



BELL COUNTY PUBLIC HEALTH DISTRICT

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Amy J Yeager, MPH
BCPHD District Director

Lara Via, MD
Health Authority

BOARD of HEALTH

MEETING AGENDA

June 10, 2024, at 6:00 p.m.

BCPH Main Office, 4236 Lowes Drive, Temple, Texas 76502

Items marked with an asterisk (*) indicate voting items.

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance to the flags of the United States of America and the State of Texas
- IV. Public Comment
- V. Review and action regarding Minutes from the May 13, 2024, Board of Health meeting *
- VI. Board Actions – items with an (*) indicate vote of the Board of Health (BOH)
 - a. Presentation, discussion, consideration, and possible action authorizing District Director Amy Yeager to enter into a contract with Paycor for payroll, HRIS, and integration with the new software system, Blackbaud. *
 - b. Presentation, discussion, consideration, and possible action authorizing District Director Amy Yeager to enter into a contract with the HVAC company that state WIC approves for the purchase and installation of a new air conditioning unit for the Lanier Building at 201 N. 8th Street, Temple, Texas which is currently no longer functioning. *
- VII. District Director Report
 - a. Jennifer Holley has been appointed as Interim Retail Food Sanitation Division Director.
 - b. Vacant clinical positions have been filled with new staff starting this month.
 - c. Vacant WIC positions are in the process of being filled.
 - d. Continue to work with landlords regarding damage to buildings from the hailstorm and tornadoes.
 - e. Update on draft revision of the Cooperative Agreement.
 - f. Medical/Infectious Disease Update – (Epidemiology report provided in advance) – Dr. Via
- VIII. Finance Division Update
 - a. Account balances as of 6/6/2024
 - i. PNC payroll account - \$ 5,929.66
 - ii. PNC general account – \$331,325.39
 - iii. Texpool account - \$4,156,177.50

- b. Audits
 - i. An update on the status and timeline of the Single Audits for FY22 and FY23.
 - ii. Conclusion of the HHSC Monitoring Review for Healthy Texas Women, Family Planning Program, and Breast and Cervical Cancer Program.
 - iii. Conclusion of the Everybody Texas program and fiscal desk audit period.
 - iv. Immunizations program audit scheduled for June 25th and 26th.
 - c. Update on Blackbaud accounting software implementation phase.
- IX. Division/Program Reports – provided in advance
- a. Any questions for Division Directors
- X. New Business
- a. Board Member status updates
 - i. Current status of Cities and Towns in Bell County, Texas regarding BOH for members and/or alternates including updates on reappointments and expired terms
- XI. Next Meeting: Monday, July 8, 2024 at 6:00 p.m.
4236 Lowes Drive, Temple, Texas
- XII. Adjournment

This meeting is being conducted in accordance with the Texas Opening Meeting Law.
{V.T.C.A., Government code, 551.001 et seq.}

The Board of Health is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); or discussing security personnel or devices (Section 551.076). If the Board of Health determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.

This meeting is being conducted in accordance with the Americans with Disabilities Act {42 USC 12101 (1991)}.

The facility is wheelchair accessible and handicap parking is available.

Requests for sign interpretive services are available upon request received at least 48 hours prior to the meeting.

To plan for those services, please call (254) 773-4457, District Director's office or

(TDD) 1-800-RELAY TX (1-800-734-2989).

Certification

I certify that the above notice of a regular Board of Health meeting was posted in the main entrance of the Health District office at 4236 Lowes Drive, Temple, Texas before 6:00 p.m. June 7, 2024 and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.


Amy J. Yeager, MPH, District Director