



# Bell County Public Health District

[www.bellcountyhealth.org](http://www.bellcountyhealth.org)

Phone: 254-773-4457

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## BOARD of HEALTH

### MEETING AGENDA

**November 14, 2022, at 6:00 p.m.**

**Bell County Courthouse, 101 E. Central Ave., Belton, Texas 76513**

Items marked with an asterisk (\*) indicate voting items.

- I. Call to Order
- II. Roll Call
- III. Review and action regarding Minutes from the October 3, 2022, Board of Health meeting
- IV. Board Actions – items with an (\*) indicate vote of the Board of Health (BOH)
  - a. Expenses over \$10,000 that were expended since the last BOH meeting and/or anticipated in the upcoming month aside from payroll related checks and items approved in the FY2023 budget:
    - i Lighthouse IT \$11,893.62
  - b. Revize for Website Development, Maintenance, Security, and Compliance
    - i Previous website provider for BCPHD in March 2016-July 2021
    - ii In addition to web design, maintenance, and technical assistance/support, Revize maintains constant and automatic security and compliance for the website
    - iii Fillable forms option added
    - iv Rolling our current website into a temporary template website while they custom build our new website to ensure compliance and security
    - v Provided us with a previous customer discount of \$2,000
    - vi 24/7 tech support
    - vii Easy to use updating system for staff and ability to designate and train staff to upload to the website as well as they can do it when needed
    - viii Revize specializes in government websites
    - ix 1<sup>st</sup> year = \$9,870 (including website transform and custom design)
    - x 2<sup>nd</sup> year and onward = \$3,600 annually
    - xi During year 4, free design refresh and an optional 5-year lock in rate
  - c. Lighthouse Bid for Server Replacement – revision (originally approved by BOH in August 2022 at \$30,000. Revised pricing has increased the amount.) \$36,575.25 \*
  - c. Revision of the Cooperative Agreement to meet standards for TCDRS to begin new Bell County Public Health account effective 1/1/2023 \*
- V. Fire Marshal Update

VI. District Director Report – provided in advance

- a. Building Issues
  - i Belton renovations update
  - ii 4236 Lowes Drive, Temple, Texas update
  - iii Killeen Buildings
  - iv Lanier Building
- b. Update on Tax ID number for BCPHD and new TCDRS account
- c. PayCom launch set for 1/1/2023
- d. Update regarding Health Educators
- e. Conferences
- f. Monkeypox and COVID-19 update (Dr. Janice Smith)

VII. Finance Division Update – provided in advance

- a. Introduction of and update from new Finance Director
- b. Status of the FY 2022 Single Audit
- c. Other audit updates

VIII. Division/Program Reports – provided in advance

- a. Open positions listed at [www.bellcountyhealth.org](http://www.bellcountyhealth.org), [www.Indeed.com](http://www.Indeed.com), and various public health career sites
- b. Any questions for Division Directors

IX. New Business

- a. Alternates for Board of Health (BOH) seats
  - i Status of Alternates for BOH seats

X. Public Comment

- XI. Next Meeting: December 12, 2022  
BCPHD, Lanier Building, 201 N. 8<sup>th</sup> Street, Temple, Texas 76501  
BOH Dinner: 5:30 p.m. CST  
BOH Meeting: 6:00 p.m.

XII. Adjournment

This meeting is being conducted in accordance with the Texas Open Meeting Law.  
{V.T.C.A., Government code, 551.001 et seq.}

The Board of Health is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Health determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

This meeting is being conducted in accordance with the Americans with Disabilities Act {42 USC 12101 (1991)}.

The facility is wheelchair accessible and handicap parking is available.

Requests for sign interpretive services are available upon request received at least 48 hours prior to the meeting.

To plan for those services, please call (254) 773-4457, District Director's office or  
(TDD) 1-800-RELAY TX (1-800-734-2989).