that RDI sent. Raehll said to hold off, she doesn't want to pay \$300 for IP addresses that we can get from Spectrum. Raehll said if she can get RDI to give us the IP addresses for a better price she will approve it.

Bullard said he wanted to have a meeting with ARB next week and wanted to get a pay rate established. Raehll asked if he would wait until after the July 11, 2022, meeting.

RESOLUTION 22-06-39 APPROVE COMPENSATING THE ARB MEMBERS AS BOARD MEMBERS AT THE SAME RATE THAT WE COMPENSATE THE OTHER ZONING COMMISSION MEMBERS FOR MEETING EXPENSE ONLY AT THIS TIME

Motion: Bullard

Second: Raehll

Discussion: O'Brien said the zoning chair gets paid at a different rate. Bullard said it's just the normal meeting rate for now.

Vote: Raehll yes, Bullard yes and O'Brien yes

RESOLUTION 22-06-40 MOTION TO ADJOURN

Motion: Bullard

Second: Raehll

Vote: Raehll yes, Bullard yes and O'Brien yes

Meeting adjourned by Chairman O'Brien at 5:36 p.m.

Ken O'Brien, Chairman

ATTEST:

Meghan Raehll, Co-Chairman

Claudia Smith, Fiscal Officer

Ron Bullard, Trustee