

BELL COUNTY PUBLIC HEALTH
Retail Food Division
retailfood@bellcountyhealth.org
Phone (254) 532-9800 ext.1111
Fax (254) 778-8251 ehfax@bellcountyhealth.org
4236 Lowes Drive • Temple, Texas 76502
Hours: Mon. -Thurs. 8am-5pm Fri. 8am-1130am

Demographic Information & Central Prep Facility (CPF) Variance Request

Name of Mobile Food Operation: _____ Bell County Permit # _____

BCPH Inspector: _____

Name of Applicant/Agent: _____ Phone #: _____

Mailing address: _____

Email Address: _____

If the applicant is not the owner/agent of the CPF, a letter of authorization is required from the CPF owner/agent.

Name of CPF (if applicable): _____ Owner: _____

Mailing address: _____ Phone #: _____

Permitting Agency of CPF: _____ Permit #: _____

The purpose of this document is to update and correct any changes to BCPH facility files regarding the above-named Mobile Food Operation. If you have any changes made after this document has been signed, contact the BCPH office at 254-532-9800 ext.1111.

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I, _____, Owner or Authorized Agent (circle one), request a variance of the Texas Food Establishment Rule 25, Texas Admin. Code §228.221(b) (1) concerning the requirement for a Central Preparation Facility.

Signature of Owner/Authorized Agent: _____ Date: _____

Bell County Public Health Retail Food Inspector: _____ Date: _____

Public health rationale must be provided as justification for the variance. You may provide the necessary rationale for your variance request by using the attached checklist. Use additional pages, pictures, and photographs for your explanations as necessary. Submit your request by hand, mail, fax, or email to:

Bell County Public Health Retail Food Division
Yolanda Lara, Clerk II
4236 Lowes Dr. • Temple, Texas 76502
Fax: ehfax@bellcountyhealth.org
Email: retailfood@bellcountyhealth.org

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Statement of Proposed Variance for Central Preparation Facility (CPF)

To waive any requirements for a Central Preparation Facility, the MFO owner/operator must demonstrate how the MFO meets the following requirements:

Sufficient space is required for food storage, preparation, cooking, cooling, or otherwise handling food to prevent cross contamination and other health hazards.

1. **Explain** how your MFO meets the above requirements (i.e., Size of refrigerator, freezer, limited food portion/quantity, shelving, storage containers, etc.):

All food, food equipment, utensils, and single service articles are required to be stored on the MFO in a manner to avoid contamination as specified in TFER.

2. **Explain** how and where you will store the above equipment on the MFO:

The manual ware washing sink compartments are required to be large enough to immerse all equipment and utensils on the operation to be properly washed, rinsed, and sanitized.

3. What is the **largest** piece of equipment or utensil you are using and how will it be sanitized?

What is the capacity (size in gallons) of the three-compartment sink?

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Potable water is required to be obtained from an approved source.

4. Please **specify** how you will meet this requirement. **Provide physical address of the facility** from where potable water will be obtained:

Sewage and other liquid wastes shall be removed from a Mobile Food Operation at an approved waste servicing area or by a sewage transport vehicle or, if within a city that requires it, a permitted liquid waste transporter, in such a way that a public health hazard or nuisance is not created. MFO must have a permanently installed waste retention tank.

5. Please **specify** how you will meet this requirement. **Provide physical address** of the wastewater disposal facility **and, if applicable, name of sewage transport vehicle or permitted liquid waste transporter:**

All food handling preparation is required to take place inside the Mobile Food Operation. No food preparation, food storage, dry storage, etc. is allowed at a private residence.

6. Please **specify** how you meet the above requirement:

A Central Preparation Facility is required to be designed, constructed, and operated as a retail food service operation (i.e., walls, floors, ceiling, equipment, plumbing, etc.).

7. Please **specify** how your MFO meets these same requirements:

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The following documentation is required to be submitted to BCPH with this variance request form:

At a minimum, you will be required to submit all the following information **PRIOR TO** any permit being issued/renewed for Bell County Public Health Mobile Food Operations. A permit will not be issued/renewed if such information is not provided as required.

This process will need to be updated every other year unless the MFO circumstances change before the renewal process is due.

This information is **not transferable** on ownership change. The new owner must re-submit.

Additional units added or a new/different unit being used, the business will have to submit all information that has changed. Things that do not change need not be re-submitted.

If your operation is exempt by law from these requirements, then documentation will be generated by BCPH of such exemptions.

PICTURES OF THE MOBILE OPERATION (may be e-mailed under a standard jpeg format: NO HIGH-DEFINITION SUBMISSIONS FROM PHONE):

Vehicle/trailer/set up

License plate and current registration sticker (if applicable)

All equipment essential to the operation for food safety:

refrigerators, freezers, hot hold units, cooking equipment, sinks, water heater, permissible portable handwash stations/dishwash set-up, etc.

Wastewater tank AND wastewater outlet, or method of storage/removal

Fresh water tank and inlet port or method of storage

FRESH WATER hose for filling/refilling fresh water (**POTABLE WATER/RV HOSE**). **“Garden hoses” are not acceptable)**

Hose bib vacuum breaker for hose (available at Home Depot, Lowe’s, Amazon, or other places where you can get plumbing supplies. Ask for this specific device)

Large volume/capacity wastewater storage tank (if used)

Food service gloves, hand sanitizer gel, dishwash soap, handwash soap, paper towels, sanitizer solution and test kits

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FORMS/DOCUMENTS:

Central Preparation Facility Waiver Request Form (must be filled out completely) but only if you do not have such a facility. A central preparation facility **CANNOT BE** a private residence or any other facility that is incapable of being permitted as a retail food operation.

A contract with a licensed wastewater hauler, letter, or confirmation e-mail from licensed hauler for wastewater disposal service, or a letter of agreement for permission for wastewater disposal from a NON-RESIDENTIAL, COMMERCIAL FACILITY capable of accepting retail food liquid waste is required. There will be no exception to this unless you have a grease trap **IN-LINE ON THE TRAILER** or qualify for an exemption to this standard. This grease trap condition **does not permit** the use of a residential location for disposal.

Note: a septic system that is not designed to accept the type of waste and volume you generate cannot be used for a disposal site.

Tax ID information

Certified Food Manager (if required)

Accredited health cards for employees

Once all this information is submitted, you will be contacted by an inspector to complete the permitting process. The more accurate and complete the submitted information is, the easier the process will be.

Failure to provide any of the requested information may cause a delay in processing your variance request.

*****NO FOOD SERVICE OPERATIONS MAY OCCUR AT A PRIVATE RESIDENCE*****

Bell County Public Health Use **ONLY:**

BCPH Inspector:

Date:

Bell County Public Health Approval / Denial of waiver of Central Prep Facility pursuant to Texas Food Establishment Rule 25, Texas Admin. Code 228.221 (b) (1) (reasons for denial itemized on separate sheet).